

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/11/2026

Time: 7:00 p.m.

Place: Station 81 and Online via TEAMS

<p>Meeting called to order by Chair Tate at 7:00 p.m. Present: Commissioner Tate, Commissioner Huntington, Commissioner Pearson, Commissioner Gregory, Chief LaGrandeur, AC Buchanan, AC Abrigo, DF Luther, DAS Patti, and Vol. Curley.</p>
<p><u>Topic</u></p>
<p><u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as presented.</p>
<p><u>Meeting Minutes:</u> A review of the meeting minutes from April 27, 2026, Regular Board Meeting was conducted. The minutes were approved as presented.</p>
<p><u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA Batch #5.1 for \$265,380.50, BVA Batch #5.2 for \$70,352.78, and BVA Batch #5.3 for \$105,364.22. Commissioner Pearson provided an overview of the expenses</p>
<p><u>Payroll:</u> The May Payroll of \$559,533.25 was presented to the board. The payroll was approved as presented.</p>
<p><u>Public Comment:</u> Chair Tate called for public participation. There was none.</p>
<p><u>Old Business:</u></p> <p>Kitsap County Collaboration Study: Chief LaGrandeur provided an update on the progress of the study and informed the Board that the process remains in its early stages. He stated that the district will continue moving forward through the process at this time. Once a point is reached where a decision is needed regarding either direction, he will bring the matter back to the Board for discussion and consideration.</p> <p>Financial Policy Update: Chief LaGrandeur asked the Board if there were any questions regarding the financial policies presented at the previous meeting and whether the Board was prepared to move forward with them. Commissioner Gregory stated that she would like additional time to review the policies and requested that the matter be placed on the agenda for the next meeting.</p>
<p><u>Chiefs Reports:</u></p> <p>Chief LaGrandeur: Chief LaGrandeur informed the Board that he has a meeting scheduled on May 18th with Port Madison Enterprises to provide a presentation regarding fire district funding and the impacts of properties being placed into trust. He also reported that a meeting is scheduled with the Port Gamble S’Klallam Tribe on May 26th to review the current service contract and begin negotiations for updates to the agreement.</p>

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Chief LaGrandeur further informed the Board that three conditional offers of employment have been made for the position of entry-level firefighter. The candidates are currently working with Katie through the pre-employment process, with an intended start date of July 1st. All three candidates will be required to attend the fire academy.

Additionally, Chief LaGrandeur reported that Kitsap 911's process to hire a new Executive Director is moving forward, and the hiring committee is scheduled to conduct candidate reviews on May 22nd.

Chief Buchanan: In April, the department responded to a total of 290 incidents. The total for 2026 so far is 1,120 which is down by 6.2% from this time in 2025. Of these calls, 72% were EMS-related and 28% were non-EMS. We had a structure fire in our district for the month of April. Crews completed 106 patient transports in April. Personnel earned a total of 353 hours of overtime and comp time during the month. There were three step increases who have reached top step firefighter as of May 1st, those being FF Billy Bergstrom, FF Quintin Schoonmaker, and FF Brady Vernik.

Chief Abrigo: We have ordered both the automatic transfer switch and the generator for Station 85. The estimated arrival time for the ATS is 16 to 18 weeks, and for the generator it is between 24 and 26 weeks. We had previously budgeted for the reseal and stripping of the parking lots at Station 81, 85 and 89, however, due to quotes coming back higher than anticipated we will only be able to complete Station 85 and 89 this year and will budget for Station 81 next year. The tentative date for this project to start is June 8th through the 12th and the work will be done by Agate Asphalt. The training tower door replacement project is going to be tabled for next year due to quotes coming back triple the amount than what we budgeted for.

Public Comment: Chair Tate called for public participation. There was none.

Good of the Order:

DF Luther informed the Board that our next meeting will be held on Tuesday, May 26th due to the holiday on the 25th.

Chief LaGrandeur reminded the Board that we will be having Dr. Hicks here at our next meeting providing a presentation on mission, vision, and values.

Commissioner Gregory asked that we place Chiefs evaluation discussion on the next meetings agenda as it is time to get the process started.

05/11/26 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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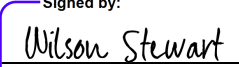
Time: 7:00 p.m.

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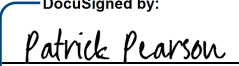
There being no further business to conduct, **the meeting was adjourned at 7:23 p.m.**

Signed by:

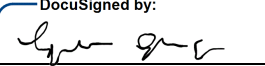

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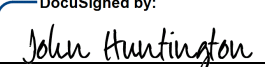
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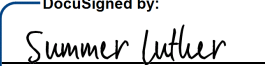
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BOARD OF FIRE COMMISSIONERS REGULAR MEETING

ACTION ITEMS

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the agenda as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
Approval of the Minutes for 04/27/2026	Motion by Commissioner: Pearson	Motion to approve the minutes as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	
Payroll: May payroll in the amount of \$559,533.25	Motion by Commissioner: Huntington	Motion to approve the payroll as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	
Voucher Approval: BVA Batch 5.1 for \$265,380.50 BVA Batch 5.2 for \$70,352.78 BVA Batch 5.3 for \$105,364.22	Motion by Commissioner: Pearson	Motion to approve the BVAs as presented.
	2 ND by Commissioner: Gregory	

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	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Huntington	Motion to adjourn the meeting at 7:23 p.m.
	2 ND by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: