

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 01/25/16

Time: 7:15 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Vice Chair Neupert at 7:15 p.m.		
Present: Commissioner Neupert, Commissioner Pearson, Commissioner Espinosa, Commissioner Stewart, Commissioner Gregory, Chief Smith, Community Services Specialist Laboda, Lieutenant Alex Hickey and Tom Curley		
<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Vice Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. The Agenda was approved as presented. Approved	*MSC	
The approval of <u>Minutes of the January 11, 2016 Regular Meeting</u> —was conducted. The Minutes were approved as presented. Approved	*MSC	
The <u>Blanket Voucher Approval Batch No. 472179 in the amount of \$103,429.61</u> —was reviewed. Approved	*MSC	
<u>Correspondence: (FYI)</u> — <i>the documents were circulated among the BOC</i>		
<ul style="list-style-type: none"> • <u>Kitsap County Fire Commissioners Association – 2016 Meeting Schedule Locations</u>—Commissioner Stewart circulated the 2016 Meeting Schedule Locations for the Kitsap County Fire Commissioners Association. • <u>Region 9 Workshop</u>—Commissioner Stewart circulated the Region 9 Workshop to be held on Saturday, April 9, 2016 at Mason County Fire District #4. Vice Chair Neupert stated that the Region 9 Workshop will at the Little Creek Casino not at Mason County Fire District #4. 		
<u>Unfinished Business:</u>		
<ul style="list-style-type: none"> • <u>2013/2014 Annual Report</u>—Community Services Specialist Laboda distributed the final draft of the 2013/2014 Annual Report to the Board and staff. Community Services Specialist Laboda asked the Board to 		

01/25/16—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p>please review the Annual Report and e-mail her with any corrections, comments or questions. Commissioner Stewart made a motion to adopt the 2013/2014 Annual Report one week from today if Community Services Specialist Laboda does not receive any feedback from the Board or staff. Approved</p>	<p>*MSC</p>	
<p><u>New Business:</u></p> <ul style="list-style-type: none"> • <u>Assistant Chief Position</u>—Commissioner Pearson stated that he had a question regarding an article in the NKF&R Flash dated January 15, 2016 pertaining to the All-Officers Meeting Highlights. Commissioner Pearson stated that in the article it stated that Chief Smith made an announcement regarding the upcoming promotion of BC Moran to the position of assistant chief. Commissioner Pearson stated that this is the first time that he has heard this information. Chief Smith stated that both positions were discussed at a previous commissioner meeting and that he had reviewed the new organizational chart. Discussion ensued. Chief Smith distributed the organizational chart to the BOC showing the two new positions: Assistant Chief Operations and Assistant Chief Support Services. Chief Smith stated that the Assistant Chief Support Services position will be implemented in June, 2016. In addition, discussion took place regarding testing and hiring of firefighters, promotion from an existing list of one lieutenant and testing and promotion of one battalion chief. 		
<p><u>Public Participation</u>—Vice Chair Neupert called for Public Participation. There was none.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:42 p.m. Approved</p>	<p>*MSC</p>	

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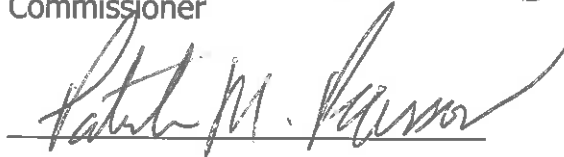
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Commissioner


Commissioner


Commissioner


Commissioner


Commissioner


Attest

**NORTH KITSAP FIRE & RESCUE
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MOTION SHEET- 1 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: January 25, 2016 **Time:** 7:15 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the Agenda as presented
	2 ND by Commissioner: Stewart	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Minutes 01/11/16 Regular Meeting	Motion by Commissioner: Stewart	Motion to approve the Minutes of 01/11/16 Regular Meeting as presented
	2 ND by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
BVA No. 472179 - \$103,429.61	Motion by Commissioner: Pearson	Moved to approve: BVA No. 472179 in the amount of \$103,429.61
	2 ND by Commissioner: Stewart	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
2013/2014 Annual Report	Motion by Commissioner: Stewart	Motion to adopt the 2013/2014 Annual Report one week from today if there are no errors or omissions
	2 ND by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

* O = Opposed; A = Abstention

01/25/16—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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MOTION SHEET- 2 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: January 25, 2016 **Time:** 7:15 p.m.

ACTION ITEMS

Topic	Motion	
Adjourn Meeting	Motion by Commissioner: Gregory	Motion to adjourn the Meeting at 7:42 p.m.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	
	Motion by Commissioner:	
	2 ND by Commissioner:	
	Carried/Vote	

* O = Opposed; A = Abstention

01/25/16—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)