

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 11/9/2020

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Pearson at 7:00 p.m.		
Present: Commissioner Gregory, Commissioner Huntington, Commissioner Neupert, Commissioner Pearson, Commissioner Stewart, Chief Smith, AC LaGrandeur, AC Moran, DAS Patti, Community Services Specialist Laboda		
<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as submitted. Approved	*MSC	
<u>Meeting Minutes:</u> A review of the meeting minutes from the October 26th, 2020 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
<u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA No. 554288 for \$10,823.39 , BVA No. 554292 for \$5,572.74 , BVA No. 554294 for \$52,977.83 . Commissioner Stewart reviewed the BVA's with the Board. Approved	*MSC	
<u>Payroll:</u> DAS Patti presented November's Payroll Affidavit in the amount of \$612,170.06 , for Board review and approval. She remarked that this payroll consists of wildland overtime and a correction to Holiday Pay. Approved.	*MSC	
<u>Resolutions:</u> Resolution 2020-30 was presented for review and approval. The resolution will provide Aaron Sutherland with a differential pay increase for his increased responsibilities in Robert Lacey's absence.	*MSC	
<u>Public Comment:</u> Chair Pearson called for public participation. There was none. The Board welcomed Volunteer Tom Curley who had called in for the meeting.		
<ul style="list-style-type: none"> • Chief Smith: He reported that he has been working on the 2021 budget. We should have that finalized before the week is out. We are processing a lot of wildland mobilization billing. County wide the Chiefs are working on several projects. He canceled the Chief/Commissioner brunch due to COVID. He is working on securing a date next year at Clearwater. We are waiting for a response back from the County for the storm water for the building project. • AC LaGrandeur: Reported the call volume for October was 258 incidents. Of those, 54% were EMS, 46% were non-EMS. Overtime was high again this month and is attributed primarily to state mobilizations. Negotiations 		

11/9/20 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)


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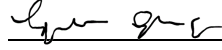
Date: 11/9/2020

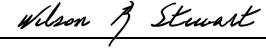
Time: 7:00 p.m.

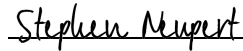
Place: Virtual Meeting using Teams

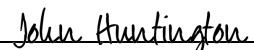
are still ongoing. We have come to some tentative agreements on several items and we hope to have contracts ready to sign by early December. The district continues to operate under the county-wide incident plan during the pandemic. The plan has been updated monthly. Finally, promotional testing for Lieutenant and Battalion Chief started today. We have 11 Lieutenant and 5 Battalion Chief Candidates.		
<u>Unfinished Business:</u> None	*MSC	
<u>Public Comment:</u> Chair Pearson called for public participation. There was none.		
<u>New Business:</u> There was no new business to report.		
<u>Good of the Order:</u> <ul style="list-style-type: none"> Commissioner Neupert shared that the brunch was canceled and the MLK Legislative Day and State Legislation days have been canceled. Commissioner Stewart remarked that Chief Smith did a wonderful presentation at the County Commissioners meeting. Congratulations to both Commissioner Neupert (15 years as a commissioner) and Commissioner Stewart (30 years Commissioner/10 years in the fire service) on their years of service award. There was a wonderful memorial tribute to Commissioner Espy. 		
There being no further business to conduct, the meeting was adjourned at 7:22 p.m. Approved	*MSC	

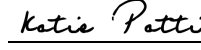
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Commissioner

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Attest

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic

Motion

Acceptance of the Agenda	Motion by Commissioner: Neupert	Motion to approve the agenda as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Approval of the Minutes for 10/26/2020	Motion by Commissioner: Stewart	Motion to approve the minutes as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Voucher Approval: BVA No. 554288 for \$10,823.39 BVA No. 554292 for \$5,572.74 BVA No. 554294 for \$52,977.83	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Payroll approval for November in the amount of \$612,170.06	Motion by Commissioner: Neupert	Moved to approve payroll as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution 2020-30: Differential pay increase Aaron Sutherland	Motion by Commissioner: Neupert	Moved to approve Res. 2020-30 as presented.

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	2 ND by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 7:22 p.m.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: