

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/29/18

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Neupert at 7:00 p.m.

Present: Commissioner Neupert, Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, , A/C LaGrandeur, A/C Moran, Community Services Specialist Laboda, and VTO John Dankers.

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Commissioner Pearson made a motion to approve the Agenda as amended	*MSC	
The approval of <u>Minutes of the May 14, 2018 Regular Meeting</u> —was conducted. The Minutes were approved as amended. Amendment to exclude Chief Smith for the Executive Session portion of the meeting. Approved	*MSC	
The <u>Blanket Voucher Approval Batch No. 512255 in the amount of \$28,896.12</u> —was reviewed. Approved	*MSC	
<u>Public Participation</u> —Chair Neupert called for Public Participation. There was none.		
<u>Correspondence: (FYI)</u> — <i>the documents were circulated among the BOC</i> <u>E-mail from the Washington State Auditor’s office</u> —Chair Neupert stated that an email was sent to A/A Moran to thank her for submitting the Filing of December 31, 2017 fiscal year annual report on May 17, 2018		
<u>New Business:</u> <ul style="list-style-type: none"> • Insurance Renewal – presentation by Brian Edgren at the June 11, 2018 meeting. Commissioner Neupert surveyed if the BOC felt it was necessary to have Brian attend the meeting to review our policy. The Board agreed it was unnecessary for him to present the renewal due to there being no dramatic changes in policy or premium. 		

05/29/18—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/29/18

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

<p><u>Unfinished Business:</u></p> <ul style="list-style-type: none"> • There was no unfinished business to conduct 		
<p><u>Public Participation</u>—Chair Neupert called for Public Participation. There was none.</p>		
<ul style="list-style-type: none"> • <u>Executive Session – RCW 42.30.110 (g) —The Board convened into Executive Session (in compliance with RCW 42.30.110 (g))</u> To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied with the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;—The Board convened into an Executive Session at 7:10 p.m. for the duration of 30 minutes. The Board reconvened and extended for another 25 minutes. There were no public present at the meeting and all employees, who attended the meeting, left the meeting with no intention of returning after the Executive Session. The Regular Meeting reconvened at 8:04 p.m. The Board announced <u>no action to be taken</u> as the result of the Executive Session the evaluation was signed by Fire Chief Smith. (Executive session attendees: Commissioner Gregory, Commissioner Huntington, Commissioner Neupert, Commissioner Pearson, and Chief Smith). 		
<p>There being no further business to conduct, by consensus of the board, the meeting was adjourned at 8:04 p.m. Approved</p>	<p>*MSC</p>	

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/29/18

Time: 7:00 p.m.

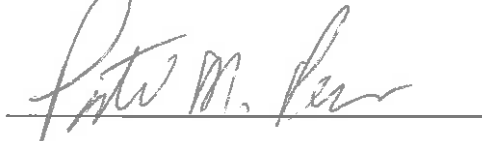
Place: 26642 Miller Bay Rd. NE, Kingston, WA



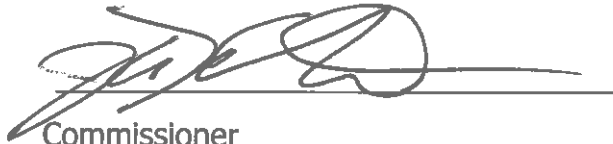
Commissioner



Commissioner



Commissioner



Commissioner



Commissioner



Attest

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/29/18

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

MOTION SHEET- 1 of 1

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: May 29, 2018 **Time:** 7:00 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Approved agenda as amended to include discussion of insurance presentation on June 11, 2018.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Meeting Minutes from May 14, 2018	Motion by Commissioner: Huntington	Motion to approve the Minutes of 05/14/18 Regular Meeting as amended to exclude Chief Smith from the Executive Session.
	2 ND by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
BVA no. 512255 - \$28,896.12	Motion by Commissioner: Pearson	Moved to approve: BVA no. 512255 - \$28,896.12
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Motion to Adjourn	Motion by Commissioner: Gregory	Motion to adjourn at 8:04 p.m.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

* O = Opposed; A = Abstention

05/29/18—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)