

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 09/12/2022

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<b>Meeting called to order by Chair Pearson at 7:00 p.m.</b>		
<b>Present:</b> Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Neupert, Chief Smith, DAS Patti, DA Luther, BC Buchanan, LT Slye, FF Fergus, and Vol. Tom Curley		
<b>Excused:</b> AC LaGrandeur, AC Abrigo, and Community Services Specialist Laboda		
<b><u>Topic</u></b>	<b><u>Action</u></b>	<b><u>Assigned/ Deadline</u></b>
<b><u>Meeting Agenda:</u></b> The Board reviewed the meeting agenda. The agenda was approved as presented. <b>Approved</b>	<b>*MSC</b>	
<b><u>Meeting Minutes:</u></b> A review of the meeting minutes from the August 22 <sup>nd</sup> , 2022 Board Meeting was conducted. The minutes were approved as presented. <b>Approved</b>	<b>*MSC</b>	
<b><u>Blanket Voucher Approval (BVA):</u></b> The following batch was presented for approval: <b>BVA Batch #9.1 for \$64,125.39.</b> Commissioner Stewart provided an overview of all the expenses. <b>Approved</b>	<b>*MSC</b>	
<b><u>Resolutions:</u></b> The following Resolutions were presented for approval: <b>Approved</b>		
<ul style="list-style-type: none"> <li>• <b>Resolution 2022-16 – Step Increase to 90% for Michael Foreman</b></li> <li>• <b>Resolution 2022-17 – Step Increase to 80% for Clifton McKenzie, Jesse Ramos, and Samuel Strausz</b></li> </ul>	<b>*MSC</b>	
<b><u>Payroll:</u></b> DAS Patti presented the September Payroll for <b>\$447,122.35</b> to the board. <b>Approved.</b>	<b>*MSC</b>	
<b><u>Public Comment:</u></b> Chair Pearson called for public participation. There was none.		
<b><u>Chief's Report:</u></b>		
<b>Chief Smith:</b> Informed the board that the Kitsap County Fire Chiefs met with the CEO of St. Michaels Medical Center regarding the long wait times in the ER. The CEO stated that they will be coming up with a task force to create a plan to improve the wait times. Also, AC LaGrandeur met with the Tribe regarding the station project and we are currently looking at getting an appraisal of the Tribe's property to continue to move forward with the project. Chief informed the board that Attorney Ken Bagwell met with the Kitsap County Prosecutor on behalf of the fire districts regarding the language in the upcoming ballot measures. The Prosecutor stated he will be reaching out to the other prosecutors in 36 other counties to see how they are reading the language and he will then meet with the fire agencies afterward.		

09/12/22 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 09/12/2022

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<p>However, it is too late to make any changes to this upcoming ballot measure. The CENCOM radio project is being monitored closely and is still in the process of moving forward with discussions and oversight to be sure the fire districts are receiving everything they need. Chief Smith Informed the board that we will be hiring a new entry-level mechanic with a temporary one-year contract that will be reviewed and re-evaluated in September of 2023. The hiring is due to an increase in medical leave and the influx in upcoming testing, projects, and workload.</p> <p><b>Resolution 2022-18 – Hiring of Entry Level Mechanic – Shawn Hampton</b> – Chief Smith presented the resolution for the new temporary mechanic for approval. <b>Approved</b></p> <p><b>Temporary Mechanic Memorandum of Understanding (MOU 22-01):</b> Chief Smith presented the MOU for the new temporary mechanic position as it will be a union-represented position. <b>Approved</b></p> <p><b>Chief LaGrandeur:</b> Provided a written report in his absence.</p> <p><b>Chief Abrigo:</b> Provided a written report in his absence</p>	<p>*MSC</p> <p>*MSC</p>	
<p><b>Unfinished Business:</b> None</p>		
<p><b>KCFCA Meeting Debrief:</b></p> <p>Senator Rolfes was present at the meeting, during which they discussed the wait times at St. Michaels Medical Center and will be getting the Department of Health involved in the matter. It was discussed that once St. Michaels terminated its traveling nurse program, there was a spike in decreased staffing.</p>		
<p><b>New Business:</b> None</p>		
<p><b>Public Comment:</b> Chair Pearson called for public participation. There was none.</p>		
<p><b>Good of the Order:</b> None</p>		
<p>There being no further business to conduct, <b>the meeting was adjourned at 7:40 p.m. Approved</b></p>	<p>*MSC</p>	

09/12/22 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 09/12/2022

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

DocuSigned by:  
*Patrick Pearson*  
Commissioner FCB9DB477...

DocuSigned by:  
*Wilson Stewart*  
Commissioner 764A8D9FD83D480...

DocuSigned by:  
*[Signature]*  
Commissioner 3BC6DE84B2...

DocuSigned by:  
*Stephen Neupert*  
Commissioner 47BC764DF1A46C...

DocuSigned by:  
*John Huntington*  
Commissioner 24A22467301F4DE...

DocuSigned by:  
*Summer Luther*  
Attest 96DF35E9B2004C0...

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 09/12/2022

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**ACTION ITEMS**

Topic

Motion

<b>Acceptance of the Agenda</b>	Motion by Commissioner: Neupert	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Approval of the Minutes for 08/22/2022</b>	Motion by Commissioner: Huntington	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Voucher Approval:</b> BVA Batch 9.1 for <b>\$64,125.39</b>	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Resolution 2022-16:</b> Step Increase to 90% for Michael Foreman	Motion by Commissioner: Gregory	Motion to approve Res. 2022-16 as presented
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Resolution 2022-17:</b> Step Increase to 80% for Clifton McKenzie, Jesse Ramos, and Samuel Strausz	Motion by Commissioner: Huntington	Motion to approve Res. 2022-17 as presented

09/12/22 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 09/12/2022

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Payroll: \$447,122.35</b>	Motion by Commissioner: Gregory	Motion to approve the payroll as presented.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Resolution 2022-18: Hiring of Entry Level Mechanic – Shawn Hampton</b>	Motion by Commissioner: Huntington	Motion to approve Res. 2022-18 as presented
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>MOU – 22-01 - Temporary Mechanic Memorandum of Understanding</b>	Motion by Commissioner: Gregory	Motion to approve MOU 22-01 as presented
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Gregory	Motion to adjourn the meeting at 7:40 p.m.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: