

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 07/27/2026

Time: 7:00 p.m.

Place: Station 81 and Online via TEAMS

Meeting called to order by Chair Tate at 7:00 p.m. Present: Commissioner Tate, Commissioner Stewart, Commissioner Pearson, Commissioner Huntington, Commissioner Gregory, Chief LaGrandeur, AC Buchanan, DF Luther, and DAS Patti.
<u>Topic</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as presented.
<u>Meeting Minutes:</u> A review of the meeting minutes from July 13, 2026, Regular Board Meeting was conducted. The minutes were approved as presented.
<u>Blanket Voucher Approval (BVA):</u> The following batch was presented for approval: BVA Batch #7.4 for \$4,601.10, and BVA Batch #7.5 for \$45,388.59. Commissioner Pearson provided an overview of the expenses.
<u>Resolutions:</u> The following resolution was presented for approval. • 2026-04 Declaration of Surplus
<u>Public Comment:</u> Chair Tate called for public participation. There was none.
<u>Quarterly Financial Report:</u> DF Luther provided the Board with an overview of notable revenues and expenditures, as well as a comparison of overtime wages between 2025 and 2026. She also shared her intent to provide the Board with quarterly financial reports going forward, which will include an opportunity to review the District's financial position and address any questions the Board may have.
<u>Old Business:</u> Station 84 Update: Chief LaGrandeur provided an update on his discussions with the Suquamish Tribal Council regarding Station 84. He reported that the Tribal Council has agreed to move forward with the project, and the Memorandum of Understanding (MOU) is currently under review by the Tribe's legal counsel. Chief LaGrandeur stated that he will provide the Board with an update at the next meeting if additional information has been received from the Tribal Council. The Board mentioned that they would like to have a signed MOU in place as of 08/31/2026 otherwise we will need to discuss how we see moving forward. Capital Improvement Plan: Chief LaGrandeur reviewed the Capital Improvement Plan that had previously been provided to the Board and requested its approval. Following discussion, the Board unanimously approved the Capital Improvement Plan.

07/27/26 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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New Business:

Fire Chiefs Letter for PSCAA Burn Ban: Chief LaGrandeur shared the letter that was drafted by the Kitsap County Fire Chief's Association regarding the proposed PSCAA residential yard waste burning rule.

Public Comment: Chair Tate called for public participation. There was none.

EXECUTIVE SESSION: Commissioner Tate announced that the Board will meet in an executive session pursuant to **RCW 42.30.110 (1)(g)** to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The executive session will be for 30 minutes. Commissioner Tate stated that the Board will not be taking action following the adjournment.

Called to Order: 7:39 pm by Commissioner Tate

Present: Commissioner Tate, Commissioner Stewart, Commissioner Pearson, Commissioner Huntington, Commissioner Gregory.

Adjourned: 8:09 p.m._by Commissioner Tate

Commissioner Tate resumed the regular meeting at 8:09 p.m.

Executive Session Action: No action taken.

Good of the Order:

DF Luther asked the Board members to let her know who will be attending the Washington Fire Commissioners Association's annual conference this year. She is requesting their RSVP by our next meeting so that she may register those who will be attending and cancel any room reservations for those who will not. The dates of the conference are 10/21/2026 – 10/24/2026.

Commissioner Pearson noted that comments on the Nextdoor app indicated that some community members appeared to be confused about whether the upcoming ballot measure was associated with the Poulsbo Fire Department or North Kitsap Fire & Rescue. Chief LaGrandeur stated that he would look into the matter and make Community Services Specialist White aware of the issue so it could be addressed through that communication channel.

Commissioner Gregory noted that the National Button Society meeting held at Station 81 went very well and they appreciated the space.

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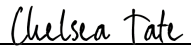
Date: 07/27/2026

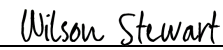
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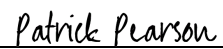
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Commissioner Stewart informed the Board of an opportunity to tour the Kitsap 911 backup facility with Brendan Wrecker on August 7 at 10:00 a.m. The tour is expected to last approximately one hour and will provide an opportunity to view the backup operations facility.

There being no further business to conduct, **the meeting was adjourned at 8:15 p.m.**

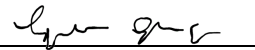
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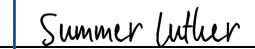
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07/27/26 - Regular Meeting

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the agenda as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y ☒ N ☐ *Vote:
Approval of the Minutes for 07/13/2026	Motion by Commissioner: Gregory	Motion to approve the minutes as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y ☒ N ☐ *Vote:
Voucher Approval: BVA Batch 7.4 for \$4,601.10 BVA Batch 7.5 for \$45,388.59	Motion by Commissioner: Pearson	Motion to approve the BVAs as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y ☒ N ☐ *Vote:
Resolution: 2026-04 – Declaration of Surplus	Motion by Commissioner: Pearson	Motion to approve the resolution as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y ☒ N ☐ *Vote:
Capital Improvement Plan	Motion by Commissioner: Stewart	Motion to approve the plan as presented.

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	2 ND by Commissioner: Huntington	
	Carried/Vote	Y ☒ N ☐ *Vote:
Adjourn Meeting	Motion by Commissioner: Huntington	Motion to adjourn the meeting at 8:15 p.m.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y ☒ N ☐ *Vote: