

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 10/26/2020

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<b>Meeting called to order by Chair Pearson at 7:03 p.m.</b>		
<b>Present:</b> Commissioner Gregory, Commissioner Neupert, Commissioner Huntington, Commissioner Pearson, Commissioner Stewart, Chief Smith, AC LaGrandeur, AC Moran, DC Abrigo, DAS Patti, CSS Laboda, AA Moran, <b>Guest:</b> Summer Luther		
<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
<b><u>Meeting Agenda:</u></b> The Board reviewed the meeting agenda. The agenda was approved as submitted. <b>Approved</b>	*MSC	
<b><u>Meeting Minutes:</u></b> A review of the meeting minutes from the October 12, 2020 Board Meeting was conducted. The minutes were approved as presented. <b>Approved</b>	*MSC	
<b><u>Welcome Summer Luther:</u></b> DAS Patti introduced Summer Luther to the Board. Ms. Luther has accepted the position of Division Assistant. Following a brief introduction by Ms. Luther, Board members also introduced themselves to Ms. Luther and welcomed her aboard.		
<b><u>Blanket Voucher Approval (BVA):</u></b> The following batches were presented for approval: <b>BVA No. 553759</b> for <b>\$62,293.96</b> and <b>BVA No. 553766</b> for <b>\$75,590.00</b> . Commissioner Stewart reviewed the BVA's with the Board. He remarked that the benefits amount was lower than normal. This was due to the vendor requiring payment by ACH only. <b>Approved</b>	*MSC	
<b><u>Resolution's for Approval:</u></b> The following Resolutions were presented for approval: <ul style="list-style-type: none"> <li>• <b>Resolution 2020-28:</b> Authorizing of Banking Administrators</li> <li>• <b>Resolution 2020-29:</b> Hiring of Summer Luther as Administrative Services Division Assistant</li> </ul>	*MSC	
<b><u>Public Comment:</u></b> Chair Pearson called for public participation. There was none.		
<b><u>Unfinished Business:</u></b> <ul style="list-style-type: none"> <li>• <b>Division Assistant Position Update:</b> DAS Patti reported that Summer Luther has accepted the position of Division Assistant. We are thrilled to have her on board. She will start mid-November. Commissioner Pearson thanked those who were involved in the interview process.</li> </ul>		

10/26/20 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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BOARD OF FIRE COMMISSIONERS**

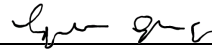
**Date:** 10/26/2020

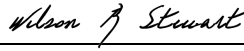
**Time:** 7:00 p.m.

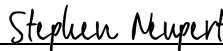
**Place:** Virtual Meeting using Teams

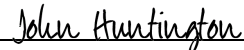
<b><u>New Business:</u></b> None		
<b><u>Public Comment:</u></b> Chair Pearson called for public participation. There was none.		
<b><u>Good of the Order:</u></b> <ul style="list-style-type: none"> <li>• <b>County Commissioner Meeting:</b> Commissioner Neupert reminded the Board of the County Commissioner meeting scheduled for tomorrow evening at 7pm. Chief Smith will be a guest speaker.</li> <li>• <b>Hot Topic Legal Update:</b> Commissioner Neupert and DAS Patti attended the Hot Topic Legal Update Seminar put on by the WFCB. Commissioner Neupert discussed the bonding requirement.</li> <li>• <b>CSS Laboda:</b> She advised the Board that a draft of <i>The Pulse</i> will be emailed to the Board for review.</li> </ul>		
There being no further business to conduct, <b>the meeting was adjourned at 7:25 p.m. Approved</b>	<b>*MSC</b>	

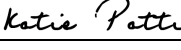
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10/26/20 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
ACTION ITEMS**

Topic

Motion

<b>Acceptance of the Agenda</b>	Motion by Commissioner: Gregory	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	
<b>Approval of the Minutes for 10/12/2020</b>	Motion by Commissioner: Stewart	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	
<b>Voucher Approval:</b> BVA No. <b>553759</b> for <b>\$62,293.96</b> BVA No. <b>553766</b> for <b>\$75,590.00</b>	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	
<b>Resolution 2020-28:</b> Authorizing of Banking Administrators	Motion by Commissioner: Neupert	Moved to approve Resolution 2020-28 as presented.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	

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\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<b>Resolution 2020-29:</b> Hiring of Summer Luther to the position of Division Assistant	Motion by Commissioner: Gregory	Moved to approve Resolution 2020-29 as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Gregory	Motion to adjourn the meeting at 7:25 p.m.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

\* O = Opposed; A = Abstention