

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 05/28/19

**Time:** 7:00 p.m.

**Place:** 26642 Miller Bay Rd. NE, Kingston, WA

**Meeting called to order by Chair Neupert at 7:00 p.m.**

**Present:** Commissioner Neupert, Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Chief Smith, A/C LaGrandeur, A/C Moran, Community Services Specialist Laboda and guest Rich Hecker.

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Chair Neupert requested to move the following item after the agenda; <u>Insurance Renewal – Presentation by Rich Hecker</u> . The agenda was approved as amended. <b>Approved</b>	<b>*MSC</b>	
<u>Insurance Renewal – Presentation by Rich Hecker</u> —Rich Hecker asked the Board on how to proceed with the information. Commissioner Stewart asked for the important changes compared to last year. Rich Hecker stated that there was a reduction in 2018. Rich Hecker responded that there was no significant changes other than the financial component. Rick Hecker stated that the premiums went down and that the coverage is the same compared to last year. Commissioner Huntington make a motion to approve the 2019-2020 Insurance Policy proposal as submitted.	<b>*MSC</b>	
The approval of <u>Minutes of the May 13, 2019 Regular Meeting</u> —was conducted. The Minutes were approved as presented. <b>Approved</b>	<b>*MSC</b>	
The <u>Blanket Voucher Approval Batch No. 529187 in the amount of \$248,893.48; BVA No. 529273 in the amount of \$43,692.53</u> —was reviewed Chief Smith stated that the fire department had to pay our share which came to \$248,893.48. Chief Smith stated that MCO will then pay their share which comes to \$654,300.82. Chief Smith stated that he believes that we should receive the funds by July, 2019. Chief Smith stated that this expense will occur each year. <b>Approved</b>	<b>*MSC</b>	

05/28/19—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p><b><u>Public Participation</u></b>—Chair Neupert called for Public Participation. There was none.</p>		
<p><b><u>Correspondence</u></b>— There was no correspondence.</p>		
<p><b><u>Unfinished Business:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Succession Planning</u></b>—Chief Smith stated that the fire department has received five applications for A/A Moran’s position. Chief Smith stated that we will wait until the deadline and then process the applications to see the results. Chief Smith stated that next week A/A Moran and he has a meeting with Poulsbo Fire Department to discuss collaboration. Chief Smith stated that he will keep the Board informed. Commissioner Pearson asked if all position are filled for each shift. Discussion occurred regarding the status of each shift.</li> </ul>		
<p><b><u>New Business:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Memorandum of Understanding 18-01 Agreement between North Kitsap Fire and Rescue and IAFF Local 2819 (NKF&amp;R Bargaining Unit)</u></b>—was conduct. Chief Smith stated that purpose of the MOU was to make sure that all the hours are reportable to DRS for employees that are on day shift. <b>Approved</b></li> </ul>	<p><b>*MSC</b></p>	
<p><b><u>Public Participation</u></b>—Chair Neupert called for Public Participation. There was none.</p>		
<p><b><u>Good of the Order:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Kitsap County Fire Commissioners Association on May 29, 2019 at 7:00 p.m.</u></b>— Chair Neupert stated that the Kitsap County Fire Commissioners Association Meeting has been changed to tomorrow night at Kitsap 911 at 7:00 p.m.</li> </ul>		

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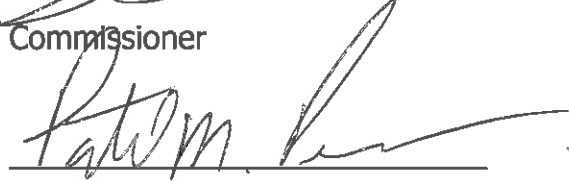
**Time:** 7:00 p.m.

**Place:** 26642 Miller Bay Rd. NE, Kingston, WA

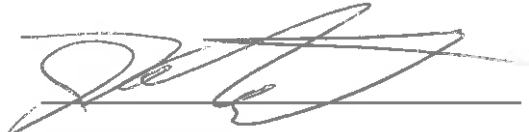
<ul style="list-style-type: none"> <li>• <b><u>Bi-North Commissioner Meeting on June 17, 2019 at North Kitsap Fire &amp; Rescue at 7:00 p.m.</u></b>—Chair Neupert stated that there is a Bi-North Commissioner Meeting scheduled for June 17, 2019. Chair Neupert asked Chief Smith to re-confirm that the meeting is still needed.</li>   <li>• <b><u>Agenda items for the June 10, 2019 Commissioner Meeting – EMS Levy</u></b>—Discussion took place regarding what type of EMS Levy to run. Chief Smith will provide information to the Board regarding the EMS Levy so that the Board can make a decision.</li>   <li>• <b><u>Agenda item for the June 24, 2019 Commissioner Meeting – EMS Levy</u></b>—Chief Smith will present a resolution to the Board to be approved.</li> </ul>		
<p>There being no further business to conduct, <b>the meeting was adjourned at 7:57 p.m.</b> <b>Approved</b></p>	<p><b>*MSC</b></p>	

  
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Attest

05/28/19—Regular Meeting

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**MOTION SHEET- 1 of 2**

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**Date:** May 28, 2019    **Time:** 7:00 p.m.

**ACTION ITEMS**

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Stewart	Motion to approve the Agenda as amended
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Insurance Renewal 2019 - 2020	Motion by Commissioner: Huntington	Motion to approve 2019 - 2020 Insurance Policy Proposal as submitted
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Minutes 05/13/19 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes 05/13/19 Regular Meeting as presented
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: "A" Huntington
BVA No. 529187 - \$248,893.48 BVA No. 529273 - \$ 43,692.53	Motion by Commissioner: Pearson	Moved to approve: BVA No. 529187 in the amount of \$248,893.48 BVA No. 529273 in the amount of \$ 43,692.53
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

\* O = Opposed; A = Abstention

05/28/19—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**MOTION SHEET- 2 of 2**

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**Date:** May 28, 2019    **Time:** 7:00 p.m.

**ACTION ITEMS**

Topic	Motion	
Memorandum of Understanding 18-01 Agreement between North Kitsap Fire and Rescue and IAFF Local 2819 (NKF&R Bargaining Unit)	Motion by Commissioner: Pearson	Motion to approve Memorandum of Understanding 18-01 Agreement between North Kitsap Fire and Rescue and IAFF Local 2819 (NKF&R Bargaining Unit)
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	
Adjourn Meetign	Motion by Commissioner: Huntington	Motion to adjourn the Meeting at 7:57 p.m.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	
	Motion by Commissioner:	
	2 <sup>ND</sup> by Commissioner:	
	Carried/Vote	
	Motion by Commissioner:	
	2 <sup>ND</sup> by Commissioner:	
	Carried/Vote	

\* O = Opposed; A = Abstention

05/28/19—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)