

NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS

Date: 11/25/19
Time: 7:00 p.m.
Place: 26642 Miller Bay Rd. NE., Kingston, WA

Meeting called to order by Chair Neupert at 7:00 p.m.		
Present: Commissioner Neupert, Commissioner Pearson, Commissioner Huntington, Commissioner Gregory, Chief Smith, A/C LaGrandeur, A/C Moran, A/A Katie Patti, Community Services Specialist Laboda, B/C Murray and Lt. Robichaux		
<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Commissioner Huntington made a motion to approve the Agenda as presented and Commissioner Pearson seconded the motion. Approved	*MSC	
<u>Call Public Budget Hearing to Order</u> —Chair Neupert called the <u>Public Budget Hearing to order at 7:01 p.m.</u> in accordance with RCW 84.55.120 – Budget Hearing to consider sources of the District.		
<u>Budget Hearing in Accordance with RCW 84.55.120; Resolution No. 2019-34 Certificate Summary Levy Request; Resolution No. 2019-31 Ordinance Resolution Fire; Resolution No. 2019-32 Ordinance Resolution EMS; Resolution 2018-33 Illustrative Purposes Only; Resolution No. 2019-33A Illustrative Purposed Only</u> —Director Patti stated that the budget documents were emailed to the Board to review. Director Patti asked the Board if they had any questions regarding the documents. Director Patti reviewed each document to the Board. Questions were asked by the Board. Director Patti stated that each revenue source was considered. The following resolutions were reviewed and adopted. Resolution No. 2019-34 Certificate Summary Levy Request; Resolution No. 2019-31 Ordinance Resolution Fire. Director Patti stated that no signature was needed for Resolution No. 2019-32 Ordinance Resolution EMS Levy. In addition, Director Patti stated that Resolutions No. 2019-33 & Resolution No. 2019-33A is not necessary to approve; the resolutions are for illustrative purposes only. The Resolutions were approved as presented. Chair Neupert asked for a motion to approve the 2020 Revenue Budget. Commissioner Gregory made a motion to adopt the bottom line Revenue Budget of \$13,770,022 as presented and Commissioner Pearson seconded the motion. Approved	*MSC	

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<p>Adjourn Public Budget Hearing—Chair Neupert called for a motion to adjourn the Public Budget Hearing of the 2020 Revenue Budget. Commissioner Gregory made a motion to adjourn the Public Budget Hearing and Commissioner Huntington seconded the motion. <u>The Public Budget Hearing was adjourned at 7:14 p.m.</u> Approved</p>	*MSC	
<p><u>The Regular Meeting was reconvened at 7:15 p.m.</u></p>		
<p>The <u>Approval of Minutes of the November 12, 2019 Regular Meeting</u>—was conducted. The Minutes were approved as presented. Approved</p>	*MSC	
<p>The <u>Blanket Voucher Approval Batch No. 537672 in the amount of \$31,586.63</u>—was conducted. Approved</p>	*MSC	
<p><u>Resolutions</u>—</p> <ul style="list-style-type: none"> • There was no additional resolutions. 		
<p><u>Correspondence: (FYI)</u>—<i>the documents were circulated among the BOC</i></p> <ul style="list-style-type: none"> • There is no correspondence. 		
<p><u>Unfinished Business:</u></p> <ul style="list-style-type: none"> • There was no Unfinished Business to discuss. 		
<p><u>New Business:</u></p> <ul style="list-style-type: none"> • <u>2020 Budget Request</u>—Chief Smith stated for the record that the Revenue Budget is an estimated amount for the beginning Revenue Balance. Chief Smith stated that he emailed the 2020 Budget Request to the Board to review. Chief Smith reviewed the information for the 2020 Budget. Chief Smith stated that we have finally recovered since 2009 and that the total assessed valuation is going up. Questions were asked by the Board. Chief Smith stated that he appreciates the staff for all the hard work that they did in helping in the process of putting the budget together. Commissioner Huntington made a motion to adopt the 2020 Budget Request and Commissioner Gregory seconded the motion. Approved 	*MSC	

