

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 01/23/2023 - **Amended**

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Gregory at 7:00 p.m.		
Present: Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Neupert, Commissioner Pearson, Chief Smith, AC LaGrandeur, AC Abrigo, AC Buchanan, DAS Patti, DA Luther, CSS Laboda, BC Hickey, Lt. Slye, Vol. Curley, and C Shift personnel.		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as amended. Approved	*MSC	
<p><u>EXECUTIVE SESSION:</u></p> <p>Commissioner Gregory announced that the Board will meet in executive session pursuant to RCW 42.30.110 (g) for 10 minutes. She further stated that the Board will take action following adjournment.</p> <p>Called to Order: 7:01 pm by Commissioner Gregory</p> <p>Present: Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Neupert, and Commissioner Pearson.</p> <p>Adjourned: 7:11 pm by Commissioner Gregory</p> <p>Commissioner Gregory resumed the regular meeting at 7:11 pm</p> <p>Executive Session Action: A motion was made by Commissioner Huntington to approve Chief Smith's contract for 2023 and Chief LaGrandeur's contract for 2023-2025. Commissioner Pearson seconded the motion. Motion Approved.</p>	*MSC	
<u>Meeting Minutes:</u> A review of the meeting minutes from the January 9 th , 2023 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
<u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA Batch #1.1 for \$162,580.74 , BVA Batch #1.2 for \$189,985.57 , BVA Batch #1.3 for \$74,702.81 , and BVA Batch #1.4 for \$106,518.66 . Commissioner Stewart provided an overview of all the expenses. Approved	*MSC	

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 01/23/2023 - **Amended**

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

<p>Payroll: DAS Patti presented the January Payroll for \$435,449.80 to the board. DAS Patti explained that the COLA increase is included as well as the quarterly volunteers' pay. DAS Patti explained to the board that we prepared an option A and an option B payroll for the Fire Chiefs which was dependent on the action taken for the Chief's Contracts. Since the board approved the Fire Chief's contracts DAS Patti presented Option A - Special January Payroll which is for the Fire Chiefs only in the amount of \$26,881.50. Approved.</p>	*MSC	
<p>Public Comment: Chair Gregory called for public participation. There was none.</p>		
<p>Unfinished Business:</p> <p>State Audit Update: DAS Patti informed the board that we are hopefully reaching the end of our audit for FY2020/2021 but we do not have a date just yet. She will provide another update at the next board meeting.</p>		
<p>New Business:</p> <p>2023 Commissioner Committee Reports/Meetings: Commissioner Gregory wanted to discuss with the board when we should put the sub-committee update reports on the agenda and if this is something we should have at every meeting. The board agreed that we will have it as a standing agenda item at the second meeting of the month. Commissioner Gregory requested that a report be given to either her or DA Luther before the second board meeting to be able to review the items that will be up for discussion.</p>		
<p>Public Comment: Chair Gregory called for public participation. There was none.</p>		
<p>Good of the Order:</p> <p>Commissioner Neupert informed the board that the KCFCFA will be meeting tomorrow for the regular meeting which will be held virtually.</p> <p>Chief Smith informed the board that Chief Teran's retirement party will be Thursday from 5:00 pm to 7:00 pm at Station 21.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:30 p.m. Approved</p>	*MSC	

01/23/23 - Regular Meeting

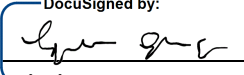
*Motion Moved / Seconded / Carried (See attached Motion Sheet)

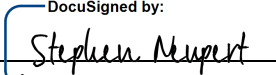
**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

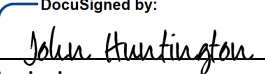
Date: 01/23/2023 - **Amended**

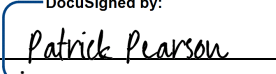
Time: 7:00 p.m.


Place: Virtual Meeting using Teams

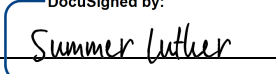
DocuSigned by:

Commissioner
48544366DE84B2...

DocuSigned by:

Commissioner
BC764DF1A46C...

DocuSigned by:

Commissioner
7301F4DE...

DocuSigned by:

Commissioner
C0EFCB9DB477...

DocuSigned by:

Commissioner
D83D480...

DocuSigned by:

Attest
96DF35E9B2004C0...

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 01/23/2023 - **Amended**

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Huntington	Motion to approve the agenda as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Chief's Contract: Chief LaGrandeur's Contract 2023-2025	Motion by Commissioner: Huntington	Motion to approve Chief LaGrandeur's contract from 2023 through 2023 as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Chief's Contract: Chief Smith's Contract 2023	Motion by Commissioner: Huntington	Motion to approve Chief Smith's contract for 2023 as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

01/23/23 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 01/23/2023 - **Amended**

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Approval of the Minutes for 01/09/2023	Motion by Commissioner: Pearson	Motion to approve the minutes as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	
Voucher Approval: BVA Batch 1.1 for \$162,580.74 BVA Batch 1.2 for \$189,985.57 BVA Batch 1.3 for \$74,702.81 BVA Batch 1.4 for \$106,518.66	Motion by Commissioner: Huntington	Moved to approve the BVAs as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	
Payroll: \$427,203.91 Special Payroll:	Motion by Commissioner: Pearson	Motion to approve the payroll as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
Adjourn Meeting	Motion by Commissioner: Huntington	Motion to adjourn the meeting at 7:30 p.m.
	2 ND by Commissioner: Neupert	
	Carried/Vote	