

NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS

Date: 09/26/16

Time: 7:15 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

	<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
<p>Meeting called to order by Chair Gregory at 7:15 p.m. Present: Commissioner Gregory, Commissioner Neupert, Commissioner Pearson, Commissioner Espinosa, Commissioner Stewart, Chief Smith, Assistant Chief LaGrandeur, Assistant Chief Moran, Community Services Specialist Laboda and Tom Curley</p>		*MSC	
<p>The <u>Acceptance of the Agenda</u>—was conducted. Chair Gregory asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. The Agenda was approved as presented. Approved</p>		*MSC	
<p>The approval of <u>Minutes of the September 12, 2016 Regular Meeting</u>—was conducted. The Minutes were approved as presented. Approved</p>		*MSC	
<p>The <u>Blanket Voucher Approval Batch No. 483443 in the amount of \$28,979.43</u>—was reviewed. Approved</p>			
<p><u>Public Participation</u>—Chair Gregory called for Public Participation. There was none.</p>			
<p><u>Correspondence: (FYD)</u>—the documents were circulated among the BOC</p>	<ul style="list-style-type: none"> • There was no correspondence. 		
<p><u>Unfinished Business:</u></p> <ul style="list-style-type: none"> • Second call for Winter Commissioner Retreat Agenda Items—Chair Gregory asked the Board and Staff if everyone is still okay with having the winter Commissioner retreat on December 3, 2016 meeting from 8:00 a.m. to 12:00 p.m. Commissioner Gregory reviewed the list of the topics to discuss: <ul style="list-style-type: none"> ➢ Buildings – status of the buildings, what’s next ➢ Vehicle Asset List (Inventory List) 			

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*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<ul style="list-style-type: none"> ➤ Boat & Trailer ➤ Succession plan (personnel) ➤ Overview of the Paramedic Training Program ➤ Update on the Training program ➤ Funding – M&0 Levy, Bond, etc. ➤ Staffing Plan ➤ Suquamish Tribe – what new construction is coming up in the next 5 years 		
<p>Commissioner Stewart stated that he won't be able to attend the winter Commissioner retreat because he will be out of the country from October 12, 2016 through October 22, 2016 and November 15, 2016 through December 10, 2016. In addition, he will not be able to attend the November 28, 2016 Commissioner Meeting. After discussion, the Board rescheduled the winter Commissioner retreat to December 17, 2016 from 8:00 a.m. to 12:00 p.m. Chair Gregory asked the Commissioners to review and prioritize the list by the next Commissioner Meeting on October 10, 2016. Chair Gregory stated that the list will be finalized at the next Commissioner Meeting on October 10, 2016 in order to give the staff enough time to prepare for the winter Commissioner retreat. (See attached worksheet)</p>		
<ul style="list-style-type: none"> • Update Contract Renewals—Chair Gregory stated that she meant to ask about the Labor Contracts not the contract renewals. Chief Smith stated that the Administrative contract expires this year and the Union Contract will expire in 2017. 		
<p><u>New Business:</u></p> <ul style="list-style-type: none"> • Total cost of the two new engines—Chief Smith stated that Commissioner Neupert requested the total cost for the two new engines at the last Commissioner Meeting. Chief Smith distributed to the Board a spreadsheet listing the expenses for the new engines. The total cost of the new engines came out to \$958,134.00 which included the following items: radios, headsets, 		

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	<p>equipment and sales tax. A/C Moran stated that the radios, headsets and equipment will be mounted on the new engines before delivery. A/C Moran stated that he will be going sometime in November to see where they are with the two new engines. Chief Smith stated that the total cost of the engines will come out of this year's budget. Chief Smith stated that the M&O and the Bond will expire in the same year. Discussion ensued.</p>	
	<ul style="list-style-type: none"> • Review of Budget Process (dates-timelines)—Chief Smith distributed to the Board a preliminary 2017 expense budget. Chief Smith stated the personnel cost is correct. Chief Smith stated that A/C LaGrandeur and A/C Moran have not had a chance to review their part of the budget. Chief Smith stated that the Budget Committee will be meeting sometime at the beginning of November. 	
	<p>Public Participation—Chair Gregory called for Public Participation. There was none.</p>	
	<p>There being no further business to conduct, the meeting was adjourned at 7:42 p.m.</p> <p>Approved</p>	<p style="text-align: center;">*MSC</p>
	<p>Good of the Order:</p> <ul style="list-style-type: none"> • Bi-North Meeting on October 3, 2016—Chief Smith stated that at the Bi-North Commissioners Meeting on October 3, 2016 the Poulsbo Fire Commissioners would like to discuss the following topics: letter to county fire marshal's office, Bond Road closure project and a fall edition of "The Pulse." Chair Gregory asked Staff Assistant Ariwoola to send a reminder to the Board regarding the Bi-North Meeting on October 3, 2016 at Poulsbo Fire Department at 7:00 p.m. • Kitsap County Fire Commissioner Association Meeting—Commissioner Neupert reminded the Board of Commissioners that the next Kitsap County Fire Commissioner Association meeting is scheduled on September 27, 2016 at Cencom in Bremerton. 	

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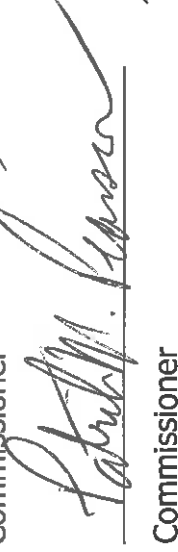
Date: 09/26/16

Time: 7:15 p.m.

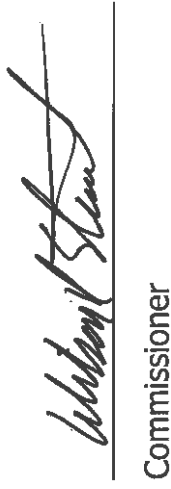
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Commissioner


Commissioner


Commissioner


Commissioner


Commissioner


Attest

09/26/16—Regular Meeting

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MOTION SHEET- 1 of 1

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: September 26, 2016 **Time:** 7:15 P.M.
ACTION ITEMS

Topic	Motion	Motion by Commissioner:	Motion to approve the Agenda as presented
The Acceptance of the Agenda	Motion by Commissioner: Pearson		
	2 ND by Commissioner: Stewart		
	Carried/Vote		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Minutes 09/12/16 Regular Meeting	Motion by Commissioner: Pearson		Motion to approve the Minutes of 09/12/16 Regular Meeting as presented
	2 ND by Commissioner: Neupert		
	Carried/Vote		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: "A" Stewart
BVA No. 483443 - \$28,979.43	Motion by Commissioner: Stewart		Moved to approve: BVA No. 483443 in the amount of \$28,979.43
	2 ND by Commissioner: Neupert		
	Carried/Vote		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjournment	Motion by Commissioner: Pearson		Motion to adjourn the Meeting at 7:42 p.m.
	2 ND by Commissioner: Neupert		
	Carried/Vote		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

* O = Opposed; A = Abstention

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