

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 08/12/2024

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Gregory at 7:00 p.m.		
Present: Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Pearson, Commissioner Tate, Chief LaGrandeur, AC Abrigo, AC Buchanan, DAS Patti, PIO/CSS Laboda, and Vol. Curley. Excused: DA Luther		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
Meeting Agenda: The Board reviewed the meeting agenda. The agenda was approved as presented. Approved	*MSC	
Meeting Minutes: A review of the meeting minutes from the July 8, 2024, Regular Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
Payroll: The August Payroll of \$583,608.13 & the OA July Payroll of \$4,002.87 were presented to the board. Approved.	*MSC	
Due to a power outage the regular board meeting was stopped at 7:05 pm. The regular board meeting reconvened and was called to order at 7:12 pm.		
Blanket Voucher Approval (BVA): The following batches were presented for approval: BVA Batch #7.2 for \$234,845.92, BVA Batch #7.3 for \$77,863.75, BVA Batch #7.4 for \$38,006.46, BVA Batch #7.5 for \$794.22, BVA Batch #7.6 for \$148.36, and BVA Batch #8.1 for \$126,836.00. Commissioner Stewart provided an overview of all the expenses. Approved	*MSC	
Resolutions: The following resolution was presented to the board for approval. Approved.	*MSC	
<ul style="list-style-type: none"> • Resolution 2024-03 – Declaration of Surplus Equipment 		
Public Comment: Chair Gregory called for public participation. There was none.		
Chief's Report:		
Chief LaGrandeur: Reported that our EMS levy has passed, and we have begun our preliminary work on the 2025 budget. We are still waiting for final AV numbers from the county assessor's office, but we can get started and make adjustments as needed. We plan to have our first meeting with the finance committee in the second week of September with the goal of having the budget done and presented to the Board in early November. He thanked everyone involved in the process to educate the public and our crews for their continued outstanding representation of our fire department in our communities. Kitsap 911 are conducting a process to hire an Assistant Director, as the current Executive Director has been		

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 08/12/2024

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

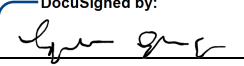
<p>doing both jobs since the previous Director resigned. Chief finalized the update to the facilities maintenance agreement with Chief Moravec at BIFD. We are now sharing both of our facilities maintenance personnel for the remainder of this year. It has been signed and is fully implemented. He will continue to work with Chief Moravec to determine the status of our agreement for 2025, which he anticipates we will have done and signed by the end of December. Last week Chief took part in the oral board process to hire the next Chief of the Training Consortium. The top candidates are moving on to the Chief’s interviews, which are scheduled for August 26. Once that has been completed the Fire Chiefs will finalize their selection and make an offer. There will be some overlap with the outgoing Consortium Chief depending on the availability of the candidate who is selected, and they will officially start running the Consortium on January 1st, 2025.</p> <p>Chief Buchanan: The call volume for July 2024 was 368 incidents. Of those, 61% were EMS, and 39% were non-EMS. We had no structure fires in our district in July. We had 134 transports in July, which does not include transports by mutual aid agencies or airlifts. The total hours of overtime/comp time earned in July was 2,222.5 hours, of which 1,003.50 hours will be reimbursed by DNR/WSP for wildland mobilization. Six of our members attended a four-day boaters’ course, which was hosted by East Jefferson Fire and Rescue. This course included boat handling and boater safety. Our brush truck has returned after a two-week deployment in Yakima. Currently, we have no resources deployed. Our two new hires have officially started. Day one was August 1st, and they will start the fire academy on September 3rd, and we can expect them back after December 13th.</p> <p>Chief Abrigo: We have started our second phase of the carport project. We are currently waiting for the Kitsap County planning section to approve our permit. Construction for Station 89’s 10x6 patio cover is completed, and only needs to be painted. Construction for Station 85’s 10x10 patio cover is underway. Raycom installed the radio in the new BC rig and it is now back in our district.</p>		
<p>Public Comment: Chair Gregory called for public participation. There was none.</p>		
<p>Good of the Order: None</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:36 p.m. Approved</p>	<p>*MSC</p>	

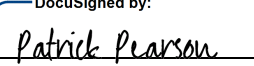
**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

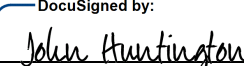
Date: 08/12/2024

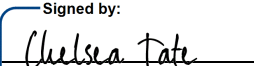
Time: 7:00 p.m.

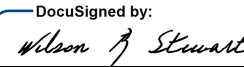
Place: Virtual Meeting using Teams

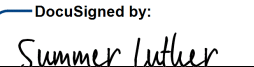
DocuSigned by:

Commissioner
6DE84B2...

DocuSigned by:

Commissioner
C0EFCB9DB477...

DocuSigned by:

Commissioner
01F4DE...

Signed by:

Commissioner
245ECD1CC06414...

DocuSigned by:

Commissioner
83D480...

DocuSigned by:

Attest
96DF35E9B2004C0...

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 08/12/2024

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

ACTION ITEMS

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Huntington	Motion to approve the agenda as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	
Approval of the Minutes for 07/08/2024	Motion by Commissioner: Stewart	Motion to approve the minutes as presented.
	2 ND by Commissioner: Tate	
	Carried/Vote	
Voucher Approval: BVA Batch 7.2 for \$234,845.92 BVA Batch 7.3 for \$77,863.75 BVA Batch 7.4 for \$38,006.46 BVA Batch 7.5 for \$794.22 BVA Batch 7.6 for \$148.36 BVA Batch 8.1 for \$126,836.00	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
August Payroll: \$583,608.13 OA July Payroll: \$4,002.87	Motion by Commissioner: Stewart	Motion to approve the July payroll as presented.
	2 ND by Commissioner: Tate	

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 08/12/2024

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution 2024-03 – Declaration of Surplus Equipment	Motion by Commissioner: Tate	Motion to approve the policy as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the meeting at 7:36 p.m.
	2 ND by Commissioner: Tate	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: