

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 11/25/2024

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

<p>Meeting called to order by Chair Gregory at 7:00 p.m. Present: Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Pearson, Commissioner Tate, Chief LaGrandeur, AC Abrigo, AC Buchanan, DA Luther, DAS Patti, PIO/CSS Laboda, Vol. Curley, Tom Nance and family, James Dean and family, C-Shift Personnel, and B-Shift Personnel.</p>
<p><u>Topic</u></p>
<p><u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as presented.</p>
<p><u>PUBLIC RECOGNITION:</u> Chief LaGrandeur recognized Deputy Chief Tom Nance and Detective Sergeant James Dean of the Suquamish Police Department for their exemplary service on September 26th. Both officers responded promptly to a residential structure fire in Suquamish, arrive as the first responders at the scene. Upon arrival, they located an occupant inside the building, made entry, and successfully assisted the individual to safety. Their quick thinking and selfless actions contributed to a positive outcome for the resident. Chief LaGrandeur expressed deep appreciation for the critical role that law enforcement agencies play in the community, particularly emphasizing the strong partnership with the Suquamish Police Department. In recognition of their outstanding service, Chief LaGrandeur presented Deputy Chief Nance and Detective Sergeant Dean with Certificates of Appreciation.</p>
<p><u>Meeting Minutes:</u> A review of the meeting minutes from the November 12th, 2024, Regular Board Meeting was conducted. The minutes were approved as presented.</p>
<p><u>Payroll:</u> The November PT OA Payroll of \$4,213.85 was presented to the board. The payroll was approved as presented.</p>
<p><u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA Batch #11.5 for \$831.90, BVA Batch #11.6 for \$151.10, and BVA Batch #11.7 for \$394,033.94. Commissioner Stewart provided an overview of all the expenses.</p>
<p><u>Public Comment:</u> Chair Gregory called for public participation. There was none.</p>
<p><u>New Business:</u></p> <p>NKFR/BIFD ILA for Facilities Maintenance: Chief LaGrandeur informed the board that the current agreement is set to expire at the end of this year. He has since met with Chief Moravec to draft a new agreement for 2025, which was sent to the board for review last week. Earlier this year, an addendum was made to the agreement to include the cost-sharing of our facilities technician and the fuel/maintenance expenses for the second vehicle currently in operation. The previous agreement included an automatic renewal clause, whereas the new Interlocal</p>

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Agreement (ILA) will feature a fixed end date of December 31, 2025. Chief LaGrandeur requested the board’s approval to proceed with signing the new agreement. The board unanimously approved moving forward with the new ILA.

Certificate of Compliance (WFOA Health Care Program): DAS Patti informed the board that the annual HSA/HRA requirement upon retirement must be met. The Washington Fire Commissioners Association (WFOA) requires documentation confirming that no more than 50% of total contributions will be allocated to the fund. This document requires the Chair’s signature, which will represent the approval on behalf of the entire board. The board unanimously approved the Chair’s signature on the document.

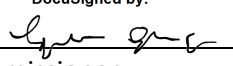
Public Comment: Chair Gregory called for public participation. There was none.


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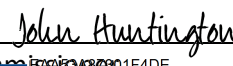
Commissioner Pearson shared with the board that the KCFOA will have their regular meeting tomorrow evening. Also, the holiday brunch will be held on December 14th. DA Luther informed the board that the price for attendance will be \$25.00 per person this year, and that if they will be attending to provide her their information along with the information of their plus one if they will be bringing one.

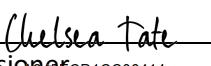
Chief LaGrandeur stated that we have our new tender, and that it is currently at the shop getting the painting completed, and radio installed. Once we finish the work required, it will be put in service at either Station 81 or Station 84. The new ambulance will be here next month, and Marine 81 is still being worked on.

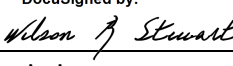
There being no further business to conduct, **the meeting was adjourned at 7:15 p.m.**

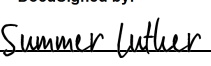
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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Huntington	Motion to approve the agenda as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Approval of the Minutes for 11/12/2024	Motion by Commissioner: Tate	Motion to approve the minutes as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
PT OA October Payroll: \$4,213.85	Motion by Commissioner: Huntington	Motion to approve the agenda as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Voucher Approval: BVA Batch 11.5 for \$831.90 BVA Batch 11.6 for \$151.10 BVA Batch 11.7 for \$394,033.94	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 ND by Commissioner: Tate	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
NKFR/BIFD ILA for Facilities Maintenance	Motion by Commissioner: Huntington	Moved to approve the NKFR/BIFD ILA as presented.
	2 ND by Commissioner:	

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	Tate	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Certificate of Compliance	Motion by Commissioner: Pearson	Moved to approve the signing of the Certificate of Compliance as presented.
	2 ND by Commissioner: Tate	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the meeting at 7:15 p.m.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: