

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 08/23/2021

**Time:** 7:00 p.m.

**Place:** Station 81 and Virtual Meeting using Teams

<b>Meeting called to order by Chair Pearson at 7:00 p.m.</b>		
<b>Present:</b> Commissioner Pearson, Commissioner Stewart, Commissioner Neupert, Commissioner Gregory, Commissioner Huntington, Chief Smith, AC LaGrandeur, AC Abrigo, DAS Patti, DA Luther, Community Services Specialist Laboda, and Volunteer Curley		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
<b><u>Meeting Agenda:</u></b> The Board reviewed the meeting agenda. The agenda was approved as amended. <b>Approved</b>	*MSC	
<b><u>Meeting Minutes:</u></b> A review of the meeting minutes from the August 9 <sup>th</sup> , 2021 Board Meeting was conducted. The minutes were approved as presented. <b>Approved</b>	*MSC	
<b><u>Blanket Voucher Approval (BVA):</u></b> The following batch was presented for approval: <b>BVA Batch #8.2 for \$200,171.77, Batch #8.3 for \$73,325.90, and Batch #8.4 for \$44,425.65</b> . Commissioner Stewart reviewed the BVA with the board. Some items reviewed were the Amazon Business charge of \$3,487.00 which was for 16 replacement computer monitors. The Dukes Construction charge \$4,659.75 which is for the driveway gravel work for Sta. 87. Another item reviewed was the Matthews Electric charge for \$11,281.50 which was for the electrical work at Sta. 87. <b>Approved</b>	*MSC	
<b><u>Resolutions:</u></b> The following Resolution was presented for approval: <b>Approved</b> <ul style="list-style-type: none"> <li>• <b>Resolution 2021-14 – Step Increase 80% for Foreman, McKenzie, Ramos, and Strausz</b></li> <li>• <b>Resolution 2021-15 – Step Increase 100% for Katie Patti</b></li> </ul>	*MSC	
<b><u>Public Comment:</u></b> Chair Pearson called for public participation. There was none.		
<b><u>Unfinished Business:</u></b>  <b>Discussions on M&amp;O or Levy Lid Lift renewal</b> – Commissioner Neupert recommended that we should keep this topic on the agenda for when we have in-person meetings and/or if there are any updates to be given.		

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<p><b>Talks with the Suquamish Tribe:</b> Chief Smith informed the board the next steps will be identifying our funding options. Commissioner Pearson wanted to know how we will establish the cost for the project. Chief Smith informed the board that we will be able to get a rough estimate once we get the appraisal completed on the Station.</p>		
<p><b><u>New Business:</u></b></p> <p><b>WFCA Annual Conference Registration</b> – DA Luther informed the board that registration for the WFCA Annual Conference and the Snure Seminar which will be held Wednesday, October 20<sup>th</sup>, is open and to inform her by September 15<sup>th</sup> if they will be attending.</p>		
<p><b><u>Public Comment:</u></b> Chair Pearson called for public participation. There was none.</p>		
<p><b><u>Good of the Order:</u></b></p> <p>Commissioner Gregory and Commissioner Stewart attended the Labor-Management meeting held which they were able to easily agree on terms in regards to the governor's proclamation for mandatory COVID-19 vaccination for our workforce. Volunteer Curley wanted to verify if volunteers fall under the mandate, which Commissioner Gregory informed him that our Fire Department is including the volunteers in the vaccination mandate.</p> <p>Commissioner Pearson had asked for an update in regards to the Firefighter/Paramedic vacancy. Chief LaGrandeur informed the board that we are currently setting up a process to look at a handful of candidates and that we should have a process in place in early September.</p> <p>Chief Smith informed the board that we will be closing Station 81 to the public due to the rise in COVID-19 cases, effective tomorrow August 24<sup>th</sup>, until further notice. The board decided due to the rise in COVID cases and with Station 81 closing to the public we will move back to virtual board meetings via Microsoft Teams until further notice.</p> <p>Commissioner Neupert mentioned that former Commissioner Tom Wagner had recently passed away. The board sends their condolences to the Wagner family.</p>		
<p>There being no further business to conduct, <b>the meeting was adjourned at 7:39 p.m. Approved</b></p>	<p><b>*MSC</b></p>	

08/23/21 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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DocuSigned by:  
Patrick Pearson  
Commissioner

DocuSigned by:  
Stephen Mupert  
Commissioner

DocuSigned by:  
[Signature]  
Commissioner

DocuSigned by:  
Wilson J. Stewart  
Commissioner

DocuSigned by:  
John Huntington  
Commissioner

DocuSigned by:  
Summer Luther  
Attest

08/23/21 - Regular Meeting

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**BOARD OF FIRE COMMISSIONERS MEETING  
ACTION ITEMS**

Topic

Motion

<b>Acceptance of the Agenda as presented</b>	Motion by Commissioner: Neupert	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Approval of the Minutes for 08/09/2021</b>	Motion by Commissioner: Stewart	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Voucher Approval:</b> BVA No. 8.2 for \$200,171.77 BVA No. 8.3 for \$73,325.90 BVA No. 8.4 for \$44,425.65	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Resolution 2021-14 – Step Increase</b> 80% Foreman, McKenzie, Ramos and Strausz	Motion by Commissioner: Neupert	Moved to approve the Resolution 2021-14 as presented.
	2 <sup>ND</sup> by Commissioner: Huntington	

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<b>Resolution 2021-15</b> – Step Increase 100% for Katie Patti	Motion by Commissioner: Gregory	Moved to approve the Resolution 2021-15 as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 7:54 p.m.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: