

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 02/26/18

Time: 7:15 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Neupert at 7:15 p.m.

Present: Commissioner Neupert, Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Chief Smith, A/C LaGrandeur, Community Services Specialist Laboda, B/C Steve Murray and FF/PM Brandon Robichaux

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The Acceptance of the Agenda —was conducted. Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Commissioner Stewart made a motion to approve the Agenda as presented. Approved	*MSC	
The approval of Minutes of the February 12, 2018 Regular Meeting —was conducted. Commissioner Pearson made a motion to approve the Minutes as presented. Approved	*MSC	
The Blanket Voucher Approval Batch No. 507843 in the amount of \$33,671.59 — was conducted. Commissioner Stewart had a question regarding Voucher No. 1466545 to En Pointe Technologies in the amount of \$8,272.72. A/C LaGrandeur stated that it was the new Microsoft program that will be installed. Approved	*MSC	
Public Participation —Chair Neupert called for Public Participation. There was none.		
<p>Unfinished Business:</p> <ul style="list-style-type: none"> • Discussion regarding M&O Levy—Chief Smith stated that there was a Bi-North Meeting last Tuesday, February 20, 2018 to share our plans on what kind of levy, etc. each department is going to run this year. Chief Smith stated that will be filing for an M&O in August so that we can run in November, 2018. Chief Smith stated that the advantage will be for running in November is that the fire department will be able to get a better idea what our assessed value will be. Chief Smith stated that the county auditor keeps a pretty close eye on it. Chief Smith stated that another advantage to run in 		

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<p>November, 2018 is the cost; we will pay less of the election cost. Community Services Specialist stated that we will need 60% to pass. Chief Smith stated that we will have a resolution completed at a later date; probably around August, 2018. Chief Smith stated that with an M&O Levy there is more flexibility with an M&O Levy; you can change direction. The Board all agreed to run an M&O Levy in November. Chief Smith stated that plan is to meet with all shift and go over information regarding the M&O Levy. Discussion ensued.</p>		
<p><u>New Business:</u></p> <ul style="list-style-type: none"> • <u>Uniform Employee Contract & Non Uniform Union Contract</u>—Chief Smith stated that the Uniform Employee Contract & Non Uniform Union Contracts are ready to be signed. Chief Smith reviewed some of the highlights pertaining to the contracts. After discussion, the Board requested a Special Meeting in order to give the Board time to review the contracts. Chair Neupert requested for A/A Moran to post a Special Meeting Notice for Monday, March 5, 2018 at 7:00 p.m. In addition, Chief Smith stated that he will e-mail the Board the contracts with the corrections that were made. 	<p>Send Notice for a Special Meeting on 03/05/18</p> <p>E-mail the Board contracts to review</p>	<p>A/A Moran/ASAP</p> <p>Chief Smith/ASAP</p>
<p><u>Archiving Information</u>—Commissioner Huntington asked how we are archiving information. Chief Smith stated that he is sure that A/A Moran is following the policy and the state’s guidelines. Commissioner Huntington suggested that it wouldn’t be a bad idea to review the archive policy just to make sure that we are following it.</p>	<p>Review Archive Policy</p>	<p>A/A Moran/ASAP</p>
<p><u>WSRB Visit</u>—Commissioner Gregory asked when the WSRB will be coming? Chief Smith stated that WSRB will be coming in June, 2018.</p>		
<p><u>The Pulse</u>—Chief Smith stated that Poulsbo Fire Department wants to publish “The Pulse” twice this year. Chief Smith stated that it might be good to share the cost with Poulsbo. The Board all agreed.</p>		

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Public Participation —Chair Neupert called for Public Participation. There was none.		
There being no further business to conduct, the meeting was adjourned at 7:24 p.m. Approved	*MSC	



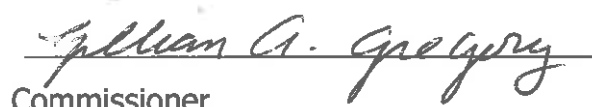
Commissioner



Commissioner




Commissioner



Commissioner

Commissioner



Attest

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MOTION SHEET- 1 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: February 26, 2018 **Time:** 7:00 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Stewart	Motion to approve the Agenda as presented Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Huntington	
	Carried/Vote	
Minutes 02/12/18 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of 02/12/18 Regular Meeting as presented Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Stewart	
	Carried/Vote	
BVA No. 507843 - \$33,671.59	Motion by Commissioner: Pearson	Moved to approve: BVA No. 507843 in the amount of \$33,671.59 Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the Meeting at 7:24 p.m. Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Huntington	
	Carried/Vote	

* O = Opposed; A = Abstention

02/26/18—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)