

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 04/25/16

Time: 7:15 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Vice Chair Neupert at 7:15 p.m.		
Present: Commissioner Neupert, Commissioner Pearson, Commissioner Espinosa, Commissioner Stewart, Chief Smith, Assistant Chief LaGrandeur, Community Services Specialist Laboda and Tom Curley		
<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Vice Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Vice Chair Neupert requested to add the following item after the second Public Comments: <u>Executive Session</u> . The Agenda was approved as amended. Approved	*MSC	
The approval of <u>Minutes of the April 11, 2016 Regular Meeting</u> —was conducted. The Minutes were approved as presented. Approved	*MSC	
The <u>Blanket Voucher Approval Batch No. 476512 in the amount of \$23,444.02</u> —was reviewed. Approved	*MSC	
<u>Resolution No. 2016-05 Alternative Fuel Exemption</u> —was conducted. Approved	*MSC	
<u>Resolution No. 2016-06 to amend Resolution No. 2015-09 – A Resolution Regarding the Transfer of Funds to Cencom by the Kitsap County Treasurer for Emergency Communications and other services</u> —was conducted. Vice Chair Neupert stated that the MCT surcharge was decreased by \$4,473.83 adjusting the yearly total to \$104,516.17 instead of \$108,990.00. Beginning May 1, 2016, the payment to Cencom will be \$8,523.27 instead of \$9,082.50 for the rest of the year. Approved	*MSC	
<u>Public Participation</u> —Vice Chair Neupert called for Public Participation. There was none.		

04/25/16—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p>Correspondence: (FYD)—<i>the documents were circulated among the BOC</i></p> <ul style="list-style-type: none"> • <u>Amendment to Interlocal Agreement Regarding Emergency Communications and Other Services</u>—Vice Chair Neupert stated that Commissioner Ellingson signed the Amendment to Interlocal Agreement Regarding Emergency Communications and Other Services. 		
<ul style="list-style-type: none"> • <u>North Kitsap Community National Day of Prayer on Thursday, May 5, 2016 at 6:30 p.m. to 8:15 p.m.</u>—Vice Chair Neupert circulated the document to the Board of Commissioners. 		
<p>Unfinished Business:</p> <ul style="list-style-type: none"> • <u>Board Policies Review, Revision and Discussion</u>—was conducted. The <u>Oath of office</u> was approved as presented. The following two policies were reviewed: <u>Commissioner Elected Positions & Legal Status and Operation</u>. The Board made a few recommendations on both policies. Vice Chair Neupert requested to make the corrections as requested and present to the Board at the next Commissioner Meeting on May 9, 2016 for approval. The following policy was tabled until the next meeting on May 9, 2016. In the meantime, Commissioner Stewart will be reviewing and making corrections on the <u>Board of Commissioners and Board Secretary Duties</u> policy and present the changes to the Board at the next meeting for approval. 	<p>Add to the agenda on May 9, 2016: Commissioner Elected Positions, Legal Status and Operation and Board of Commissioners and Board Secretary Duties</p>	<p>Make correction on the following policies: <i>Commissioner Elected Positions & Legal Status and Operation</i> – A/A Moran 05/05/16</p> <p>Add to the Agenda – Staff Assistant Ariwoola 05/05/16</p>
<ul style="list-style-type: none"> • <u>Eglon Station (old bldg.)</u>—Chief Smith stated that Brian Snure received a report for the attorney regarding the Eglon Community Center; however, as of 04/22/16, Brian Snure as not heard from the attorney. 		
<p>New Business:</p> <ul style="list-style-type: none"> • There was no New Business to discuss. 		

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<p>Public Participation—Vice Chair Neupert called for Public Participation. There was none.</p>		
<p>Executive Session – RCW 42.30.110 (g) —The Board convened into Executive Session (in compliance with RCW 42.30.110 (g)) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied with the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;—The Board convened into an Executive Session at 8:05 p.m. for the duration of 15 minutes. The Regular Meeting reconvened at 8:20 p.m. The Board announced no action to be taken as the result of the Executive Session. (Executive session attendees: Commissioner Stewart, Commissioner Neupert, Commissioner Pearson and Commissioner Espinosa).</p>		
<p>There being no further business to conduct, the meeting was adjourned at 8:20 p.m. Approved</p>	<p>*MSC</p>	

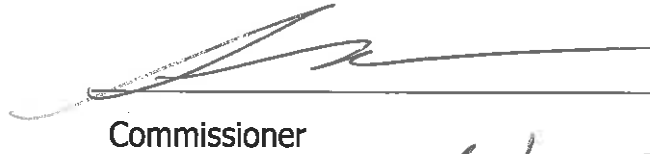
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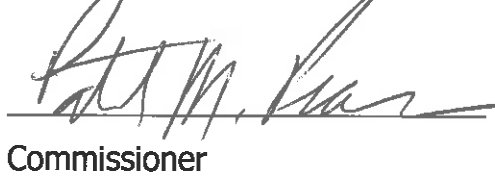
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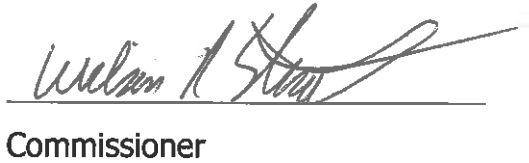
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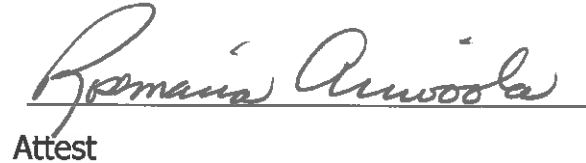

Commissioner


Commissioner


Commissioner


Commissioner


Commissioner


Attest

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MOTION SHEET- 1 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: April 25, 2016 **Time:** 7:15 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the Agenda as amended
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Minutes 04/11/16 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of April 11, 2016 as presented
	2 ND by Commissioner: Stewart	
	Carried/Vote	
BVA No. 476512 - \$23,444.02	Motion by Commissioner: Pearson	Moved to approve: BVA No. 476512 in the amount of \$23,444.02
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Resolution No. 2016-05 Alternative Fuel Exemption	Motion by Commissioner: Stewart	Motion to approve Resolution No. 2016-05 Alternative Fuel Exemption
	2 ND by Commissioner: Pearson	
	Carried/Vote	

* O = Opposed; A = Abstention

04/25/16—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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MOTION SHEET- 2 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: April 25, 2016 **Time:** 7:15 p.m.

ACTION ITEMS

Topic	Motion	
Resolution No. 2016-06 to amend Resolution No. 2015-09 A Resolution Regarding the Transfer of Funds to Cencom by the Kitsap County Treasurer for Emergency Communications and other Services	Motion by Commissioner: Pearson	Motion to approve Resolution No. 2016-06 to amend Resolution No. 2015-09 A Resolution Regarding the Transfer of Funds to Cencom by the Kitsap County Treasurer for Emergency Communications and other Services
	2 ND by Commissioner: Stewart	
	Carried/Vote	
100-0001 Oath of Office	Motion by Commissioner: Pearson	Motion to approve 100-0001 Oath of Office
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the meeting at 8:20 p.m.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	

* O = Opposed; A = Abstention

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