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<ul style="list-style-type: none"> • <u>Verification of information on the WFCFA Fire Service Directory</u>—Chair Neupert asked the Board of Commissioners to verify that their information listed on the Washington Fire commissioners Association Fire Service Directory is accurate. 		
<ul style="list-style-type: none"> • <u>Property Certificates</u>—was conducted. Approved 	*MSC	
<p><u>Public Participation</u>—Chair Neupert called for Public Participation. There was none.</p>		
<p><u>Good of the Order:</u></p> <ul style="list-style-type: none"> • <u>Kitsap County Fire Commissioners & Fire Chiefs Holiday Brunch</u>—Chair Neupert reminded the Board and staff of the Holiday Brunch coming up on Saturday, December 14, 2019 from 12:00 p.m. to 2:30 p.m. at the Suquamish Clearwater Casino Resort. • <u>Kitsap County Fire Commissioners Association</u>—Chair Neupert stated that the next Kitsap County Fire Commissioners is tomorrow at Central Kitsap Fire & Rescue at 7:00 p.m. Chair Neupert stated that Doctor Hoffman will be there. • <u>Eglon Fire Station (old building)</u>—Chief Smith stated that we are finally done with the old Eglon Fire Station. Chief Smith stated that the papers have been signed. • <u>Christmas tree</u>—Katie Patti thanked Chair Neupert for providing the tree and the individuals who helped with decorating the ornaments. Katie Patti stated that her children had fun decorating the ornaments. After discussion, it was decided to enter the contest at Village Green Community Center. 		
<p>There being no further business to conduct, the meeting was adjourned at 8:07 p.m. Approved</p>	*MSC	

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Commissioner



Commissioner



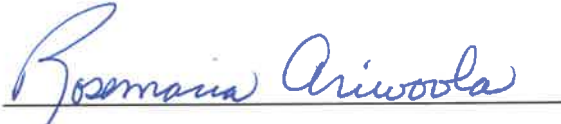
Commissioner



Commissioner



Commissioner



Attest

NORTH KITSAP FIRE & RESCUE
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MOTION SHEET- 1 of 3

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: November 25, 2019 Time: 7:00 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Huntington	Motion to approve the Agenda as presented
	2 ND by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution No. 2019-31 Ordinance Fire	Motion by Commissioner: Gregory	Motion to approve Resolution No. 2019-31 Ordinance Fire
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution No. 2019-34 Certificate Summary Levy Request	Motion by Commissioner: Huntington	Motion to approve Resolution No. 2019-34 Certificate Summary Levy Request
	2 ND by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
2020 Revenue Budget	Motion by Commissioner: Gregory	Motion to adopt the bottom line Revenue Budger of \$13,770,022
	2 ND by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

* O = Opposed; A = Abstention

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MOTION SHEET- 2 of 3

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: November 25, 2019 Time: 7:00 p.m.

ACTION ITEMS

Topic	Motion	
Adjourn Public Hearing Budget	Motion by Commissioner: Gregory	Motion to adjourn the Public Budget Hearing at 7:14 p.m.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Minutes 11/12/19 Regular Meeting	Motion by Commissioner: Pearson	Moved to approve the Minutes of November 12, 2019 as presented
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
BVA for 537672 - \$31,586.63	Motion by Commissioner: Pearson	Moved to approve: BVA No. 537672 in the amount of \$31,586.63
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
2020 Budget Request	Motion by Commissioner: Huntington	Motion to approve 2020 Budget Request as presented
	2 ND by Commissioner: Gregory	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

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MOTION SHEET- 3 of 3

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

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ACTION ITEMS

Topic	Motion	
Property Certificates	Motion by Commissioner: Pearson	Motion to approve the Property Certificated
	2 ND by Commissioner: Huntington	
	Carried/Vote	
Adjournment	Motion by Commissioner: Pearson	Motion the adjourn the Meeting at 8:07 p.m.
	2 ND by Commissioner: Gregory	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	

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