

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 02/27/17

Time: 7:15 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Gregory at 7:15 p.m.		
Present: Commissioner Neupert, Commissioner Pearson, Commissioner Espinosa, Commissioner Gregory, Chief Smith, A/C LaGrandeur, Community Services Specialist Laboda and Tom Curley		
<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Chair Gregory asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Approved	*MSC	
The approval of <u>Minutes of the February 13, 2017 Regular Meeting</u> —was conducted. The Minutes were approved as presented. Approved	*MSC	
The <u>Blanket Voucher Approval Batch No. 490845 in the amount of \$56,297.16; Monthly Financial Report</u> —was reviewed. Commissioner Pearson stated the Puget Sound Energy bill went up at the Eglon station (new station) to keep the engines from freezing. Commissioner Pearson had a question on the Monthly Financial Report regarding Overtime Pay. Commissioner Pearson stated that we are already at 15.85% on the overtime line item. Discussion ensued. Chief Smith stated that he will look into the overtime line item. Approved	*MSC	
<u>Resolution No. 2017-05 Authorizing Sole Source Purchase of Refurbished Surface Pro 4 and Associated Equipment</u> —was conducted. Chair Gregory stated that it is for the waiver for competitive bidding for the purchase of 16 Surface Pro 4. Commissioner Pearson asked if we checked with the OESD staff to see if the Surface Pro 4 is okay to buy. Chief Smith stated the Surface Pro 4 was based on our operational consideration with our software recommendation manufacturer of our reporting software. Chief Smith stated that we met directly with Microsoft and looked at different products and Surface Pro 4 was the best one to purchase. Chief Smith stated that OESD staff does not have any problems with us purchasing the Surface Pro 4. Chief Smith stated that a training class for the Commissioners on using the Surface Pro 4 will probably be during the second Commissioner Meeting on March 27, 2017. Approved		

02/27/17—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p><u>Public Participation</u>—Chair Gregory called for Public Participation. There was none.</p>		
<p><u>Correspondence: (FYI)</u>—<i>the documents were circulated among the BOC</i></p> <ul style="list-style-type: none"> • There was no correspondence. 		
<p><u>Unfinished Business:</u></p> <ul style="list-style-type: none"> • <u>Eglon Station (old building)</u> —Commissioner Neupert asked Chief Smith if we heard anything from the court regarding Eglon Station (old building). Chief Smith responded “no.” Brian Snure said that he hasn’t heard from their lawyer and that he was going to try to contact him. 		
<ul style="list-style-type: none"> • <u>Reimbursement for Suquamish Clearwater Casino for contracted work</u>—Commissioner Neupert asked if we ever received reimbursement for the work that we had contracted out. Commissioner Neupert reference the plans that was done for the Suquamish hotel that we paid. Chief Smith will check with A/A Moran to see if we received reimbursement for the contracted work that we paid for the Suquamish Casino Hotel. 		
<ul style="list-style-type: none"> • <u>Future Funding Options</u>—Chief Smith gave a brief overview regarding the three different funding options discussed at the Commissioner Meeting on February 13, 2017 for the Board to consider. Chief Smith stated that the growth assessed value was based on 2% Growth and 1% new construction. In addition, Chief Smith stated that the assessor is predicting a greater assessed value this year. Commissioner Pearson asked Chief Smith which option he felt was the best one. Chief Smith stated he feels the safest option is Option C. Chief Smith stated that down the road, if we have to, we can always run a lid lift. Discussion ensued regarding all three options. Chief Smith stated that he will work with Brian Snure regarding the ballot language pertaining to the Maintenance & Operations Levy. Chief Smith stated that if we go with Option C the fire department would just have to run a Maintenance & Operations Levy and renew the EMS Levy. Community Services Specialist Laboda stated that the deadline to submit ballot measure for the August 1, 2017 Primary Election is May 12, 2017. After discussion, Chair Gregory stated that the Board will decide which option to go for by March 27, 2017. Chair Gregory requested to add this item to the agenda at the next Commissioner Meeting on March 27, 2017. 		

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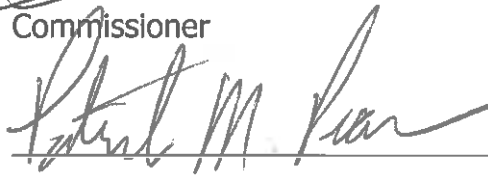
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<ul style="list-style-type: none"> • <u>New Engines</u>—Chief Smith stated that we did receive 100% (totaling \$5,812.30) reimbursement from Spartan for the work that the Maintenance did for fixing the leak on the roof of the two new engine. 		
<p><u>New Business:</u></p> <ul style="list-style-type: none"> • <u>Article in the Kitsap Herald</u>—Chief Smith stated his concerns regarding an article written about holding Commissioners accountable at election time. Chief Smith feels that the article was disturbing to him especially regarding the statement of the editor in his ending statement. After discussion, the Board feels at this time to keep an eye in the future and see what happens 		
<p><u>Public Participation</u>—Chair Gregory called for Public Participation. There was none.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 8:47 p.m. Approved</p>	*MSC	



Commissioner

Commissioner



Commissioner

Commissioner



Commissioner



Attest

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MOTION SHEET- 1 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: February 27, 2017 **Time:** 7:15 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the Agenda as presented
	2 ND by Commissioner: Neupert	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Minutes 02/13/17 Regular Meeting	Motion by Commissioner: Neupert	Motion to approve the Minutes of 02/13/17 Regular meeting as presented
	2 ND by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
BVA No. 4908405 - \$56,297.16	Motion by Commissioner: Pearson	Moved to approve: BVA No. 490845 in the amount of \$56,297.16
	2 ND by Commissioner: Neupert	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution No. 2017-05 Authorizing Sole Source Purchase of Refurbished Surface Pro 4 and Associated Equipment	Motion by Commissioner: Neupert	Motion to approve Resolution No. 2017-05 Authorizing Sole Source Purchase of Refurbished Surface Pro 4 and Associated Equipment
	2 ND by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

* O = Opposed; A = Abstention

02/27/17—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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MOTION SHEET- 2 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

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ACTION ITEMS

Topic	Motion	
Adjourn Meeting	Motion by Commissioner: Neupert	Motion to adjourn the Meeting at 8:47 p.m.
	2 ND by Commissioner: Pearson	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	

* O = Opposed; A = Abstention

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