

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 04/12/2021

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Pearson at 7:00 p.m. Present: Commissioner Huntington, Commissioner Neupert, Commissioner Pearson, Commissioner Stewart, Commissioner Gregory, Chief Smith, DAS Patti, DA Luther and Community Services Specialist Laboda Excused: AC LaGrandeur and AC Abrigo.		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as presented. Approved	*MSC	
<u>Meeting Minutes:</u> A review of the meeting minutes from the March 22 nd , 2021 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
<u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA Batch #3.3 for \$296,000.67 and BVA Batch 4.1 for \$69,259.22 . Commissioner Stewart reviewed the BVA with the Board. Some items reviewed included in BVA Batch 3.3 we had \$54,704.00 of sick leave payout which means that the March benefits are \$11,118.00 less than Februarys. In BVA Batch 4.1 the towing charges in the amount of \$1,400.85 were for East Jefferson's EJ232 to the shop and Marine 81 to the shop. Another item reviewed was the charge for \$7,600.00 which was for 6 new Surface Pro's with covers and 4 year warranties. The US Bank March charges in the amount of \$16,534.00 was a majority of Training courses which made up for \$8,733.07. Another charge discussed the amount of \$5,364.00 for ambulance reimbursements. Approved	*MSC	
<u>Payroll:</u> DAS Patti Presented payroll for the month of April in the amount of \$580,014.70 . Overtime was slightly elevated this pay period due to us currently having four members out injured and the crews had to do a mandatory live fire training.	*MSC	
<u>Chiefs Reports:</u> Chief Smith: Informed the board that County wise we are moving ahead with the training consortium. We are waiting for Poulsbo and Bremerton to sign. We wanted to get that commitment before Central Kitsap commits a full time employee to this event. Informed the board that Richard will discuss his perspective with the Board members so we will be able to give him input on how to alter his discussions so people will		

04/12/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 04/12/2021

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

<p>understand what we are trying to do with the second 1/10th 1% which is important that we utilize that for the capital purchase of our radio system as it is a couple years away from no longer being able to buy a part for it. Without the 1/10th 1% that is coming out of user fees it is beyond what we could afford to fix. He will be presenting to us at the Tri-North meeting that will take place on April 19th. Chief Smith informed the board that he was asked by the Port Ludlow Fire Commissioners and East Jefferson to help facilitate requests for Administrative Services from East Jefferson to Port Ludlow. He has a meeting on Wednesday to discuss this request further.</p> <p>Chief LaGrandeur and Chief Abrigo provided the Board a written report for review in their absence.</p>		
<p><u>Unfinished Business:</u></p> <p>Update on State Audit: DAS Patti informed the board that we are set to have our Exit interview on April 23rd and that the board was invited by the Auditor to participate if they choose in the exit interview process. DAS Patti explained that we are expecting a bill from the Auditors office in the amount of around \$7,000 - \$8,000.</p>	*MSC	
<p><u>New Business:</u></p> <p>Update on when we can begin meeting in person: Commissioner Pearson asked what our current status with returning to in person meetings is. DA Luther informed the Board that the Proclamation (20-28.15 and 20-28.14) from Governor Inslee states that we are remaining with virtual meetings for now unless we are able to make the requirements work for in person meetings. Commissioner Neupert had asked that we go forward with seeing if we would be able to meet the requirements for an in person meeting. Chief Smith informed the board that the fire service of Kitsap County is trying to do things consistently as far as staff coming back into the buildings as well as in person meetings and that hopefully we are looking at the Summer time for this to take place.</p> <p>Property Certificates Local 123 – Review of the reimbursement documents was conducted by DAS Patti. She noted this is the final reimbursement request.</p>	*MSC	

04/12/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

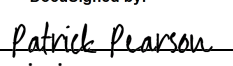
**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

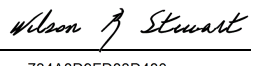
Date: 04/12/2021

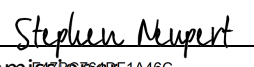
Time: 7:00 p.m.

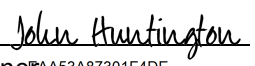
Place: Virtual Meeting using Teams

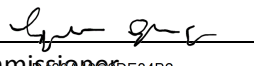
Public Comment: Chair Pearson called for public participation. There was none.		
Good of the Order: None		
There being no further business to conduct, the meeting was adjourned at 7:36 p.m. Approved	*MSC	

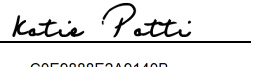
DocuSigned by:

 Commissioner B9DB477...

DocuSigned by:

 Commissioner B4A8D9FD83D480...

DocuSigned by:

 Commissioner 1C7B07640F1A46C...

DocuSigned by:

 Commissioner 0FAA53A87301F4DE...

DocuSigned by:

 Commissioner DE84B2...

DocuSigned by:

 Attest C0E9888E2A9140B...

04/12/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 04/12/2021

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Neupert	Motion to approve the agenda as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Approval of the Minutes for 03/22/2021	Motion by Commissioner: Huntington	Motion to approve the minutes as presented.
	2 ND by Commissioner: Neupert	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Voucher Approval: BVA No. 3.3 for \$296,000.67 BVA No. 4.1 for \$69,259.22	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Payroll: \$580,014.70	Motion by Commissioner: Gregory	Moved to approve the payroll as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

04/12/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 04/12/2021

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Property Certificates Local 123	Motion by Commissioner: Huntington	Moved to approve the Property Certificates as presented.
	2 ND by Commissioner: Stewart	
Adjourn Meeting	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 7:36 p.m.
	2 ND by Commissioner: Gregory	