

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 04/25/2022

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<b>Meeting called to order by Chair Pearson at 7:00 p.m.</b>		
<b>Present:</b> Commissioner Pearson, Commissioner Neupert, Commissioner Gregory, Commissioner Huntington, Chief Smith, AC LaGrandeur, AC Abrigo, DAS Patti, DA Luther, Community Services Specialist Laboda, BC Buchanan, BC Hickey, LT Slye, FF/PM Nicholas, FF Burns, FF Trueblood, Vol. Curley, LT Robichaux, Mason Robichaux and Stan Robichaux <b>Excused:</b> Commissioner Stewart		
<u><b>Topic</b></u>	<u><b>Action</b></u>	<u><b>Assigned/ Deadline</b></u>
<b>Meeting Agenda:</b> The Board reviewed the meeting agenda. Chief Smith requested to add a commendation to the agenda. Commissioner Huntington requested to add an update to the Fire Chiefs Succession plan under unfinished business. Commissioner Neupert requested to remove the Board of Volunteer Firefighters update from the agenda as there is none. The agenda was approved as amended. <b>Approved</b>	<b>*MSC</b>	
<b>Meeting Minutes:</b> A review of the meeting minutes from the April 11 <sup>th</sup> , 2022 Board Meeting was conducted. The minutes were approved as presented. <b>Approved</b>	<b>*MSC</b>	
<b>Commendation:</b> Chief LaGrandeur informed the board that he would like to publicly recognize LT Robichaux for going above and beyond while off-duty. On his way to pick up his son from school, LT Robichaux happened to see that crews had been dispatched to a house fire at a location nearby. He headed toward the incident, arriving well before on-duty crews. He was able to take critical actions -- including using a garden hose to apply water through a window -- that slowed the fire's progress. By doing so, LT Robichaux was responsible for keeping the fire in check and limiting its destruction until duty crews took over a few minutes later. The board thanked LT Robichaux for going above and beyond while off-duty.		
<b>Blanket Voucher Approval (BVA):</b> The following batch was presented for approval: <b>BVA Batch #4.4 for \$35,089.26.</b> One item that was highlighted by Commissioner Neupert was the voucher for Clear Creek Appraisal for \$2,800.00 which was for the appraisal of St. 84 which is part of the ongoing process for the property. <b>Approved</b>	<b>*MSC</b>	
<b>Resolutions:</b> The following Resolutions were presented for approval: <b>Approved</b>		
<ul style="list-style-type: none"> <li>• <b>Resolution 2022-09 – Step Increase to 90% for Russell Fergus and Charlie Hough</b></li> <li>• <b>Resolution 2022-10 – Hiring Entry Level Firefighter Harold Redrico, Quintin Schoonmaker, Sean Jensen, William Bergstrom, and Braden Vernik</b></li> </ul>	<b>*MSC</b>	

04/25/22 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<b>Public Comment:</b> Chair Pearson called for public participation. There was none.		
<p><b><u>Unfinished Business:</u></b></p> <p><b>Fire Chiefs Succession Plan:</b> Commissioner Huntington reported that we are quickly going through the timeline for the Fire Chiefs position. They have publicized the position and the board has received two letters of interest. The board will begin putting together the two interview panels which will consist of two Commissioners and we will complete the interviews on the same day with one panel in the afternoon and the other later in the evening. DAS Patti will be emailing the question guides for feedback for the interviews. Interviews will take place the week of either May 9<sup>th</sup> or May 16<sup>th</sup>.</p>		
<b><u>New Business:</u></b> None		
<b>Public Comment:</b> Chair Pearson called for public participation. There was none.		
<p><b><u>Good of the Order:</u></b></p> <p>Commissioner Neupert informed the board that the Kitsap County Fire Commissioners meeting will be held tomorrow, April 26<sup>th</sup>, which is held remotely. The speaker will be Ryan Spiller and he will be reviewing the last legislative session.</p> <p>DAS Patti informed the board that we received a Public Records request which was the same as we received this time last year with the same information requested.</p>		
There being no further business to conduct, <b>the meeting was adjourned at 7:25 p.m. Approved</b>	<b>*MSC</b>	

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DocuSigned by:  
Patrick Pearson  
Commissioner FCB9DB477...  
DocuSigned by:  
John Huntington  
Commissioner 9187301F4DE...  
Stewart Excused  
Commissioner

DocuSigned by:  
[Signature]  
Commissioner F483A43C6DE84B2...  
DocuSigned by:  
Stephen Mupert  
Commissioner 7BC764DF1A46C...  
DocuSigned by:  
Summer Luther  
Attest 96DF35E9B2004C0...

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**BOARD OF FIRE COMMISSIONERS MEETING  
ACTION ITEMS**

Topic	Motion	
<b>Acceptance of the Agenda as amended</b>	Motion by Commissioner: Neupert	Motion to approve the agenda as amended.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Approval of the Minutes for 04/11/2022</b>	Motion by Commissioner: Huntington	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Voucher Approval:</b> BVA No. 4.4 for \$35,089.26	Motion by Commissioner: Neupert	Moved to approve the BVA's as presented.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Resolution 2022-09:</b> Step Increase to 90% for Russell Fergus and Charlie Hough	Motion by Commissioner: Huntington	Moved to approve Res. 2022-09 as presented.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

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<p><b>Resolution 2022-10:</b> Hiring Entry Level Firefighter Harold Redrico, Quintin Schoonmaker, Sean Jensen, William Bergstrom, and Braden Vernik</p>	<p>Motion by Commissioner: Gregory</p>	<p>Moved to approve Res. 2022-10 as presented.</p>
	<p>2<sup>ND</sup> by Commissioner: Huntington</p>	
	<p>Carried/Vote</p>	<p>Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:</p>
<p><b>Adjourn Meeting</b></p>	<p>Motion by Commissioner: Gregory</p>	<p>Motion to adjourn the meeting at 7:25 p.m.</p>
	<p>2<sup>ND</sup> by Commissioner: Huntington</p>	
	<p>Carried/Vote</p>	<p>Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:</p>