

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 04/22/19

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Neupert at 7:00 p.m.

Present: Commissioner Neupert, Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Chief Smith, A/C LaGrandeur, A/C Moran, Community Services Specialist Laboda, B/C Murray, Lt. Robichaux, Lt. Hickey, FF Anthony Reichmuth, FF Anthony Reichmuth, FF/PM Barnard, Tom Curley and Chris & Cammie Hamal

| <u>Topic</u> | <u>Action</u> | <u>Assigned to/ Deadline</u> |
|--|---------------|------------------------------|
| <u>By-Stander Recognition</u> —Community Services Specialist Laboda stated that Chris & Cammie Hamal have lived in Kingston since 1995. CSS Laboda stated that Cammie Hamal assisted an individual who was involved in a car accident. B/C Murray stated that the day of the car accident was very snowy and hectic. Cammie was very helpful to a patient involved in a car accident. Cammie was comforting to the patient by holding her hand and talking to her. B/C Murray stated that she was a gift for the patient. Flowers were presented to Cammie Hamal. | | |
| The <u>Acceptance of the Agenda</u> —was conducted. Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Chair Neupert requested to add the following item under <u>New Business: Discussion regarding EMT Levy</u> . Staff Assistant Ariwoola stated that she would like to add the following item: <u>Amended Payroll for the month of April, 2019 due to retirement of Mark Romero</u> . The agenda was approved as amended. Approved | *MSC | |
| The approval of <u>Minutes of the April 08, 2019 Regular Meeting</u> —was conducted. The Minutes were approved as presented. Approved | *MSC | |
| <u>Amended Payroll for April, 2019 in the amount of \$518,665.24</u> —Staff Assistant Ariwoola stated that the payroll was amended due to retirement of Mark Romero. | *MSC | |

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| | | |
|--|--|---|
| <p>The Blanket Voucher Approval Batch No. 527545 in the amount of \$34,970.06—was reviewed. Commissioner Pearson had a question regarding J&J Landscaping. A/C Moran stated that currently only one intern is living at Station 87 so he hired J&J Landscaping to get the lawn back in shape. In addition, yard maintenance was done at St. 81 Approved</p> | <p>*MSC</p> | |
| <p>Public Participation—Chair Neupert called for Public Participation. There was none.</p> | | |
| <p>Correspondence—</p> <ul style="list-style-type: none"> Election, Measure and Candidate Filing Dates—Chair Neupert circulated the document to the Board to review. | | |
| <p>Unfinished Business:</p> <ul style="list-style-type: none"> Succession Planning – Memo from Chief Smith—Chief Smith asked the Board of Commissioners if they had any questions regarding the memo that he emailed them pertaining to the Succession Planning a couple of weeks ago. Questions were asked by the Board. Chief Smith distributed an Organizational Chart to the Board and staff. Chief Smith reviewed the Organization Chart. Questions were asked by the Board. Chief Smith stated that A/A Moran will be retiring sometime in 2020. Chief Smith stated that the job advertisement has gone out; so far, only one person has shown interest in the job. | <p>Add to the Agenda for the next Commissioner Meeting on 05/28/19: Informal Status Report regarding the Succession Plan</p> | <p>Staff Assistant Ariwoola / 5/23/19</p> |
| <p>New Business:</p> <ul style="list-style-type: none"> Discussion regarding EMS Levy—After discussion, the Board decided to run an EMS Levy in November, 2019. | | |
| <p>Public Participation—Chair Neupert called for Public Participation. There was none.</p> | | |

04/22/19—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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Good of the Order:

- **Kitsap County Fire Commissioners Association on April 23, 2019 at 7:00 p.m.—**
Chair Neupert stated that we will be hosting the Kitsap County Fire Commissioners Association on Tuesday, April 23, 2019 at 7:00 p.m. Chair Neupert stated that everyone will meet at the Kingston Marina at 6:30 p.m.. A/C LaGrandeur stated that there is an issue regarding the boat since it is not here for the Commissioners to look at. A/C LaGrandeur stated that after the meeting he would problem solve with Chair Neupert to notify the other Commissioners to come at 7:00 p.m. instead of 6:30 p.m.

There being no further business to conduct, **the meeting was adjourned at 8:02 p.m.**
Approved

***MSC**


Commissioner


Commissioner


Commissioner


Commissioner


Commissioner


Attest

04/22/19—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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MOTION SHEET- 1 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: April 22, 2019 **Time:** 7:00 p.m.

ACTION ITEMS

| Topic | Motion | |
|---|--|---|
| The Acceptance of the Agenda | Motion by Commissioner: Pearson | Motion to approve the Agenda as amended |
| | 2 ND by Commissioner: Huntington | |
| | Carried/Vote | |
| Minutes 04/08/19 Regular Meeting | Motion by Commissioner: Stewart | Motin to approve the Minutes of 4/08/19 as presented |
| | 2 ND by Commissioner: Pearson | |
| | Carried/Vote | |
| BVA No. 527545 - \$34,970.06 | Motion by Commissioner: Pearson | Moved to approve: BVA No. 527545 in the amount of \$34,970.06 |
| | 2 ND by Commissioner: Huntington | |
| | Carried/Vote | |
| Amended Payroll for April, 2019 in the amount of \$538,112.68 | Motion by Commissioner: Pearson | Motion to approve the amended payroll for April, 2019 in the amount of \$538,112.68 |
| | 2 ND by Commissioner: Stewart | |
| | Carried/Vote | |

* O = Opposed; A = Abstention

04/22/19—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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MOTION SHEET- 2 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: April 22, 2019 **Time:** 7:00 p.m.

ACTION ITEMS

| Topic | Motion | |
|-----------------|---|---|
| Adjourn Meeting | Motion by Commissioner: Pearson | Motion to adjourn the Meeting at 8:02 p.m. |
| | 2 ND by Commissioner: Stewart | |
| | Carried/Vote | |
| | Motion by Commissioner: | Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: |
| | 2 ND by Commissioner: | |
| | Carried/Vote | |
| | Motion by Commissioner: | Y <input type="checkbox"/> N <input type="checkbox"/> *Vote: |
| | 2 ND by Commissioner: | |
| | Carried/Vote | |
| | Motion by Commissioner: | Y <input type="checkbox"/> N <input type="checkbox"/> *Vote: |
| | 2 ND by Commissioner: | |
| | Carried/Vote | |
| | Motion by Commissioner: | Y <input type="checkbox"/> N <input type="checkbox"/> *Vote: |
| | 2 ND by Commissioner: | |
| | Carried/Vote | |

* O = Opposed; A = Abstention

04/22/19—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)