

NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS

Date: 01/28/19

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Neupert at 7:00 p.m.

Present: Commissioner Neupert, Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, A/C LaGrandeur, A/C Moran, Community Services Specialist Laboda and B/C Murray

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The Acceptance of the Agenda —was conducted. Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Commissioner Neupert requested to add the following item under Unfinished Business: Update on promotional process. In addition, under New Business: Hiring process for firefighter position. The agenda was approved as amended. Approved	*MSC	
The approval of Minutes of the January 14, 2019 Regular Meeting —was conducted. Chair Neupert requested to make the following change: Meeting call to order by Chair Neupert at 7:00 p.m. instead of Commissioner Gregory. The Minutes were approved as amended. Approved	*MSC	
The Blanket Voucher Approval Batch No. 523613 in the amount of \$63,677.68 —was reviewed. Commissioner Huntington had a question regarding the expense to Arsenault Associates in the amount of \$1,509.00. A/C Moran stated that expense was the Dossier which is the software that Robert Lacey uses. A/C Moran stated that we pay Arsenault Associates quarterly. Approved	*MSC	
Public Participation —Chair Neupert called for Public Participation. There was none.		
Correspondence — <ul style="list-style-type: none"> • Letter from Cencom regarding the 2019 Kitsap 911 Operations Budget—Chair Neupert review the letter from Cencom to the Board stating that the service fee for 2019 is \$74,319.00 which comes to \$6,193.25 per month. 		

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<p><u>Unfinished Business:</u></p> <ul style="list-style-type: none"> • <u>Update on promotional process</u>—A/C LaGrandeur stated that Chief Smith will be interviewing for the Lieutenant position on Tuesday, February 5, 2019. A/C Lagrandeur stated that there will be four candidates interviewing to fill one Lieutenant position. Questions were asked by the Board. 		
<p><u>New Business:</u></p> <ul style="list-style-type: none"> • <u>Hiring process for firefighter position</u>—A/C LaGrandeur stated that we will be conducting an entry level firefighter test on March 6, 2019. A/C LaGrandeur stated that the position will be open to current NKFR members, volunteers and intern firefighters. A/C LaGrandeur stated that we will be using this process to hire one existing vacant firefighter at this time and create an eligibility list for future hires if necessary. A/C LaGrandeur stated that our hiring lists are normally good for one to two years. 		
<p><u>Agenda Item for the next Commissioner Meeting on February 11, 2019</u>—Commissioner Stewart requested to add the following items on the agenda at the next meeting on February 11, 2019 as follows: <i>Capital Project Expense</i> and <i>Surplus Equipment</i>.</p>	<p>Add to agenda for the next Commissioner Meeting on 02/11/19: Capital Project Expense Surplus Equipment</p>	<p>Staff Assistant Ariwoola / 02/07/19</p>
<p><u>Public Participation</u>—Chair Neupert called for Public Participation. There was none.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:18 p.m. Approved</p>	<p>*MSC</p>	

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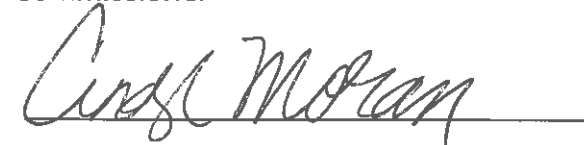


Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Attest

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MOTION SHEET- 1 of 1

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: January 28, 2019 **Time:** 7:00 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the Agenda as amended
	2 ND by Commissioner: Stewart	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Minutes 01/14/19 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of 01/14/19 as amended
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
BVA No. 523613 - \$63,677.68	Motion by Commissioner: Pearson	Moved to approve: BVA No. 523613 in the amount of \$63,677.68
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Huntington	Motion to adjourn the Meeting at 7:18 p.m.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

* O = Opposed; A = Abstention

01/28/19—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)