

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 9/28/2020

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<b>Meeting called to order by Chair Pearson at 7:00 p.m.</b>		
<b>Present:</b> Commissioner Gregory, Commissioner Neupert, Commissioner Pearson, Commissioner Stewart, Chief Smith, AC LaGrandeur, DAS Patti, CSS Laboda. <b>Excused:</b> Commissioner Huntington		
<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
<b><u>Meeting Agenda:</u></b> The Board reviewed the meeting agenda. The agenda was approved as submitted. <b>Approved</b>	*MSC	
<b><u>Meeting Minutes:</u></b> A review of the meeting minutes from the September 14, 2020 Board Meeting was conducted. The minutes were approved as presented. <b>Approved</b>	*MSC	
<b><u>Blanket Voucher Approval (BVA):</u></b> The following batches were presented for approval: <b>BVA No. 552332</b> for <b>\$23,075.07</b> and <b>BVA No. 552340</b> for <b>\$86,714.58</b> . Commissioner Stewart reviewed the BVA's with the Board. Commissioner Neupert inquired about the towing bill. Chief Smith indicated this was for our Brush Truck that required repairs. <b>Approved</b>	*MSC	
<b><u>Public Comment:</u></b> Chair Pearson called for public participation. There was none.		
<b><u>Unfinished Business:</u></b> <ul style="list-style-type: none"> <li>• <b>Division Assistant Position Update:</b> DAS Patti reported we have received 20 applications with a variety of backgrounds and skillsets. Candidates were given an on-line assessment that measured their aptitude, personality and skillset. Candidates will participate in online interviews with the possibility of an onsite interview for the top candidates. DAS Patti invited the Board to participate in the interview process.</li> <li>• <b>Property for Sale:</b> Chief Smith reported he did not have any additional updates for the Board at this time. There was discussion on the property by the Board.</li> </ul>		Contact DAS Patti to be on interview panel.
<b><u>New Business:</u></b> None		
<b><u>Public Comment:</u></b> Chair Pearson called for public participation. There was none.		

9/28/20 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**Good of the Order:**

- **Snure Seminar Registration:** Commissioner Stewart provided a reminder of the upcoming Snure Seminar scheduled for October 21<sup>st</sup>. If you are interested in attending, let DAS Patti know.
- **County Coroner:** Kitsap County Commissioner Meeting the County Coroner reported that they hired a staff pathologist and are looking at establishing a County Medical Examiner. This would need to go before the voters for approval.
- **Kitsap County Commissioners:** They are following State guidance and will hold elections this year.
- Commissioner Gregory remarked it is good to see everyone!

Contact DAS  
Patti to  
register.

There being no further business to conduct, **the meeting was adjourned at 7:25 p.m. Approved**

**\*MSC**

DocuSigned by:

*Patrick Pearson*  
Commissioner

DocuSigned by:

*Gregory*  
Commissioner

DocuSigned by:

*Wilson & Stewart*  
Commissioner

DocuSigned by:

*Stephen Neupert*  
Commissioner

DocuSigned by:

*John Huntington*  
Commissioner

DocuSigned by:

*Katie Patti*  
Attest

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**ACTION ITEMS**

Topic

Motion

<b>Acceptance of the Agenda</b>	Motion by Commissioner: Neupert	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Approval of the Minutes for 9/14/2020</b>	Motion by Commissioner: Stewart	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Voucher Approval:</b> BVA No. <b>552332</b> for <b>\$23,075.07</b> BVA No. <b>552340</b> for <b>\$86,714.58</b>	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Gregory	Motion to adjourn the meeting at 7:25 p.m.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

\* O = Opposed; A = Abstention

9/28/20 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)