

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 03/26/18

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Neupert at 7:00 p.m.

Present: Commissioner Neupert, Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Chief Smith, A/C LaGrandeur, Community Services Specialist Laboda, B/C Ardyl Abrigo, Lt. Alex Hickey, FF/PM Garren Dukes, FF/EMT Anthony Reichmuth, Tom Curley and IFF Russell Fergus

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Staff Assistant Ariwoola requested to add the following item under <u>Correspondence: WFCA - 2017 Annual Report</u> . In addition, Staff Assistant Ariwoola requested to add the following item under <u>Unfinished Business: Mutual Aid Agreement between Navy Region Northwest, the Fire Departments in Kitsap County and Kitsap County Fire Marshal</u> . Commissioner Pearson made a motion to approve the Agenda as amended	*MSC	
The approval of <u>Minutes of the March 05, 2018 Special Meeting</u> —was conducted. Commissioner Stewart requested to make the following corrections; (1) Meeting call to order by Chair Neupert <i>instead of Chair Stewart</i> ; the meeting started at 7:00 p.m. <i>instead of 7:15 p.m.</i> Commissioner Pearson made a motion to approve the Minutes as amended. Approved	*MSC	
The approval of <u>Minutes of the March 12, 2018 Regular Meeting</u> —was conducted. The Minutes were approved as presented. Approved	*MSC	
The <u>Blanket Voucher Approval Batch No. 509235 in the amount of \$43,087.97</u> —was reviewed. Approved	*MSC	
<u>Public Participation</u> —Chair Neupert called for Public Participation. There was none.		

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 03/26/18

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

<p>Correspondence: (FYI)—<i>the documents were circulated among the BOC</i></p> <ul style="list-style-type: none"> • WFOA – 2017 Annual Report (FYI)—Chair Neupert circulated the annual report among the Board of Commissioners. 		
<p>Unfinished Business:</p> <ul style="list-style-type: none"> • Ballot Measure Discussion—Chief Smith presented an overview regarding the 2018 Financial Report. Questions were asked by the Board. Chief Smith reviewed the projects to be done at each of the stations. Chair Neupert stated that the Board needs to decide the bottom line to request for the November ballot measure. The Board requested for Chief Smith to contact Brian Snure to start the process for preparing the resolution for the ballot measure in November, 2018. 	<p>Contact Brian Snure regarding ballot language</p>	<p>Chief Smith / ASAP</p>
<ul style="list-style-type: none"> • Mutual Aid Agreement between Navy Region Northwest, the Fire Departments in Kitsap County and Kitsap County Fire Marshal—Chair Neupert stated that the Mutual Aid Agreement was signed by all parties. 		
<p>New Business:</p> <ul style="list-style-type: none"> • Executive Session – RCW 42.30.110 (f)—The Board convened into Executive Session (in compliance with RCW 42.30.110 (f)) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge. The Board convened into an Executive Session at 8:15 p.m. for the duration of 10 minutes. The Executive Session was extended for additional 8 minutes. The Regular Meeting reconvened at 8:33 p.m. The Board announced no action to be taken as the result of the Executive Session. (Executive session attendees: Commissioner Gregory, Commissioner Huntington, Commissioner Neupert, Commissioner Pearson and Commissioner Stewart, Chief Smith & A/C LaGrandeur). 		

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 03/26/18

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

<ul style="list-style-type: none"> • <u>Executive Session – RCW 42.30.110 (g) —The Board convened into Executive Session (in compliance with RCW 42.30.110 (g))</u> To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied with the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;—The Board convened into an Executive Session at 8:34 p.m. for the duration of 30 minutes. There were no public present at the meeting and all employees, who attended the meeting, left the meeting with no intention of returning after the Executive Session. The Regular Meeting reconvened at 8:52 p.m. The Board announced <u>no action to be taken</u> as the result of the Executive Session. (Executive session attendees: Commissioner Gregory, Commissioner Huntington, Commissioner Neupert, Commissioner Pearson and Commissioner Stewart). 		
<p><u>Public Participation</u>—Chair Neupert called for Public Participation. There was none.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 8:53 p.m. Approved</p>	<p>*MSC</p>	

NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS


Date: 03/26/18

Time: 7:00 p.m.


Place: 26642 Miller Bay Rd. NE, Kingston, WA



Commissioner



Commissioner



Commissioner

Commissioner



Commissioner



Attest

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 03/26/18

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

MOTION SHEET- 1 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: March 26, 2018 **Time:** 7:00 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the Agenda as amended Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Minutes 03/05/18 Special Meeting Minutes	Motion by Commissioner: Pearson	Motion to approve the Special Meeting Minutes as amended Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Huntington	
	Carried/Vote	
Minutes 03/12/18 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of 03/12/18 Regular Meeting as presented Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Stewart	
	Carried/Vote	
BVA No. 509235 - \$43,087.97	Motion by Commissioner: Pearson	Moved to approve: BVA No. 509235 in the amount of \$43,087.97 Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Stewart	
	Carried/Vote	

* O = Opposed; A = Abstention

03/26/18—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 03/26/18

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

MOTION SHEET- 2 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: March 26, 2018 **Time:** 7:00 p.m.

ACTION ITEMS

Topic	Motion	
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the Meeting at 8:53 p.m.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	

* O = Opposed; A = Abstention

03/26/18—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)