

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 06/12/2023

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<b>Meeting called to order by Chair Gregory at 7:00 p.m.</b>		
<b>Present:</b> Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Neupert, Commissioner Pearson, Chief LaGrandeur, AC Buchanan, AC Abrigo, DAS Patti, DA Luther, CSS Laboda, Lt. Slye, and Vol. Curley.		
<b><u>Topic</u></b>	<b><u>Action</u></b>	<b><u>Assigned/ Deadline</u></b>
<b>Meeting Agenda:</b> The Board reviewed the meeting agenda. The agenda was approved as presented. <b>Approved</b>	<b>*MSC</b>	
<b>Meeting Minutes:</b> A review of the meeting minutes from the May 22 <sup>nd</sup> , 2023, Board Meeting was conducted. The minutes were approved as presented. <b>Approved</b>	<b>*MSC</b>	
<b>Blanket Voucher Approval (BVA):</b> The following batches were presented for approval: <b>BVA Batch #6.3 for \$108,832.44.</b> Commissioner Stewart provided an overview of all the expenses. <b>Approved</b>	<b>*MSC</b>	
<b>Payroll:</b> DAS Patti presented the June Payroll for <b>\$516,378.30</b> to the board. <b>Approved.</b>	<b>*MSC</b>	
<b>Public Comment:</b> Chair Gregory called for public participation.		
Lt. Slye invited the Commissioners to attend the Fire Ops 101 on October 6 <sup>th</sup> , 2023 which will include lunch. The RSVP for this event will need to be by July 1 <sup>st</sup> , 2023 via email to Lt. Slye.		
<b>Chief's Report:</b>		
<b>Chief LaGrandeur:</b> Will be attending a financial summit at CKFR headquarters this Thursday. This is being presented to explore national and local economic trends and get an early look at assessed value estimates. This will be a good starting point to begin budget preparations for next year's budget. Contract negotiations for the uniformed and non-uniformed CBA begin this week. JMG voted to accept NKF&R as an affiliate member. We have attended the last two meetings to start participating. The burn ban is in effect as of today. Dave Lynam, the Kitsap County Fire Marshal, attended the Fire Chiefs' meeting last Thursday and got our feedback. It was unanimously supported. We are close to recommending a vendor for the radio system project. There is an ongoing debate on which portable radio to use.		
<b>Chief Buchanan:</b> The call volume for May 2023 was 297 incidents. Of those, 67% were EMS, and 33% were non-EMS. There were two structure fires in May. We had 107 transports in May, which does not include transports by mutual		

06/12/23 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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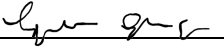
<p>aid agencies or airlifts. The total hours of overtime/comp time earned in May was 556.50 hours. Chief Buchanan informed the board that our three new hires will graduate from the Kitsap County Fire Academy on June 23<sup>rd</sup> starting at 1:00 pm at the Naval Undersea Museum Auditorium in Keyport. All NKF&amp;R members are welcome to attend. We have had two short wildland deployments in the region. We had Brush Truck 85 deployed to Mason County for a few days, and we also had our PIO and MSO deployed to a fire in Packwood, WA.</p> <p><b>Chief Abrigo:</b> Northern Asphalt has finished the parking lot repave and painting of Stations 81, 85, and 89. Still waiting for parts for the radios for the BC Rig.</p>		
<p><b><u>New Business:</u></b></p> <p><b>Memorandum of Understanding 23-02 – Mechanic Supervisor Incentive:</b> Chief LaGrandeur explained to the board that they would like to provide our fleet mechanic with an incentive for working as a Supervisor while the current Shop Supervisor has been out. He had met with the union to discuss and draft the MOU. <b>Approved</b></p>	*MSC	
<p><b><u>Committee Reports:</u></b> There was a BVFF meeting before the meeting this evening to discuss and review items that came through for payment. Budget meetings will start in August/September.</p>		
<p><b><u>Public Comment:</u></b> Chair Gregory called for public participation. There was none.</p>		
<p><b><u>Good of the Order:</u></b></p> <p>DA Luther informed the board of the upcoming Annual Picnic that will be on July 15<sup>th</sup>, at Commissioner Ellingson's house. All RSVPs can be done via email by July 1<sup>st</sup>. All invites have gone out for the picnic and Chief LaGrandeur will send the flyer/invite to the Board of Commissioners.</p>		
<p>There being no further business to conduct, <b>the meeting was adjourned at 7:27 p.m. Approved</b></p>	*MSC	

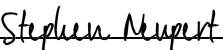
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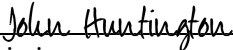
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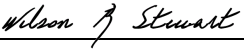
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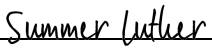
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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
ACTION ITEMS**

Topic	Motion	
<b>Acceptance of the Agenda</b>	Motion by Commissioner: Huntington	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Approval of the Minutes for 05/22/2023</b>	Motion by Commissioner: Pearson	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Voucher Approval: BVA Batch 6.3 for \$108,832.44</b>	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Payroll: \$516,378.30</b>	Motion by Commissioner: Pearson	Motion to approve the payroll as presented.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Memorandum of Understanding 23-02 – Mechanic Supervisor Incentive</b>	Motion by Commissioner: Pearson	Motion to approve MOU-23-02 as presented.

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	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Pearson	Motion to adjourn the meeting at 7:27 p.m.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: