

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 06/08/2026

Time: 7:00 p.m.

Place: Station 81 and Online via TEAMS

Meeting called to order by Chair Tate at 7:00 p.m. Present: Commissioner Tate, Commissioner Stewart, Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, AC Buchanan, AC Abrigo, DF Luther, BC Murray, FF Schoonmaker, Administrative Assistant Koester, and Vol. Curley. Excused: Chief LaGrandeur
<u>Topic</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as presented.
<u>Meeting Minutes:</u> A review of the meeting minutes from May 26, 2026, Regular Board Meeting was conducted. The minutes were approved as presented.
<u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA Batch #6.1 for \$262,318.88, BVA Batch #6.2 for \$67,113.54, and BVA Batch #6.3 for \$39,616.68. Commissioner Pearson provided an overview of the expenses
<u>Payroll:</u> The June Payroll of \$558,208.49 was presented to the board. The payroll was approved as presented.
<u>Public Comment:</u> Chair Tate called for public participation. There was none.
<u>Resolutions:</u> The following resolution was presented for approval. Approved. • 2026-02 Declaration of Surplus Equipment
<u>New Business:</u> Policy Revision – Policy 209 – Performance Evaluations: The board reviewed and approved the revisions to the current performance evaluations policy.
<u>Chiefs Reports:</u> Chief LaGrandeur: Provided a written report for review in his absence. Chief Buchanan: In May, the department responded to a total of 390 incidents. The total for 2026 so far is 1,564 which is down by 2.4% from this time in 2025. Of these calls, 70% were EMS-related and 30% were non-EMS. We had a structure fire in our district for the month of May. Crews

06/08/26 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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completed 144 patient transports in May. Personnel earned a total of 459.25 hours of overtime and comp time during the month. We are still working on the pre-employment process for four new members. With an expected start date of July 1st for three of them and August 1st start date for one late addition.

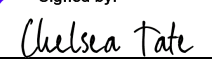
Chief Abrigo: Station 81 fire alarm panel permit was received, and they should be here by the end of this week to do the complete install, and we are still waiting for permit approval for Stations 85 and 89. KPUD has awarded MLS Enterprise to complete the fiber installation into Stations 85, 87, and 89. MLS Enterprise has an anticipated completion date of June 19th. The parking lot reseal project will continue once the weather allows.

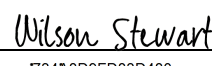
Public Comment: Chair Tate called for public participation. There was none.

Good of the Order:

Nothing to note.

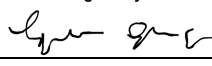
There being no further business to conduct, **the meeting was adjourned at 7:13 p.m.**

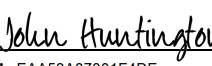
Signed by:

Commissioner

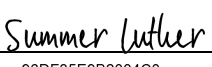
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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Stewart	Motion to approve the agenda as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y ☒ N ☐ *Vote:
Approval of the Minutes for 05/26/2026	Motion by Commissioner: Huntington	Motion to approve the minutes as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y ☒ N ☐ *Vote:
Payroll: June payroll in the amount of \$558,208.49	Motion by Commissioner: Pearson	Motion to approve the payroll as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y ☒ N ☐ *Vote:
Voucher Approval: BVA Batch 6.1 for \$262,318.88 BVA Batch 6.2 for \$67,113.54 BVA Batch 6.3 for \$39,616.68	Motion by Commissioner: Pearson	Motion to approve the BVAs as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y ☒ N ☐ *Vote:
Resolution 2026-02 – Declaration of Surplus Equipment	Motion by Commissioner: Huntington	Motion to approve the resolution as presented.

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	2 ND by Commissioner: Stewart	
	Carried/Vote	Y ☒ N ☐ *Vote:
Policy Revision – Policy 209 – Performance Evaluations	Motion by Commissioner: Pearson	Motion to approve the policy revision as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y ☒ N ☐ *Vote:
Adjourn Meeting	Motion by Commissioner: Gregory	Motion to adjourn the meeting at 7:13 p.m.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y ☒ N ☐ *Vote: