

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 06/26/2023

Time: 7:00 p.m.

Place: Station 81 and Virtual Meeting using Teams

Meeting called to order by Chair Gregory at 7:00 p.m.		
Present: Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Neupert, Commissioner Pearson, Chief LaGrandeur, AC Abrigo, AC Buchanan, DA Luther, DAS Patti, CSS Laboda, Vol. Curley, Lt Slye, FF Fergus, and FF/PM Randles.		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
Meeting Agenda: The Board reviewed the meeting agenda. The agenda was approved as presented. Approved	*MSC	
Meeting Minutes: A review of the meeting minutes from the June 12 th , 2023 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
Blanket Voucher Approval (BVA): The following batches were presented for approval: BVA Batch #6.1 for \$231,684.34 , BVA Batch #6.2 for \$67,587.95 , and BVA Batch #6.4 for \$208,191.42 . Commissioner Stewart provided an overview of all the expenses. Approved	*MSC	
Public Comment: Chair Gregory called for public participation. There was none.		
<u>New Business:</u>		
NKF&R/BIFD Shared Facilities Maintenance Agreement: Chief LaGrandeur informed the board that when Poulsbo Fire withdrew from the shared maintenance agreement with NKF&R and BIFD we needed to reformat/restructure the agreement to properly reflect only NKF&R and BIFD. Chief LaGrandeur and Chief Morevec reviewed and made a few proposed changes. The expiration of the agreement will be at the end of the year, at which time we will revisit this and our shared need for the agreement. The board approved the agreement as presented.	*MSC	
Memorandum of Understanding 23-03: Chief LaGrandeur presented the MOU to the board that will provide a pay incentive to those who are a Lieutenant with a current paramedic certification that works as both the Lieutenant and Paramedic on shift. This will only go into effect if they are the Lieutenant and only paramedic at the station for the shift. The board approved the MOU as presented.	*MSC	
Interlocal Agreement between NKF&R and BIFD for FF/PM Staffing: Chief LaGrandeur presented the ILA and informed the board that this agreement is to assist BIFD with its current FF/PM staffing shortage. We will invoice BIFD for the hours/pay, just as we do with EJFR. BIFD is currently working hard to fill their vacant FF/PM positions		

06/26/23 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)


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BOARD OF FIRE COMMISSIONERS**

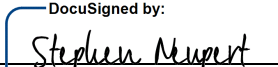
Date: 06/26/2023

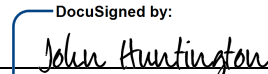
Time: 7:00 p.m.

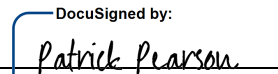
Place: Station 81 and Virtual Meeting using Teams


<p>and once they are filled we will revisit this agreement. Commissioner Gregory would like to receive an update at the last meeting of the year as to where BIFD is at with filling its vacancies. The board approved the ILA as presented.</p>	<p>*MSC</p>	
<p>Public Comment: Chair Gregory called for public participation. There was none.</p>		
<p>Good of the Order:</p> <p>Commissioner Pearson and Commissioner Huntington attended the fire academy graduation. They both said that it was very nicely done and it was a well-attended event.</p> <p>Commissioner Stewart informed the board that the next KCFCA meeting will be held tomorrow and Phil Cook will be in attendance giving his best guestimate for the 2023 property taxes.</p> <p>Commissioner Gregory reminded the board to RSVP to the Annual Picnic as well as the event in October. Commissioner Stewart will not be in attendance at the July 10th meeting. Commissioner Huntington will be reviewing/approving vouchers in his place.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:29 p.m. Approved</p>	<p>*MSC</p>	

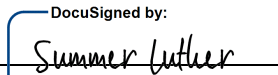
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 Commissioner Gregory
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 Commissioner Newport
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 Commissioner Huntington
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 Commissioner Pearson
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 Commissioner Stewart
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06/26/23 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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BOARD OF FIRE COMMISSIONERS**

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BOARD OF FIRE COMMISSIONERS REGULAR MEETING

ACTION ITEMS

Topic

Motion

Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the agenda as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Approval of the Minutes for 06/12/2023	Motion by Commissioner: Huntington	Motion to approve the minutes as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Voucher Approval: BVA Batch 6.1 for \$231,684.34 BVA Batch 6.2 for \$67,587.95 BVA Batch 6.4 for \$208,191.42	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
NKF&R/BIFD Shared Facilities Maintenance Agreement	Motion by Commissioner: Neupert	Motion to approve the NKF&R/BIFD Shared Facilities Maintenance Agreement as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

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*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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Memorandum of Understanding 23-03:	Motion by Commissioner: Pearson	Motion to approve the Memorandum of Understanding 23-03 as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Interlocal Agreement between NKF&R and BIFD for FF/PM Staffing	Motion by Commissioner: Huntington	Motion to approve the Interlocal Agreement between NKF&R and BIFD for FF/PM Staffing as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the meeting at 7:29 p.m.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: