

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/24/2021

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Pearson at 7:00 p.m.		
Present: Commissioner Huntington, Commissioner Neupert, Commissioner Pearson, Commissioner Stewart, Commissioner Gregory, Chief Smith, AC LaGrandeur, AC Abrigo, DAS Patti, DA Luther and Community Services Specialist Laboda		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
Meeting Agenda: The Board reviewed the meeting agenda. Commissioner Pearson wanted to include into the agenda an update on Community Services Specialist Laboda's time in Yakima for the Vaccine Clinic. Commissioner Pearson also wanted to receive an update on the Public Records Request that we received as well as an update as to when we will be able to go back to in person meetings. The agenda was approved as amended. Approved	*MSC	
Meeting Minutes: A review of the meeting minutes from the May 10 th , 2021 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
Blanket Voucher Approval (BVA): The following batch was presented for approval: BVA Batch #5.3 for \$181,491.04, Batch #5.4 for \$77,831.56 and Batch #5.5 for \$19,319.31. Commissioner Stewart reviewed the BVA's with the Board. Some items reviewed included in BVA Batch 5.5 there was a Fishery Supply invoice in the amount of \$2,353.00 for fittings and parts for Marine 81. Jims Hauling for three extrication practice vehicles for \$600.00 and our last State Auditor invoice for \$1,074.45. Approved	*MSC	
Public Comment: Chair Pearson called for public participation. There was none.		
Unfinished Business: Public Records Request: Commissioner Pearson asked DAS Patti on the status of the Public Records Request we had received from "Washington- Open The Books" which was submitted on March 22 nd , 2021. DAS Patti provided information that the records have been sent and there has been no further communication from the requestor. Chief Smith informed the Board that this is a common and routine records request made for all Fire Districts within Washington State and we are one of the last ones to be given the request as they were working on the larger departments across the state first. DAS Patti will provide an update at the next board meeting with any new information received.		

05/24/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/24/2021

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

<p>Return to In person Meeting: Commissioner Pearson requested that this be deferred to the next meeting so that DAS Patti can review and provide an update.</p> <p>Update on Community Services Specialist Laboda: CSS Laboda informed the board that the Yakima Community Vaccination Center is transitioning over to local control on 05/25/2021 at 6:00pm. There will be a couple of days of follow up work handling media requests about the transition and that her time there will be completed on Thursday 05/27/2021 at 6:00pm. She informed the board that her time there will be reimbursed.</p>		
<p><u>New Business:</u></p> <p>Uniform and Non-Uniform Contracts: Chief Smith informed the Board that the contracts have been completed and there were a few language interpretations that needed to be clarified. The language in the contract has been fixed today, which it now needs to be reviewed by the group and it will be brought to the board at our next meeting.</p>		
<p><u>Public Comment:</u> Chair Pearson called for public participation. There was none.</p>		
<p><u>Good of the Order:</u></p> <p>DAS Patti informed the board that while we were doing a review of our signed BVA's since we moved to DocuSign due to COVID we found one that wasn't signed. It was approved and paid but just was not signed. This batch was from April 23rd 2020 in the amount of \$46,827.20 and it will be included for signature in our batch that contains the May meeting materials via DocuSign.</p> <p>Commissioner Neupert informed the board that the County Fire Commissioners meeting was still taking place on 05/25/2021 and that Haley Blankenship will be present for the meeting.</p> <p>Commissioner Stewart informed the board that there will be another Webinar, which will be the last for the Spring Webinar series, for the Washington State Fire Commissioners Association on June 2nd between 9:00am – 12:00pm. He informed the board that the Webinar is about COVID-19 in the Fire Service.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:21 p.m. Approved</p>	<p>*MSC</p>	

05/24/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

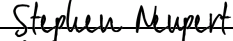
Date: 05/24/2021

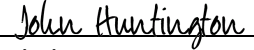
Time: 7:00 p.m.


Place: Virtual Meeting using Teams

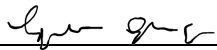
DocuSigned by:


Commissioner B9DB477...

DocuSigned by:

Commissioner DF1A46C...

DocuSigned by:

Commissioner F4D53A87801F4DE...

DocuSigned by:

Commissioner 78FA8D9FD83D480...

DocuSigned by:

Commissioner 83A43C6DE84B2...

DocuSigned by:

Attest C0E9888E2A9140B...

05/24/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/24/2021

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

ACTION ITEMS

Topic

Motion

Acceptance of the Agenda as amended	Motion by Commissioner: Huntington	Motion to approve the agenda as amended.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Approval of the Minutes for 05/10/2021	Motion by Commissioner: Stewart	Motion to approve the minutes as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Voucher Approval: BVA No. 5.3 for \$181,491.04 BVA No. 5.4 for \$77,831.56 BVA No. 5.5 for \$19,319.31	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Huntington	Motion to adjourn the meeting at 7:21 p.m.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

05/24/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)