

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 10/28/2024

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<b>Meeting called to order by Chair Gregory at 7:00 p.m.</b>		
<b>Present:</b> Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Pearson, Commissioner Tate, Chief LaGrandeur, AC Abrigo, AC Buchanan, DA Luther, PIO/CSS Laboda FF Hansen, BC Murray, A-Shift Personnel, FF/PM Darren Lenz and family, and Vol. Curley. <b>Excused:</b> DAS Patti		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
<b><u>Meeting Agenda:</u></b> The Board reviewed the meeting agenda. The agenda was approved as presented. <b>Approved</b>	<b>*MSC</b>	
<b><u>OATH OF OFFICE:</u></b> The swearing in of Firefighter/Paramedic Darren Lenz, introduced by Chief LaGrandeur, was conducted by Commissioner Gregory.		
<b><u>Meeting Minutes:</u></b> A review of the meeting minutes from the October 14 <sup>th</sup> , 2024, Regular Board Meeting was conducted. The minutes were approved as presented. <b>Approved</b>	<b>*MSC</b>	
<b><u>Blanket Voucher Approval (BVA):</u></b> The following batches were presented for approval: <b>BVA Batch #10.2 for \$331,501.97, BVA Batch #10.3 for \$81,470.17, and BVA Batch #10.4 for \$131,146.97.</b> Commissioner Stewart provided an overview of all the expenses. <b>Approved</b>	<b>*MSC</b>	
<b><u>Public Comment:</u></b> Chair Gregory called for public participation. There was none.		
<b><u>Old Business:</u></b>		
<b><u>Audit Update:</u></b> Chief LaGrandeur reported on behalf of DAS Patti that the audit has been completed with no issues or areas of concern and the exit conference is scheduled for October 30 <sup>th</sup> .		
<b><u>Tender Purchase Update:</u></b> Chief LaGrandeur informed the board that we had sent the purchase documentation to our attorney for review, and he approved the documents. After discussions with the finance committee last week, it was decided that we will be able to pay for the tender in full this year out of our capital fund. The tender is currently in Yakima and is being held for us pending approval of purchase by the end of October. Chief requested the boards permission to move forward with the purchase, in which the board unanimously agreed.		

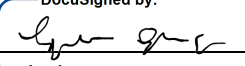
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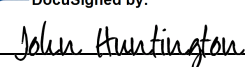
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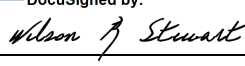
<p><b>JMG ILA Update:</b> Chief LaGrandeur provided a copy of the most recent version of the JMG ILA to make NKFR and Poulsbo Fire Department full members which as been reviewed by our attorney and approved. Chief requested the approval of the ILA, which will need to be signed by all board members and the Fire Chief.</p>		
<p><b>Public Comment:</b> Chair Gregory called for public participation. There was none.</p>		
<p><b>Good of the Order:</b></p> <p>The Commissioners enjoyed the WFCFA conference this year as the topics covered during the education sessions were valuable.</p> <p>Commissioner Gregory will be absent at the first meeting in November.</p> <p>Volunteer Curley informed the board that they went and saw Roy Thornton who seems to be doing well and in good spirits.</p> <p>Commissioner Stewart reminded the board that the Kitsap County Fire Commissioners Association’s regular meeting will be held tomorrow, October 29<sup>th</sup>.</p>		
<p>There being no further business to conduct, <b>the meeting was adjourned at 7:29 p.m. Approved</b></p>	<b>*MSC</b>	

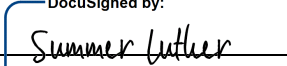
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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
ACTION ITEMS**

Topic	Motion	
<b>Acceptance of the Agenda</b>	Motion by Commissioner: Tate	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Approval of the Minutes for 10/14/2024</b>	Motion by Commissioner: Stewart	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Voucher Approval:</b> BVA Batch 10.2 for <b>\$331,501.97</b> BVA Batch 10.3 for <b>\$81,470.17</b> BVA Batch 10.4 for <b>\$131,146.97</b>	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 <sup>ND</sup> by Commissioner: Tate	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>JMG ILA Approval</b>	Motion by Commissioner: Tate	Moved to approve the JMG ILA as presented.
	2 <sup>ND</sup> by Commissioner: Pearson	

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	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Pearson	Motion to adjourn the meeting at 7:29 p.m.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: