

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 08/08/2022

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

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| Meeting called to order by Chair Pearson at 7:00 p.m. | | |
| Present: Commissioner Pearson, Commissioner Huntington, Commissioner Stewart, Commissioner Neupert, AC LaGrandeur, AC Abrigo, DA Luther, Community Services Specialist Laboda, BC Murray, BC Hickey, FF Slye, FF Fergus, and Vol. Tom Curley | | |
| Excused: Commissioner Gregory, Chief Smith, and DAS Patti | | |
| <u>Topic</u> | <u>Action</u> | <u>Assigned/ Deadline</u> |
| <u>Meeting Agenda:</u> The Board reviewed the meeting agenda. Commissioner Pearson requested to add “Property Tax Levy – Language Update” under new business, to remove “Risk Pool Follow-Up Discussion” from unfinished business and to remove KCFCA Meeting Debrief from the agenda. The agenda was approved as amended. Approved | *MSC | |
| <u>Meeting Minutes:</u> A review of the meeting minutes from the July 25 th , 2022 Board Meeting was conducted. The minutes were approved as presented. Approved | *MSC | |
| <u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA Batch #8.1 for \$210,295.09 , BVA Batch #8.2 for \$72,573.93 , and BVA Batch #8.3 for \$70,521.35 . Commissioner Stewart provided an overview of all the expenses. Approved | *MSC | |
| <u>Resolutions:</u> The following Resolutions were presented for approval: Approved | | |
| <ul style="list-style-type: none"> • Resolution 2022-14 – Step Increase to 90% for Corey Brown, Jack Cooper, and Alex Cryder • Resolution 2022-15 – Step Increase for Nicholas Johnson to Commissioned Lt | *MSC | |
| <u>Payroll:</u> DA Luther presented the August Payroll for \$455,593.43 to the board. Approved. | *MSC | |
| <u>Public Comment:</u> Chair Pearson called for public participation. There was none. | | |
| <u>Chief’s Report:</u> | | |
| Chief LaGrandeur: The call volume for July 2022 was 340 incidents. Of those, 66% were EMS, and 34% were non-EMS. There were 4 structure fires in July, two were in our district and the other two were mutual aid to Bainbridge Island. No injuries to occupants or fire service personnel. The number of fire structures has increased this year. In | | |

08/08/22 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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| <p>2021 we had 17 structure fires which included mutual aid responses. So far in 2022, we have had 20 structure fires with five months left in the year. There have been no connections in fires and nothing unusual in investigations from the Kitsap County Fire Marshal. We had 112 transports in July, which does not include transports by mutual aid agencies or airlifts. We had a total of 1083.50 hours of overtime earned in July, of which 746 of those hours were from deployments/training consortium and will be reimbursed. The net total for NKF&R is 337.50 hours which is a drop of about 60% compared to June. Having our five new firefighters and one new firefighter/paramedic checked off to fill positions has had a significant positive impact.</p> <p>We recently conducted a process to find our next Assistant Chief, in which we have selected Battalion Chief Ryan Buchanan to be our next Assistant Chief of Operations. Ryan will be involved in the next steps as we move towards filling positions over the remainder of this year. The start date for Ryan and other personnel who may be moving is not yet determined, but the work to prepare Ryan for the Operations position can begin now, which we intend to do.</p> <p>We currently have one member on a wildland deployment and we have had one other short-term deployment where we sent out a brush unit and a strike team leader to Eastern Washington, but they are back in District at this time.</p> <p>Chief Abrigo: Reported that all of our rigs look good after deployment. No major projects in the works and Station 87 is no longer housing anyone at this time. After conversations with Chief Smith, it looks as if we are ready to sign a contract with Hill International for the Suquamish station and we are going to continue to move forward in the process.</p> | | |
| <p>Unfinished Business: None</p> | | |
| <p>New Business:</p> <p>Property Tax Levy – Language Update – PIO/CSS Laboda discussed the changes that were made by the prosecuting attorney's office regarding our levy title along with other small changes they made to the language. PIO/CSS Laboda discussed the next steps for moving forward and we will provide an update at the next meeting.</p> | | |
| <p>Public Comment: Chair Pearson called for public participation. There was none.</p> | | |

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| Good of the Order: | | |
| <p>Commissioner Neupert informed the board that the annual picnic had a wonderful turnout and it went very well. The next KCFC meeting will be held on August 23rd, via zoom only.</p> <p>Commissioner Stewart mentioned the upcoming annual WFCM Conference in October. DA Luther informed the board that all accommodations have been reserved and to let her know who will and will not be attending as she will get their registration completed and make any changes necessary.</p> | | |
| There being no further business to conduct, the meeting was adjourned at 7:33 p.m. Approved | *MSC | |

DocuSigned by:
Patrick Pearson
Commissioner 101FCB9DB477...

DocuSigned by:
Wilson Stewart
Commissioner 079A8D9FD83D480...

DocuSigned by:
[Signature]
Commissioner 101FCB9DB477...

DocuSigned by:
Stephen Neupert
Commissioner 079A8D9FD83D480...

DocuSigned by:
John Huntington
Commissioner 101FCB9DB477...

DocuSigned by:
Summer Luther
Attest 96DF35E9B2004C0...

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

| Topic | Motion | |
|---|--|---|
| Acceptance of the Agenda | Motion by Commissioner: Neupert | Motion to approve the agenda as amended. |
| | 2 ND by Commissioner: Huntington | |
| | Carried/Vote | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |
| Approval of the Minutes for 07/25/2022 | Motion by Commissioner: Huntington | Motion to approve the minutes as presented. |
| | 2 ND by Commissioner: Stewart | |
| | Carried/Vote | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |
| Voucher Approval: BVA Batch 8.1 for \$210,295.09 BVA Batch 8.2 for \$72,573.93 BVA Batch 8.3 for \$70,521.35 | Motion by Commissioner: Stewart | Moved to approve the BVA's as presented. |
| | 2 ND by Commissioner: Neupert | |
| | Carried/Vote | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |
| Payroll: \$455,593.43 | Motion by Commissioner: Neupert | Motion to approve the payroll as presented. |
| | 2 ND by Commissioner: Huntington | |
| | Carried/Vote | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |
| Resolution 2022-14: Step Increase to 90% for Corey Brown, Jack Cooper and Alex Cryder | Motion by Commissioner: Huntington | Motion to approve Res. 2022-14 as presented |

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*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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| | 2 ND by Commissioner: Neupert | |
| | Carried/Vote | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |
| Resolution 2022-15: Step Increase for Nicholas Johnson to Commissioned Lt | Motion by Commissioner: Huntington | Motion to approve Res. 2022-15 as presented |
| | 2 ND by Commissioner: Stewart | |
| | Carried/Vote | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |
| Adjourn Meeting | Motion by Commissioner: Huntington | Motion to adjourn the meeting at 7:33 p.m. |
| | 2 ND by Commissioner: Neupert | |
| | Carried/Vote | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |