

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 06/24/19

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Neupert at 7:00 p.m.

Present: Commissioner Neupert, Commissioner Pearson, Commissioner Gregory, Commissioner Stewart, Chief Smith, A/C LaGrandeur, Community Services Specialist Laboda, Lt. Robichaux, FF/EMT Kaleb Murray and Tom Curley.

| <u>Topic</u> | <u>Action</u> | <u>Assigned to/ Deadline</u> |
|--|--|---------------------------------------|
| The Acceptance of the Agenda —was conducted. Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Chair Neupert requested to add the following item as follows: Correspondence: <u>E-mail from Brian Snure</u> . In addition, under New Business: <u>Resolution No. 2019-09 Declaration of Surplus Equipment</u> . The agenda was approved as amended. Approved | *MSC | |
| The approval of Minutes of the June 10, 2019 Regular Meeting —was conducted. The Minutes were approved as presented. Approved | *MSC | |
| The Blanket Voucher Approval Batch No. 530428 in the amount of \$163,718.00; BVA No. 530520 in the amount of \$56,211.21 —was reviewed. Approved | *MSC | |
| Public Participation —Chair Neupert called for Public Participation. There was none. | | |
| Correspondence — <u>E-mail from Brian Snure</u> —E-mail was reviewed by Chief Smith and the Board. Chief Smith stated that the EMS Levy Resolution will be submitted on July 8, 2019 to be approved. Pros and Cons need to be submitted on July 15, 2019. Discussion ensued. | Add to the Agenda for the next Commissioner Meeting on 07/08//19: EMS Levy Resolution | Staff Assistant Ariwoola / 7/05/19 |
| Unfinished Business: • <u>Succession Planning</u> —Chief Smith stated that all applicants & testing results were reviewed by Cindy Moran Administrative Assistant, Ed Kaufman Finance Manager | | |

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| <p>and Lise Alkire Administrative Services. Chief Smith stated that we are looking for one or two Commissioners who would like to participate with the interview. After discussion, Commissioner Gregory and Commissioner Pearson were selected. Commissioner Pearson asked if all position are filled for each shift. An update was given as follows: Training Day Shift B/C will be B/C Abrigo; Lieutenant Mock will be filling the vacant B/C position for C Shift; FF/EMT Williams will be filling the vacant Lieutenant position. Discussion occurred regarding State Mobilization.</p> | | |
| <p><u>New Business:</u></p> <ul style="list-style-type: none"> • <u>Resolution No. 2019-09 Declaration of Surplus</u>—was conduct. Approved | <p>*MSC</p> | |
| <p><u>Public Participation</u>—Chair Neupert called for Public Participation. There was none.</p> | | |
| <p><u>Good of the Order:</u></p> <ul style="list-style-type: none"> • <u>Kitsap County Fire Commissioners Association on June 25, 2019 at 7:00 p.m.</u>—Chair Neupert stated that the Kitsap County Fire Commissioners Association Meeting is tomorrow night at Bremerton Fire Department at 911 Park Ave. in Bremerton at 7:00 p.m. • <u>Agenda item for the July 08, 2019 Commissioner Meeting – EMS Levy</u>—Chief Smith will present a resolution for the EMS Levy to the Board to be approved. • <u>Medical Leave</u>—Staff Assistant Ariwoola stated that she will be on medical leave for about six weeks starting on July 10, 2019. • <u>Commissioner Production Schedule</u>—Commissioner Gregory had a question regarding service contracts review: WSF, Tribal, Interlocal, etc. Commissioner Gregory would like to see a list of the contracts and when each contract expires. | <p>List of service contracts & when contracts expires</p> | <p>A/A Moran / ASAP</p> |

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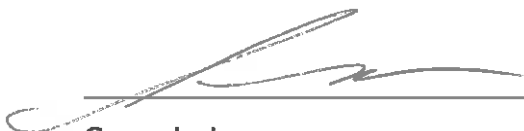
Date: 06/24/19

Time: 7:00 p.m.

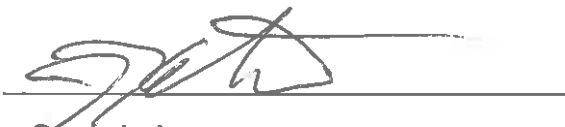
Place: 26642 Miller Bay Rd. NE, Kingston, WA

There being no further business to conduct, the meeting was adjourned at 7:48 p.m.
Approved

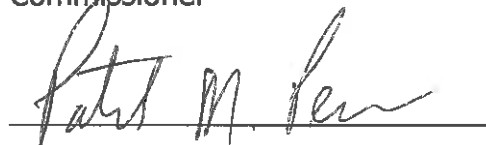
*MSC



Commissioner



Commissioner



Commissioner



Commissioner



Commissioner



Attest

**NORTH KITSAP FIRE & RESCUE
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Date: 06/24/19

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

MOTION SHEET- 1 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: June 24, 2019 **Time:** 7:00 p.m.

ACTION ITEMS

| Topic | Motion | |
|--|---|---|
| The Acceptance of the Agenda | Motion by Commissioner: Pearson | Motion to approve the Agenda as amended |
| | 2 ND by Commissioner: Stewart | |
| | Carried/Vote | |
| | | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |
| Minutes 06/10/19 Regular Meeting | Motion by Commissioner: Pearson | Motion to approve the Minutes of 06/10/19 Regular Meeting as presented |
| | 2 ND by Commissioner: Stewart | |
| | Carried/Vote | |
| | | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |
| BVA No. 530428 - \$163,718.00 BVA No. 530520 - \$ 56,211.21 | Motion by Commissioner: Pearson | Moved to approve: BVA No. 530428 in the amount of \$163,718.00 BVA No. 530520 in the amount of \$ 56,211.21 |
| | 2 ND by Commissioner: Stewart | |
| | Carried/Vote | |
| | | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |
| Resolution No. 2019-09 Declaration of Surplus Equipment | Motion by Commissioner: Gregory | Motion to approve Resolution No. 2019-09 Declaration of Surplus Equipment |
| | 2 ND by Commissioner: Stewart | |
| | Carried/Vote | |
| | | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |

* O = Opposed; A = Abstention

06/24/19—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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MOTION SHEET- 2 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: June 24, 2019 **Time:** 7:00 p.m.

ACTION ITEMS

| Topic | Motion | |
|-----------------|---|--|
| Adjourn Meeting | Motion by Commissioner: Gregory | Motion to adjourn the Meeting at 7:48 p.m. |
| | 2 ND by Commissioner: Pearson | |
| | Carried/Vote | Y <input type="checkbox"/> N <input type="checkbox"/> *Vote: |
| | Motion by Commissioner: | |
| | 2 ND by Commissioner: | |
| | Carried/Vote | Y <input type="checkbox"/> N <input type="checkbox"/> *Vote: |
| | Motion by Commissioner: | |
| | 2 ND by Commissioner: | |
| | Carried/Vote | Y <input type="checkbox"/> N <input type="checkbox"/> *Vote: |
| | Motion by Commissioner: | |
| | 2 ND by Commissioner: | |
| | Carried/Vote | Y <input type="checkbox"/> N <input type="checkbox"/> *Vote: |

* O = Opposed; A = Abstention

06/24/19—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)