

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 01/23/17

**Time:** 7:15 p.m.

**Place:** 26642 Miller Bay Rd. NE, Kingston, WA

**Meeting called to order by Chair Gregory at 7:15 p.m.**

**Present:** Commissioner Neupert, Commissioner Pearson, Commissioner Espinosa, Commissioner Gregory, Commissioner Stewart, Chief Smith, Assistant Chief LaGrandeur, Assistant Chief Moran, Community Services Specialist Laboda, Firefighter/Paramedic Matthew Thompson.

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Chair Gregory asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. <b>Approved</b>	<b>*MSC</b>	
The approval of <u>Minutes of the January 09, 2017 Regular Meeting</u> —was conducted. The Minutes were approved as presented. <b>Approved</b>	<b>*MSC</b>	
The <u>Blanket Voucher Approval Batch No. 488508 in the amount of \$15,630.83; BVA No. 488514 in the amount of \$85,831.28; BVA No. 488748 in the amount of \$1,008,321.31; BVA No. 489062 in the amount of \$20,980.64</u> —was reviewed. Commissioner Neupert stated that North Kitsap Fire & Rescue will be required to have an audit related to BVA No. 488748 because the dollar amount of \$1,008,321.31 requires a special audit. Chief Smith stated that hopefully the state auditor might be able to do both audits at the same time. <b>Approved</b>	<b>*MSC</b>	
<u>Public Participation</u> —Chair Gregory called for Public Participation. There was none.		
<p><u>Correspondence: (FYI)</u>—<i>the documents were circulated among the BOC</i></p> <ul style="list-style-type: none"> <li>• <u>Joint WFC/WFCA Legislative Day</u>—Chair Gregory stated that the Joint WFC/WFCA Legislative Day is on January 26, 2017 at the State Legislative Building – Columbia Room in Olympia, WA.</li> <li>• <u>Retirement Party – Chief Al Duke</u>—Chair Gregory stated that the Retirement Party in honor of Chief Al Duke will be on January 27, 2016 from 5:00 p.m. to 7:00 p.m. at the Kitsap Conference Center in the Fountain Room.</li> </ul>		

01/23/17—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p><b><u>Unfinished Business:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Land required from the county</u></b>—Chief Smith stated that at the meeting last week he spoke to the Legislative Performance auditor regarding Forest Fire Prevention pertaining to the land transfer to the county. Chief Smith stated that if the Board agrees, he would like to have a discussion with the county regarding cost recovery and looking at an agreement to be able to bill them in case of a fire like we do with DNR. Chief Smith stated that it is a requirement for an agency to have coverage. Discussion ensued. The Board encouraged Chief Smith to pursue the conversation with the county.</li> </ul>		
<p><b><u>New Business:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Discussion of second Commissioner Meeting</u></b>—Commissioner Pearson brought up the question regarding continuing to have a second Commissioner Meeting each month. Chair Gregory stated that she wanted the Board to discuss a guideline when to cancel a meeting due to not having items on the agenda to discuss besides approving the Minutes &amp; BVA. Commissioner Stewart stated that he has no problem of Chair Gregory cancelling a meeting due to a low agenda items. Commissioner Neupert stated that he feels that the Board should start talking about the issues discussed from the Board Retreat that we had in December. After discussion, it was decided to discuss at the second meeting in February the following item: <b><i>Future Funding Plans – bond issues and/or decide whether to continue in running an M&amp;O Levy.</i></b> The Board needs to identify what options do we have available, identify the questions and the pros and cons. Then during the second meeting in March the Board will get the questions answered that were identified in February and then hopefully a decision will be made. Commissioner Stewart stated that he will not be attending the Commissioner Meeting on February 27, 2017.</li> </ul>		
<p><b><u>Public Participation</u></b>—Chair Gregory called for Public Participation. There was none.</p>		
<p>There being no further business to conduct, <b>the meeting was adjourned at 7:57 p.m. Approved</b></p>	*MSC	
<p><b><u>Good of the Order</u></b>—</p> <ul style="list-style-type: none"> <li>• <b><u>Kitsap County Fire Commissioners Association Meeting</u></b>—Commissioner Neupert reminded the Board that tomorrow night in the Kitsap County Fire Commissioners Association Meeting at North Kitsap Fire &amp; Rescue at 7:00 p.m. Commissioner Neupert asked Chief Smith if he will do the welcoming tomorrow night.</li> </ul>		

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Commissioner



Commissioner



Commissioner



Commissioner



Commissioner



Attest

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**MOTION SHEET- 1 of 1**

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**Date:** January 09, 2017    **Time:** 7:15 p.m.  
**ACTION ITEMS**

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Stewart	Motion to approve the Agenda as amended
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	
Minutes 01/09/17	Motion by Commissioner: Pearson	Motion to approve the Minutes of January 09, 2017 as presented
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	
BVA No. 488508 - \$ 15,630.83 BVA No. 488514 - \$ 85,831.28 BVA No. 488748 - \$1,008,321.31 BVA No. 489062 - \$ 20,980.64	Motion by Commissioner: Neupert	Moved to approve: BVA No. 488508 in the amount of \$15,630.83 BVA No. 488514 in the amount of \$ 85,831.28 BVA No. 488747 in the amount of \$1,008,321.31 BVA No. 489062 in the amount of \$20,980.64
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the meeeting at 7:57 p.m.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	

\* O = Opposed; A = Abstention

01/23/17—Regular Meeting

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