

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 12/27/2021

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Pearson at 7:00 p.m. Present: Commissioner Pearson, Commissioner Stewart, Commissioner Neupert, Commissioner Gregory, Commissioner Huntington, Chief Smith, AC Abrigo, DAS Patti, DA Luther, Community Services Specialist Laboda, Justin Slye, and Russell Fergus Excused: AC LaGrandeur		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as presented. Approved	*MSC	
<u>Meeting Minutes:</u> A review of the meeting minutes from the December 13 th , 2021 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
<u>Blanket Voucher Approval (BVA):</u> The following batch was presented for approval: BVA Batch #12.2 for \$165,577.59, Batch #12.3 for \$68,780.39, Batch #12.4 for \$5,159.94 and Batch #12.5 for \$68,704.56. Commissioner Stewart reviewed the BVA's with the board. Some items reviewed were the Agate Asphalt voucher for \$35,396.68 which was for Station 81 repavement of the side parking area and the bay door area. The Weidner Fire voucher was a correction invoice for the Sales Tax. Approved	*MSC	
<u>Resolution:</u> The following Resolutions were presented for approval: Approved <ul style="list-style-type: none"> • Resolution 2021-26 – Promotion of Justin Slye to Probationary Lieutenant • Resoltuion 2021-27 – Step Increase for Michael Cunningham and Heath Clark to Commissioned Lieutenant • Resolution 2021-28 – Step Increase for Theron Rahier to Commissioned Medical Safety Officer • Resolution 2021-29 – Step Increase for Ryan Buchanan to Commissioned Battalion Chief 	*MSC	
<u>Public Comment:</u> Chair Pearson called for public participation. There was none.		
<u>Unfinished Business:</u> None		
<u>New Business:</u>		

12/27/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

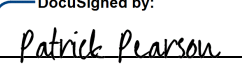
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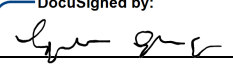
Date: 12/27/2021

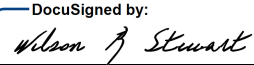
Time: 7:00 p.m.

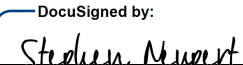
Place: Virtual Meeting using Teams

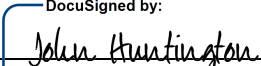
<p>2022 Expense Budget: Chief Smith discussed and reviewed the final Expense budget with the board. The bottom line Expense budget for 2022 was approved as presented. Approved.</p>	*MSC	
<p>Public Comment: Chair Pearson called for public participation. There was none.</p>		
<p>Good of the Order: Commissioner Pearson stated that our first meeting in 2022 will be January 10th and we will be electing a new Chair and Vice Chair due to the current terms ending. Commissioner Gregory wanted to thank everyone who participated in Santa's arrival this year. Commissioner Pearson gave his appreciation to the different crew members and CSS Laboda for her work during Santa's visit this year.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:34 p.m. Approved</p>	*MSC	

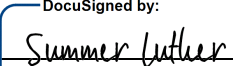
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Commissioner 1B9DB477...

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Commissioner 0A3C6DE84B2...

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Commissioner 1B3D480...

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Commissioner 1A6764DF1A46C...

DocuSigned by:

Commissioner 1A3E7301F4DE...

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Attest 96DF35E9B2004C0...

12/27/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**BOARD OF FIRE COMMISSIONERS MEETING
ACTION ITEMS**

Topic

Motion

Acceptance of the Agenda as presented	Motion by Commissioner: Neupert	Motion to approve the agenda as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Approval of the Minutes for 12/13/2021	Motion by Commissioner: Stewart	Motion to approve the minutes as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Voucher Approval: BVA No. 12.2 for \$165,577.59 BVA No. 12.3 for \$68,780.39 BVA No. 12.4 for \$5,159.94 BVA No. 12.5 for \$68,704.56	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution 2021-26 – Promotion of Justin Slye to Probationary Lt.	Motion by Commissioner: Neupert	Moved to approve Resolution 2021-26 as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

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*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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Resolution 2021-27 – Step Increase for Cunningham and Clark to Commissioned Lt.	Motion by Commissioner: Huntington	Moved to approve Resolution 2021-27 as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution 2021-28 – Step Increase for Theron Rahier to Commissioned MSO.	Motion by Commissioner: Huntington	Moved to approve Resolution 2021-28 as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution 2021-29 – Step Increase for Ryan Buchanan to Commissioned BC.	Motion by Commissioner: Gregory	Moved to approve Resolution 2021-29 as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adoption of 2022 Bottom Line Expense Budget	Motion by Commissioner: Huntington	Moved to approve the bottom line Expense budget for 2022 as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 7:34 p.m.
	2 ND by Commissioner: Huntington	
	Carried/Vote	