

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 10/14/2024

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<b>Meeting called to order by Chair Gregory at 7:00 p.m.</b>		
<b>Present:</b> Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Pearson, Commissioner Tate, Chief LaGrandeur, AC Abrigo, AC Buchanan, DAS Patti, DA Luther, PIO/CSS Laboda, BC Hickey, and Vol. Curley.		
<u><b>Topic</b></u>	<u><b>Action</b></u>	<u><b>Assigned/ Deadline</b></u>
<b>Meeting Agenda:</b> The Board reviewed the meeting agenda. The agenda was approved as presented. <b>Approved</b>	<b>*MSC</b>	
<b>Meeting Minutes:</b> A review of the meeting minutes from the September 23, 2024, Regular Board Meeting was conducted. The minutes were approved as presented. <b>Approved</b>	<b>*MSC</b>	
<b>Payroll:</b> The October Payroll of <b>\$711,476.67</b> , and the OA September Payroll of <b>\$4,548.72</b> were presented to the board. <b>Approved</b>	<b>*MSC</b>	
<b>Blanket Voucher Approval (BVA):</b> The following batches were presented for approval: <b>BVA Batch #9.5</b> for <b>\$900.81</b> , <b>BVA Batch #9.6</b> for <b>\$155.55</b> , and <b>BVA Batch #10.1</b> for <b>\$156,267.50</b> . Commissioner Stewart provided an overview of all the expenses. <b>Approved</b>	<b>*MSC</b>	
<b>Public Comment:</b> Chair Gregory called for public participation. There was none.		
<b>Resolution:</b> The following resolution was presented to the board for approval. <b>Approved</b>  <ul style="list-style-type: none"> <li>• Resolution 2024-04 – Ambulance Transport Fee</li> </ul>	<b>*MSC</b>	
<b>Old Business:</b>  <b>2023 State Audit:</b> We are anticipating being completed by the beginning of November. Our next step is to schedule the exit conference.  <b>Training Consortium ILA:</b> Chief LaGrandeur reviewed the Training Consortium ILA changes with the board. The board unanimously approved Chief LaGrandeur to move forward with signing the updated ILA.		

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<p><b><u>Chief's Report:</u></b></p> <p><b>Chief LaGrandeur:</b> Provided an update regarding the tender purchase. We have asked that SeaWestern extend the deadline to October 28<sup>th</sup> for the new tender purchase as we are waiting for additional documentation that is needed. This was advised to us by our attorney to wait, and he will also need to review the pending documentation that is needed. Johannes Bromm, a community member, passed away on September 29<sup>th</sup>, and graciously made NKF&amp;R a beneficiary in his will. His will states that we must use any funds received from his estate to purchase two emergency vehicles. It is still unknown how much the estate is worth, and we have not been contacted by anyone representing his estate yet. Our plan is to wait until November 1<sup>st</sup> and then we will reach out to the attorney listed in the will. Chief provided an update on the JMG ILA which is being updated to include NKF&amp;R, and Poulsbo Fire Department. As soon as a new copy is provided, we will put it on the next meeting agenda for approval.</p> <p><b>Chief Buchanan:</b> The call volume for September 2024 was 316 incidents. Of those, 65% were EMS, and 35% were non-EMS. We had two structure fires in our district in September. We had 121 transports in September, with one of those transports going to St. Anthony Hospital in Gig Harbor. The total hours of overtime/comp time earned in September was 1,666 hours, of which 532.50 hours will be reimbursed by DNR/WSP for wildland mobilization. Our new hire, Darren Lenz, has successfully completed his pre-employment process and is set to start on November 1<sup>st</sup>, and he will be assigned to C Shift. Our two members at the Kitsap Fire Academy are doing well, he went down with Chief LaGrandeur two weeks ago for academy evaluations and both members are right where they should be in the development process.</p> <p><b>Chief Abrigo:</b> We are currently still waiting for the Geo-Tech test to be completed for the carport project. Construction for Station 85's patio cover is almost completed and the construction for Station 81's patio cover is under way. The new BC rig is almost completed, we are waiting for an Opticom light. Marine 81 made its way down to North River on October 2<sup>nd</sup>, and we are currently waiting for an estimated timeline for its repairs. Chief Abrigo reviewed the facilities hours over the past three quarters with the board.</p>		
<p><b><u>Public Comment:</u></b> Chair Gregory called for public participation. There was none.</p>		

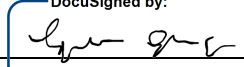
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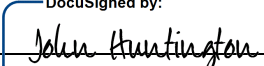
**Time:** 7:00 p.m.

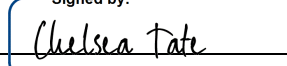
**Place:** Virtual Meeting using Teams

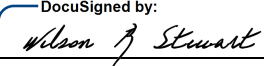
<p><b>Good of the Order:</b> Volunteer Curley provided an update regarding our tender operation Roy Thornton. He also stated that a plaque honoring Johannas for his contributions in his passing would be nice, in which Chief LaGrandeur agreed.</p> <p>Commissioner Pearson stated that the open houses have been well attended and that the community dinner was a huge hit. He thanked PIO Laboda for doing a great job putting it together and thanked the crew for being outstanding. PIO Laboda thanked Vol. Tom Curley for all his work at the event, as it was greatly appreciated and didn't go unnoticed.</p>		
<p>There being no further business to conduct, <b>the meeting was adjourned at 7:31 p.m. Approved</b></p>	<p><b>*MSC</b></p>	

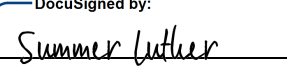
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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**ACTION ITEMS**

Topic	Motion	
<b>Acceptance of the Agenda</b>	Motion by Commissioner: Tate	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	
<b>Approval of the Minutes for 09/23/2024</b>	Motion by Commissioner: Huntington	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	
<b>Voucher Approval:</b> BVA Batch 9.5 for <b>\$900.81</b> BVA Batch 9.6 for <b>\$155.55</b> BVA Batch 10.1 for <b>\$156,267.50</b>	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 <sup>ND</sup> by Commissioner: Tate	
	Carried/Vote	
<b>October Payroll: \$578,646.16</b> <b>OA September Payroll: \$4,996.07</b>	Motion by Commissioner: Stewart	Motion to approve the October/September OA payroll as presented.
	2 <sup>ND</sup> by Commissioner: Huntington	

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<b>Resolution 2024-04-Ambulance Transport Fee</b>	Motion By Commissioner: Stewart	Motion to approve the resolution as presented:
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Huntington	Motion to adjourn the meeting at 7:31 p.m.
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: