

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 06/28/2021

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<p><b>Meeting called to order by Chair Pearson at 7:00 p.m.</b>  <b>Present:</b> Commissioner Huntington, Commissioner Neupert, Commissioner Pearson, Commissioner Stewart, Commissioner Gregory, AC LaGrandeur, DAS Patti, DA Luther and Community Services Specialist Laboda <b>Excused:</b> Chief Smith and AC Abrigo</p>		
<u><b>Topic</b></u>	<u><b>Action</b></u>	<u><b>Assigned/ Deadline</b></u>
<b>Meeting Agenda:</b> The Board reviewed the meeting agenda. The agenda was approved as amended. <b>Approved</b>	*MSC	
<b>Meeting Minutes:</b> A review of the meeting minutes from the June 14 <sup>th</sup> , 2021 Board Meeting was conducted. The minutes were approved as presented. <b>Approved</b>	*MSC	
<b>Blanket Voucher Approval (BVA):</b> The following batch was presented for approval: <b>BVA Batch #6.3 for \$116,070.15, Batch #6.4 for \$204,919.64, Batch #6.5 for \$195,058.49, Batch #7.1 for \$795.30 and Batch #7.2 for \$28.98.</b> Commissioner Stewart reviewed the BVA's with the Board. Some items reviewed included in BVA Batch #6.3 this included HRA payments for Engle and LeMay. In Batch #6.4 the retirement benefits was a little larger due to the retro pay for the contracts. BVA Batch #6.4 included two large invoices, one for Weidner Fire for \$111,993.00 for the point to point exhaust project completion and the other for Sound Building in the amount of \$60,939.42 for the Station 87 project completion. Batches #7.1 and #7.2 were the payroll taxes/benefits for Joe Petersen. <b>Approved</b>	*MSC	
<b>Payroll:</b> DAS Patti presented the June Payroll for revision in the amount of <b>\$717,399.36</b> to the board. DAS Patti informed the board that there was an error with Joe Petersen's time loss that we had to do a revision for as this is his last month and he will be retiring as of July 1 <sup>st</sup> . <b>Approved</b>	*MSC	
<b>Public Comment:</b> Chair Pearson called for public participation. There was none.		
<b>Unfinished Business:</b>  <b>Return to In person Meeting:</b> Assistant Chief LaGrandeur informed the board that the County Fire Chiefs have not yet announced their determination as they are wanting to open all the stations and return to in-person meetings at the same time.		

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<p><b>Financial Report Overview:</b> DAS Patti informed the board that we will be sending out updated financials as there were a few adjustments that needed to be made. DAS Patti informed the board that there were a few different reports that included the Treasurer's report which also shows the fund totals and the account totals.</p>		
<p><b>New Business:</b> None</p>		
<p><b>Public Comment:</b> Chair Pearson called for public participation. There was none.</p>		
<p><b>Good of the Order:</b></p> <p>Commissioner Neupert informed the board that the picnic will be on July 17<sup>th</sup> at 5:00pm and that an RSVP needs to be done by July 9<sup>th</sup> to Gerry Cruz. The picnic is still on without any cancellations in sight at the moment as it will be held outside.</p> <p>Commissioner Neupert asked where we stand on getting reimbursed for the mobilizations from last year. DAS Patti informed the board we are still waiting for the EMAC payment for the Lightening Complex for about \$130,000.00. We are also waiting for a small Oregon EMAC that Chief Smith was involved in for a few days. All other wildland has been reimbursed and we anticipate seeing those outstanding payments hopefully by the end of this next month.</p>		
<p>There being no further business to conduct, <b>the meeting was adjourned at 7:25 p.m. Approved</b></p>	<p><b>*MSC</b></p>	

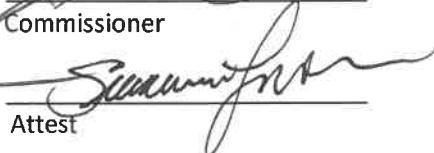
  
Commissioner

  
Commissioner

  
Commissioner

  
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Commissioner

  
Attest

06/28/21 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**ACTION ITEMS**

Topic

Motion

<b>Acceptance of the Agenda as presented</b>	Motion by Commissioner: Huntington	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	
<b>Approval of the Minutes for 06/14/2021</b>	Motion by Commissioner: Neupert	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	
<b>Voucher Approval:</b> BVA No. 6.3 for <b>\$116,070.15</b> BVA No. 6.4 for <b>\$204,919.64</b> BVA No. 6.5 for <b>\$195,058.49</b> BVA No. 7.1 for <b>\$795.30</b> BVA No. 7.2 for <b>\$28.98</b>	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	
<b>Payroll Revision: \$717,399.36</b>	Motion by Commissioner: Neupert	Moved to approve the Payroll revision as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	

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	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 7:25 p.m.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: