

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 5/26/2020

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Pearson at 7:00 p.m.		
Present: Commissioner Gregory, Commissioner Huntington, Commissioner Neupert, Commissioner Pearson, Commissioner Stewart, Chief Smith, A/C LaGrandeur, A/C Moran, DAS Patti, Community Services Specialist Laboda		
<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as submitted. Approved	*MSC	
<u>Meeting Minutes:</u> A review of the meeting minutes from the May 11, 2020 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
<u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA No. 546503 for \$82,743.32 and BVA No. 546489 for \$19,955.67 . Commissioner Stewart reviewed the BVA's with the Board and noted that the first batch of vouchers were for benefits that the County used to process for us. The second batch did not have any unusual charges with the exception of an invoice for COVID-19 items that we will submit for reimbursement. Approved	*MSC	
<u>Public Comment:</u> Chair Pearson called for public participation. There was none.		
<u>Unfinished Business:</u> WA State Annual Report: DAS Patti provided an update on the status of the 2019 Annual Report (AR). She had hoped to have it completed for review at the meeting, however, she is still working on finalizing the Schedule 1. She will send it to the Board for review prior to submittal. The document will come as a PDF for review. Chair Pearson asked DAS Patti to add this topic to the June 8 th meeting in case the Board has any questions.	Add AR to June Agenda	DAS Patti
<u>Public Comment:</u> Chair Pearson called for public participation. There was none.		
<u>New Business:</u> There was no new business to report.		

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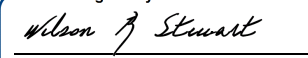
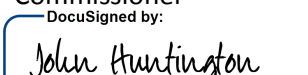
Place: Virtual Meeting using Teams

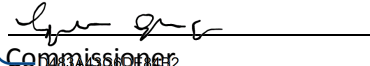

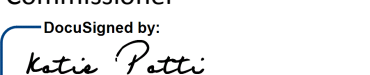
Good of the Order:

- County Commissioners Update: Commissioner Neupert reported the County Commissioners have decided to cancel the annual picnic. He is preparing a letter to go to the list of invitees informing them of the cancelation. He also noted there will be a special meeting with the Fire Chief's regarding the discontinuation of the training contractor at the Readiness Center. AC LaGrandeur provided a brief overview on this topic.
- DAS Patti reported the County has approved the Board's DocuSign signatures. She remarked the materials for May will be sent for signature soon.
- Commissioner Neupert inquired if he should send his timecard to DAS Patti. With the retirement of SA Ariwoola please send DAS Patti your timecards moving forward.
- WFCM Meetings: Chair Pearson asked if anyone else was going to attend the two seminars being put on this weekend and the following. He will attend both seminars, Commissioner Stewart will attend the second seminar.
- CSS Laboda reported that the Kitsap Co. Public Health Board will hold a special meeting tomorrow to consider a COVID-19 county variance request to move from Phase 1 to Phase 2 under the state's Safe Start plan. Later that day, the County Commissioners will hold a public meeting to discuss the issue and vote to send the variance to the state for consideration. Chair Pearson inquired if this will change any protocol with our crews. AC LaGrandeur reported that we are part of a county wide response directive and will move forward as a group. He doesn't see anything changing unless it has to do with PPE, etc.

There being no further business to conduct, **the meeting was adjourned at 7:15 p.m. Approved**

***MSC**

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05/26/20 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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BOARD OF FIRE COMMISSIONERS**

Date: 5/26/2020

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic

Motion

Acceptance of the Agenda	Motion by Commissioner: Neupert	Motion to approve the agenda as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Approval of the Minutes for 5/11/2020	Motion by Commissioner: Stewart	Motion to approve the minutes as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Voucher Approval: BVA No. 546503 for \$82,743.32 BVA No. 546489 for \$19,955.67	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 7:15 p.m.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

* O = Opposed; A = Abstention

05/26/20 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)