

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 07/13/2026

Time: 7:00 p.m.

Place: Station 81 and Online via TEAMS

Meeting called to order by Vice Chair Stewart at 7:00 p.m. Present: Commissioner Stewart, Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, Chief LaGrandeur, AC Buchanan, AC Abrigo, DF Luther, DAS Patti, and Vol. Curley. Excused: Commissioner Tate
<u>Topic</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as presented.
<u>Meeting Minutes:</u> A review of the meeting minutes of June 22, 2026, Regular Board Meeting was conducted. The minutes were approved as presented.
<u>Payroll:</u> The July Payroll of \$588,115.16 was presented to the board. The payroll was approved as presented.
<u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA Batch #7.1 for \$276,984.69, BVA Batch #7.2 for \$70,705.60, and BVA Batch #7.3 for \$327,365.94. Commissioner Pearson provided an overview of the expenses
<u>Resolutions:</u> The following resolution was presented for approval. Approved. • 2026-03 Declaration of Surplus Items
<u>Public Comment:</u> Vice Chair Stewart called for public participation. There was none.
<u>Old Business:</u> Station 84 Update: Chief LaGrandeur met with the Tribal Council on July 10th and shared that they would like us to wait until after their meeting on July 20th when they should have an answer for us on moving forward or not. The board agreed to wait until after their meeting for a better direction.
<u>Chiefs Reports:</u> Chief LaGrandeur: The Mission/Vision/Values project is starting this upcoming Thursday. The first meeting with Dr. Hicks will include himself, A/C Buchanan, and DAS Patti. The contract for FoxFire Analytics is currently being reviewed, and the anticipated start date is August 1st. Chief reported that FF Fergus' last day with NKFR is August 3rd as he has been hired as a lateral-entry firefighter with CKFR. Kitsap 911 has made an

06/08/26 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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offer of employment for the Executive Director position and are entering into contract negotiations with the candidate, who has verbally accepted, but will not officially be announced until the contract is signed. SMMC wait times are still an issue and the Emergency Department Director recently resigned which they are expecting a full-time replacement to start September 1st. A draft of capital improvement plan has been sent to the Board members, and his goal is to get it finalized and approved at the next meeting if possible.

Chief Buchanan: In June, the department responded to a total of 383 incidents. The total for 2026 so far is 1,943 which is down by 1.8% from this time in 2025. Of these calls, 70% were EMS-related and 30% were non-EMS. We had a structure fire in our district for the month of June. Crews completed 107 patient transports in June. Personnel earned a total of 611.75 hours of overtime and comp time during the month. FF Chris Rovik has passed his probationary period and will move to FF Step 1. FF Chris Wade will have a step increase, and he is moving to FF Step 3. Our four new hires have made it through the pre-employment process. Three of them had a July 1st start date and the fourth will start August 1st.

Chief Abrigo: Station 81, 85, and 89 have had their fire panel replacement installations and the Fire Marshal as well as the L&I inspector should finish their inspections hopefully in the next week or two. MLS Enterprise and Shane have completed the fiber optic install. KPUD did their inspection and will need to complete a final inspection. The Station 85 generator project has completed phase 1 which was the automatic transfer switch.

Public Comment: Vice Chair Stewart called for public participation. There was none.

Good of the Order:

Commissioner Gregory mentioned that she has given all the Board members a hard copy of evaluation documents that will be needed as they progress through the chief's evaluation process. We will be having an executive session at our next board meeting to discuss it further.

Commissioner Stewart shared with everyone that the KCFCFA picnic is this weekend at Island Lake and will start at 4:30 p.m. Chief will follow up with the Board members as far as who have sent in their RSVP.

There being no further business to conduct, **the meeting was adjourned at 7:36 p.m.**

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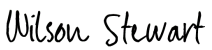
Date: 07/13/2026

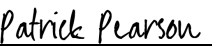
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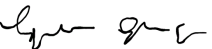
Place: Station 81 and Online via TEAMS

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Commissioner
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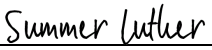
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BOARD OF FIRE COMMISSIONERS REGULAR MEETING

ACTION ITEMS

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Gregory	Motion to approve the agenda as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y ☒ N ☐ *Vote:
Approval of the Minutes for 06/22/2026	Motion by Commissioner: Pearson	Motion to approve the minutes as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y ☒ N ☐ *Vote:
Payroll: June payroll in the amount of \$588,115.16	Motion by Commissioner: Huntington	Motion to approve the payroll as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y ☒ N ☐ *Vote:
Voucher Approval: BVA Batch 7.1 for \$276,984.69 BVA Batch 7.2 for \$70,705.60 BVA Batch 7.3 for \$327,365.94	Motion by Commissioner: Pearson	Motion to approve the BVAs as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y ☒ N ☐ *Vote:
Resolution 2026-03 – Declaration of Surplus Items	Motion by Commissioner: Gregory	Motion to approve the resolution as presented.

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	2 ND by Commissioner: Huntington	
	Carried/Vote	Y ☒ N ☐ *Vote:
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the meeting at 7:36 p.m.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y ☒ N ☐ *Vote: