

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/26/2026

Time: 7:00 p.m.

Place: Station 81 and Online via TEAMS

Meeting called to order by Chair Tate at 7:00 p.m. Present: Commissioner Tate, Commissioner Stewart, Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, Chief LaGrandeur, AC Buchanan, AC Abrigo, DF Luther, DAS Patti, CSS White, BC Hickey, Dr. De Hicks and Donnie Quitugua.
<u>Topic</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as presented.
<u>Meeting Minutes:</u> A review of the meeting minutes from May 11, 2026, Regular Board Meeting was conducted. The minutes were approved as presented.
<u>Blanket Voucher Approval (BVA):</u> The following batch was presented for approval: BVA Batch #5.4 for \$82,073.58. Commissioner Pearson provided an overview of the expenses.
<u>Public Comment:</u> Chair Tate called for public participation. There was none.
<u>Old Business:</u> Financial Policies Update: The Board approved the revisions and additions of the following financial policies: Policy 605 – Credit Card Use, Policy 610 – Financial Policy, Policy 635 – Donations, and Policy 640 – District Travel.
<u>New Business:</u> Presentation by Dr. Hicks for a vision, mission, and values project at NKFR: Chief LaGrandeur introduced both Dr. De Hicks and Donnie Quitugua to the Board which Dr. Hicks then provided his presentation. Sale of Maintenance Vehicle to BIFD: Chief LaGrandeur presented a request to move forward with the sale of the vehicle to the Bainbridge Island Fire Department. Following discussion, the Board approved the request.
<u>Public Comment:</u> Chair Tate called for public participation. There was none.
<u>EXECUTIVE SESSION:</u> Commissioner Tate announced that the Board will meet in an executive session pursuant to RCW 42.30.110 (1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The executive session will

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*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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be for 20 minutes. Commissioner Tate stated that Chief LaGrandeur will join the executive session and stated that the Board will not be taking action following the adjournment.

Called to Order: 7:51 pm by Commissioner Tate

Present: Commissioner Tate, Commissioner Stewart, Commissioner Pearson, Commissioner Huntington, Commissioner Gregory and Chief LaGrandeur.

Adjourned: 8:11 p.m. by Commissioner Tate

Commissioner Tate resumed the regular meeting at 8:11 p.m.

Executive Session Action: No action taken.

Good of the Order:

Commissioner Gregory stated that DAS Patti will send out the 360 evaluation forms along with Chiefs self-evaluation form tomorrow with a due date of June 8th. With step 1 of the Chiefs evaluation process being completed this evening, the board then discussed dates for the next steps of the process which is outlined below:

- Date for Step 2: Items due by June 8th, and will be discussed at the June 22, 2026, meeting.
- Date for Step 3: Items due by June 8th, and will be discussed at the June 22, 2026, meeting
- Date for Step 4: June 22, 2026
- Date for Step 5: July 13, 2026
- Date for Step 6: July 27, 2026
- Date for Step 7: August 10, 2026

Commissioner Stewart shared that David Lyman was at the Kitsap County Fire Commissioners Association meeting and was discussing fireworks possibly being illegal county wide start next year, and that there should be more to come on that topic. The next meeting will take place on June 23rd, and Phil Cook will be in attendance to provide estimates of what AV will look like. Commissioner Stewart reminded the Board that the annual picnic is on July 18th at the Island Lake Community Center and they are planning for at least 66 people to be in attendance.

Commissioner Tate mentioned that she may be unavailable at the July 13th meeting and will keep us updated with a definite answer.

There being no further business to conduct, **the meeting was adjourned at 8:20 p.m.**

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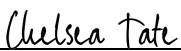
*Motion Moved / Seconded / Carried (See attached Motion Sheet)

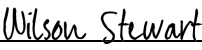
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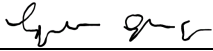
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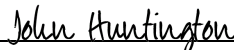
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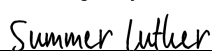
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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the agenda as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y ☒ N ☐ *Vote:
Approval of the Minutes for 05/11/2026	Motion by Commissioner: Gregory	Motion to approve the minutes as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y ☒ N ☐ *Vote:
Voucher Approval: BVA Batch 5.4 for \$82,073.58	Motion by Commissioner: Pearson	Motion to approve the BVAs as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	Y ☒ N ☐ *Vote:
Financial Policies Approval: Policy 605 – Credit Card Use Policy 610 – Financial Policy Policy 635 - Donations Policy 640 – District Travel	Motion by Commissioner: Gregory	Motion to approve the policies as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y ☒ N ☐ *Vote:
Adjourn Meeting	Motion by Commissioner: Gregory	Motion to adjourn the meeting at 8:20 p.m.
	2 ND by Commissioner:	

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	Pearson	
	Carried/Vote	Y ☒ N ☐ *Vote: