

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 08/09/2021

Time: 7:00 p.m.

Place: Station 81 and Virtual Meeting using Teams

Meeting called to order by Chair Pearson at 7:00 p.m.		
Present: Commissioner Pearson, Commissioner Stewart, Commissioner Neupert, Commissioner Gregory, Commissioner Huntington, Chief Smith, AC LaGrandeur, AC Abrigo, DAS Patti, DA Luther, Community Services Specialist Laboda, BC Murray and Volunteer Curley		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
Meeting Agenda: The Board reviewed the meeting agenda. The agenda was approved as amended. Approved	*MSC	
Meeting Minutes: A review of the meeting minutes from the July 26 th , 2021 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
Blanket Voucher Approval (BVA): The following batch was presented for approval: BVA Batch #8.1 for \$70,427.61. Commissioner Stewart reviewed the BVA with the board. Some items reviewed were the increase in our Comdata invoice which is due to the number of deployments for wildland and COVID-19 as well as the rise in fuel cost. We have a new vendor, Genisys, which we purchased a new computer server in the amount of \$3,600.00 due to one of the servers failing. The last item reviewed was for McNeil and Co Inc. which is this quarters insurance payment for \$31,000.00. Approved	*MSC	
Payroll: DAS Patti presented the August Payroll in the amount of \$704,645.07 to the board. Approved	*MSC	
Public Comment: Chair Pearson called for public participation. There was none.		
Chief's Report:		
Chief Smith: We currently have one person deployed and a brush truck that is currently in the shop undergoing repairs. There are a couple of filters that are needing to be replaced and we hope to have it back in service this week. Community Services Specialist Laboda will deploy this week. Wildland deployments are getting tough for the west coast due to equipment and aircraft fuel shortages.		
Chief Abrigo: Station 87 is finished and we are still waiting for parts for the HVAC. The roofing projects will be going through Olympic Roofing. They will get the projects scheduled as soon as the roofing materials come in.		

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<p>Chief LaGrandeur: Reported the call volume for July was 323 incidents. Of those, 63% were EMS, 37% were non-EMS. There was one structure fire in our district in July. Minor damage contained to an attached garage. The house was unoccupied and there were no injuries to any personnel. We had 122 transports in July which does not include transports by mutual aid agencies or airlifts. Overtime was high at 2,025.5 hours which 1,316.25 hours were due to mobilizations and will be reimbursed. There were 72 hours from FF/PM coverage at Port Ludlow Fire and Rescue which will also be reimbursed. We have had another busy wildland season which will continue through the next two months and have had personnel on deployments in Washington and Oregon. Nic Johnson started his probation as a Lieutenant on August 1st and we are currently conducting a testing process for FF/PM this month to fill the vacant position.</p>		
<p><u>Unfinished Business:</u></p> <p>Update on talks with Suquamish Tribe – Chief Smith informed the board that he and Chief Abrigo met with the Suquamish Tribe in regards to the property we own that they are interested in purchasing. Chief Smith asked the board if they are interested in moving forward with discussions on this venture and to see what the Tribe has to offer. The board agreed that they are very interested in moving forward and would like to see more details surrounding the lease terms, funding, acreage, permitting, prevailing wages, and more on the property that the Tribe is interested in leasing.</p>		
<p><u>New Business:</u></p> <p>Discussions on M&O or Levy Lid Lift renewal – Commissioner Neupert requested that we start reviewing funding options. Chief Smith stated that because we will be below a dollar his suggestion is that we move toward a lid lift which will provide about 2.1 to 2.3 million annually. Chief Smith informed the board that we will take a look at the purchases that will be needed over the next couple of years to help with the decision making. Chief Smith stated that the M&O runs out next year and that we will need to put one or the other on the ballot. Commissioner Pearson stated that we will continue to keep this on the agenda to further the discussion.</p>		
<p><u>Public Comment:</u> Chair Pearson called for public participation. There was none.</p>		

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Good of the Order:

Commissioner Neupert informed the board that the Kitsap County Fire Commissioners Association is back to in person meetings which the next will be held on August 24th at Station 31 in Port Orchard.

Community Services Specialist Laboda informed the board that Sharon Lee Shrader, former Kitsap Co. Treasurer, and dear friend of the district had passed away on June 30th. Her celebration of life will be held Wednesday, September 8th from 1:00– 4:00 PM in Port Gamble at the Hood Canal Vista Pavilion.

Commissioner Pearson asked Chief Smith if there has been any word regarding the increase in COVID-19 cases in Kitsap County and if we will be keeping the Stations open. Chief Smith informed the board that we will continue to keep the Stations opened as of right now and if there continues to be a rise we will go back to where we were previously with closure.

There being no further business to conduct, **the meeting was adjourned at 7:54 p.m. Approved**

***MSC**

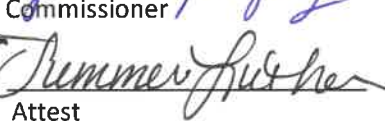

Commissioner


Commissioner


Commissioner


Commissioner


Commissioner


Attest

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BOARD OF FIRE COMMISSIONERS MEETING

ACTION ITEMS

Topic

Motion

Acceptance of the Agenda as presented	Motion by Commissioner: Neupert	Motion to approve the agenda as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
Approval of the Minutes for 07/26/2021	Motion by Commissioner: Stewart	Motion to approve the minutes as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	
Voucher Approval: BVA No. 8.1 for \$70,427.61	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
Payroll: \$704,645.07	Motion by Commissioner: Stewart	Moved to approve the Payroll as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	
Adjourn Meeting	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 7:54 p.m.
	2 ND by Commissioner: Huntington	
	Carried/Vote	