

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 08/14/2023

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Gregory at 7:00 p.m.		
Present: Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Neupert, Commissioner Pearson, Chief LaGrandeur, AC Buchanan, AC Abrigo, DAS Patti, DA Luther, PIO/CSS Laboda, Lt. Slye, FF Fergus, FF Hough, and Vol. Curley.		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
Meeting Agenda: The Board reviewed the meeting agenda. The agenda was approved as presented. Approved	*MSC	
Meeting Minutes: A review of the meeting minutes from the July 24 th , 2023, Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
Blanket Voucher Approval (BVA): The following batches were presented for approval: BVA Batch #8.1 for \$92,766.70 . Commissioner Stewart provided an overview of all the expenses. Approved	*MSC	
Payroll: DAS Patti presented the August Payroll for \$536,305.01 to the board. Approved.	*MSC	
Public Comment: Chair Gregory called for public participation. There was none.		
Chief's Report:		
<p>Chief LaGrandeur: Provided an update regarding the TEMS agreement as he had spoken with Chief Jeff Menge from KCSO regarding the program. Contract negotiations for the uniformed and non-uniformed CBA are continuing. Progress is good and at this point, we are on track to get a contract done by the end of the year. There were concerns brought up in the fire service about PFAS in bunker gear and uniforms. We have contacted our vendors and have received information about what PFAS is used in our bunker gear and uniforms. There will be a presentation from the IAFF about this issue at the next County Fire Commissioners meeting.</p> <p>Chief Buchanan: The call volume for July 2023 was 363 incidents. Of those, 58% were EMS, and 42% were non-EMS. There was one structure fire in July. We had 119 transports in June, which does not include transports by mutual aid agencies or airlifts. The total hours of overtime/comp time earned in July was 1,303 hours. Of those hours, 496 of them are reimbursable due to Wildland deployments. Bainbridge Island medic overtime was a total of 48 hours for July. We have three employees who will receive step increases as of 08/01/2023 to top-step. Our two new hires have</p>		

08/14/23 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p>completed their pre-employment process, and their first day at North Kitsap will be August 28th and they will start their fire academy on September 5th.</p> <p>Chief Abrigo: Current capital projects are interior painting for Stations 81, 85, and 89 as well as exterior painting for Station 87. We will be working on phase 1 of the carport project at Station 81. We will be building a garden shed at Station 81 to hold all of our lawn equipment rather than having it stored in the bay. We are currently still waiting for parts for the new BC rig.</p>		
<p><u>Old Business:</u></p> <p>Risk Pool Insurance: DAS Patti presented to the board a draft of Resolution 2023-13 should we decide to move forward with Enduris for our insurance provider. Both the contract and the resolution will need to be signed after the next board meeting to move forward. Winslow and Jeff from WHA Insurance will be here at the next meeting to answer any questions that we may have as well as to give a brief presentation to the board. A decision will need to be made at the next meeting to be able to start September 1st along with the rest of the Risk Pool. DAS Patti will reach out to Brown and Brown to see if there will be an early termination fee and if we could or would get any money back from the quarterly payment we had just made. The agreement that was drafted is the same as all the other Kitsap County agency's agreements and has gone through legal review.</p> <p>Public Address to the Board Disclaimer Revisit: Commissioner Gregory and DA Luther spoke with the board regarding placing a disclaimer on future agendas stating that public comment length is at the discretion of the chair. The board agreed to have this disclaimer on the agenda.</p>		
<p><u>New Business:</u></p> <p>Phishing Update: DAS Patti explained the phishing scam we had fallen victim to and provided an update on the recovery and security updates we have taken. Commissioner Stewart stated how thankful he was to DAS Patti for her quick and efficient response to the matter. Chief LaGrandeur also thanked DAS Patti for handling the matter so quickly.</p>		
<p><u>Committee Reports:</u> No updates at this time.</p>		

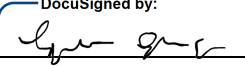
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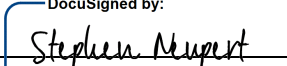
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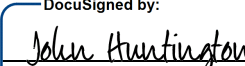
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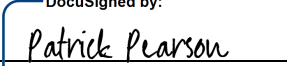
Place: Virtual Meeting using Teams

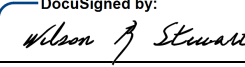
<p>Public Comment: Chair Gregory called for public participation. There was none.</p>		
<p>Good of the Order:</p> <p>DA Luther informed the board that registration for the Washington Fire Commissioners Association has officially opened. She stated that rooms have been reserved and that she will need to know who will be attending this year so that she can register everyone and update the reservations as needed. The dates for the conference this year are October 25th – October 28th with the Snure Seminar being held on Wednesday the 25th.</p> <p>Commissioner Stewart informed the board that the KCFCA meeting will be hybrid this month due to the IAFF presentation that is being held.</p> <p>Commissioner Gregory will be absent for the next board meeting and Commisisoner Huntington will be acting Chair to run the meeting in her place.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 8:03 p.m. Approved</p>	<p>*MSC</p>	

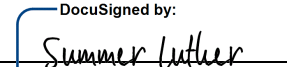
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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the agenda as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Approval of the Minutes for 07/24/2023	Motion by Commissioner: Pearson	Motion to approve the minutes as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Voucher Approval: BVA Batch 8.1 for \$92,766.70	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Payroll: \$536,305.01	Motion by Commissioner: Pearson	Motion to approve the payroll as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 8:03 p.m.

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*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: