

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/08/2023

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Gregory at 7:00 p.m.		
Present: Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Neupert, Commissioner Pearson, Chief LaGrandeur, AC Buchanan, AC Abrigo, DAS Patti, DA Luther, CSS Laboda, Lt. Slye, FF Fergus, Vol. Curley, and A Shift personnel.		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
Meeting Agenda: The Board reviewed the meeting agenda. The agenda was approved as presented. Approved	*MSC	
Meeting Minutes: A review of the meeting minutes from the April 10 th , 2023, Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
Blanket Voucher Approval (BVA): The following batches were presented for approval: BVA Batch #4.2 for \$219,283.61 , BVA Batch #4.3 for \$80,973.02 , BVA Batch #4.4 for \$36,470.26 , and BVA Batch #5.1 for \$65,930.55 . Commissioner Stewart provided an overview of all the expenses. Approved	*MSC	
Resolutions: The following resolution was presented to the board for approval. Approved.		
<ul style="list-style-type: none"> • 2023-12 – Amendment of North Kitsap Fire and Rescue 457 Plan 	*MSC	
Payroll: DAS Patti presented the April Payroll for \$524,300.94 to the board. Approved.	*MSC	
Public Comment: Chair Gregory called for public participation.		
Lt. Slye spoke on behalf of IAFF Local 2819 to present Chief LaGrandeur, Chief Abrigo, and Chief Buchanan each a retirement axe as they have retired from Local 2819. This is a recognition for all their years of service and what they have done for the local union. He also informed the board that IAFF Local 2819 will be having a special general meeting on May 11 th , 2023, at SEEFilm Theaters in Bremerton, where they will be watching a film called “Burn”. All are invited to attend the screening of the movie.		
Chief’s Report:		
Chief LaGrandeur: Our WSRB rating visit takes place tomorrow (May 9 th). The information they requested was sent to them if it could be provided electronically. Other items will be available to them during their visit. Three Chiefs		

05/08/23 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/08/2023

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

<p>(the Fire Chief, and two Assistant Chiefs) will be attending the Washington Fire Chiefs Conference in Wenatchee from May 22nd to May 25th. Met with our labor representatives today and we discussed starting negotiations for the uniform and non-uniform contracts, which expire at the end of this year. We will have our first negotiations meeting on June 14th. We will be working on setting a date in late May/early June for a labor-management meeting with the Board of Commissioner representatives.</p> <p>Chief Buchanan: The call volume for April 2023 was 324 incidents. Of those, 65% were EMS, and 35% were non-EMS. There were no structure fires in April. We had 123 transports in April, which does not include transports by mutual aid agencies or airlifts. The total hours of overtime/comp time earned in April was 611.5 hours. Chief Buchanan informed the board that as of May 1st, 2023, we had four probationary firefighters complete their probationary year and will have a step increase starting May 1st. The four members that have completed probation are FF Quintin Schoonmaker, FF Billy Bergstrom, FF Sean Jensen, and FF Brady Vernik. We also have two firefighters moving to the top step this month: FF Russel Fergus and FF Charlie Hough. Our new hire Stephen Klunk has started, and his first day on shift was May 5th.</p> <p>Chief Abrigo: Northern Asphalt was awarded the bid for the repaving project at Stations 81, 85, and 89. We are still waiting to get a start date for that project to begin. All stations are going through Spring cleaning and the new BC rig is currently getting outfitted with radios, a canopy, a cargo slide, decals, and emergency lights.</p>		
<p><u>New Business:</u></p> <p>Shared Resources ILA – Chief LaGrandeur reported that he is currently working on this ILA with the Fire Chiefs of the Poulsbo Fire Department and Bainbridge Island Fire Department. The language in the ILA has been reviewed by all three Chiefs and updates/changes were made as they saw fit. This ILA is specifically for shared tools, equipment, and apparatus only. The language that was used in the ILA comes directly from Brian Snure's office. Since the Fire Chiefs are the only ones who will be signing the ILA, Chief LaGrandeur wanted to gain the support of the Board. The Board agreed unanimously in support of the Shared Resources ILA.</p> <p>JMG Affiliate Membership – Chief LaGrandeur is recommending that we join the Joint Management Group as an affiliate member for the remainder of the year. This will allow us to participate in the group, and learn more about what they have to offer as well as propose any questions that we may have without the financial burden on the</p>	<p>*MSC</p> <p>*MSC</p>	

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/08/2023

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

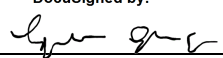
<p>department. Toward the end of the year or the beginning of next year, we can decide if we would like to move forward with becoming a member or not. The board unanimously voted and agreed to join as affiliate members.</p> <p>2023 Insurance/Cyber Coverage Renewal – DAS Patti informed the board that as of today we do not have a comparable rate to move on to another policy provider. DAS Patti and Chief LaGrandeur met with a representative from our current insurance provider, Brown & Brown, and they were very pleased with what they had to offer. Our current insurance policy ends at the end of May and with no other prospects lined up, they find it best to stay with Brown & Brown. The total increase will be 6.8% at the start of the new year. They had increased our deductible amounts but we were able to get a discount on our cyber insurance. We will continue to look at other comparables and options for the future. The Board unanimously voted and agreed to renew our policies with Brown & Brown for another year.</p>	<p>*MSC</p>	
<p>Committee Reports: No updates currently. The Labor Committee will meet later this month or in early June and the Finance Committee will meet in August/September.</p>		
<p>Public Comment: Chair Gregory called for public participation. There was none.</p>		
<p>Good of the Order:</p> <p>Commissioner Neupert informed the Board that there were emails sent out regarding the wrap of the Legislature session.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:40 p.m. Approved</p>	<p>*MSC</p>	

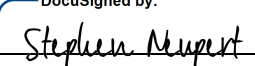
**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

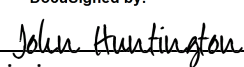
Date: 05/08/2023

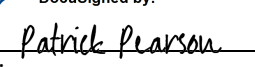
Time: 7:00 p.m.

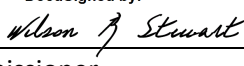
Place: Virtual Meeting using Teams

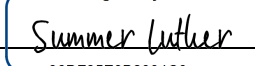
DocuSigned by:

Commissioner
15C6480418C6DE84B2...

DocuSigned by:

Commissioner
7BC764DF1A46C...

DocuSigned by:

Commissioner
77301F4DE...

DocuSigned by:

Commissioner
7CC0EFCB9DB477...

DocuSigned by:

Commissioner
334018FD83D480...

DocuSigned by:

Attest
96DF35E9B2004C0...

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/08/2023

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the agenda as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Approval of the Minutes for 04/10/2023	Motion by Commissioner: Pearson	Motion to approve the minutes as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Voucher Approval: BVA Batch 4.2 for \$219,283.61 BVA Batch 4.3 for \$80,973.02 BVA Batch 4.4 for \$36,470.26 BVA Batch 5.1 for \$65,930.55	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution: 2023-12 – Amendment of North Kitsap Fire and Rescue 457 Plan	Motion by Commissioner: Neupert	Motion to approve resolution 2023-12 as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/08/2023

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Payroll: \$524,300.94	Motion by Commissioner: Stewart	Motion to approve the payroll as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Shared Resources ILA	Motion by Commissioner: Neupert	Motion to approve the Shared Resources ILA as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
JMG Affiliate Membership	Motion by Commissioner: Neupert	Motion to join the JMG as an Affiliate Member.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
2023 Insurance/Cyber Insurance Renewal	Motion by Commissioner: Neupert	Motion to renew the insurance/cyber insurance as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 7:40 p.m.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: