

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 03/09/2026

**Time:** 7:00 p.m.

**Place:** Station 81 and Online via TEAMS

<p><b>Meeting called to order by Chair Tate at 7:00 p.m.</b>  <b>Present:</b> Commissioner Tate, Commissioner Huntington, Commissioner Stewart, Commissioner Pearson, Commissioner Gregory, Chief LaGrandeur, AC Buchanan, AC Abrigo, DF Luther, DAS Patti, BC Murray, FF Hansen, FF Schoonmaker, and Vol. Curley.</p>
<p><b><u>Topic</u></b></p>
<p><b><u>Meeting Agenda:</u></b> The Board reviewed the meeting agenda. The agenda was approved as presented.</p>
<p><b><u>Meeting Minutes:</u></b> A review of the meeting minutes from February 23, 2026, Regular Board Meeting was conducted. The minutes were approved as presented.</p>
<p><b><u>Blanket Voucher Approval (BVA):</u></b> The following batches were presented for approval: <b>BVA Batch #3.1 for \$269,534.15, BVA Batch #3.2 for \$67,763.34, and BVA Batch #3.3 for \$182,360.60.</b> Commissioner Pearson provided an overview of the expenses</p>
<p><b><u>Payroll:</u></b> The March Payroll of <b>\$555,922.28</b> was presented to the board. The payroll was approved as presented.</p>
<p><b><u>Public Comment:</u></b> Chair Tate called for public participation. There was none.</p>
<p><b><u>New Business:</u></b></p> <p><b>Health Care Authority Overpayment:</b> DAS Patti explained to the board that these invoices are due to a temporary change in 2025 to Medicare’s ambulance reimbursement add-on payments (due to a lapse in federal funding, then a reinstatement). She went into further detail regarding the overpay, explaining that they are funds that are owed back and that the payment is required.</p> <p><b>Roundabout at Hansville and Little Boston Rd:</b> Chief LaGrandeur reported that he received an email from the Port Gamble S’Klallam Tribe requesting his signature on a letter addressed to Senator Cantwell regarding a proposed roundabout project on Hansville Road at Little Boston. Chief LaGrandeur explained that he would need additional information before the district could consider supporting the request and shared data, he was able to gather regarding that area. After discussion, the Board of Commissioners indicated a preference for the district to remain neutral on the matter.</p> <p><b>Station 85 Generator Project:</b> Chief LaGrandeur stated that Matthews Electric is recommending a different generator than we previously were quoted for. This is due to Cummins being bought out by a new company and may become less reliable for ongoing service and support. It was</p>

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recommended that we go with Rehlko Power Systems, which used to be Kohler prior to being rebranded under a new corporate name. They have very good and reliable engines. Our new generator at Station 81 is a Kohler. Chief met with the finance committee to discuss the increased expense and is recommending approval of the updated proposal. The Board provided full support to move forward with the new proposal for the Station 85 generator.

**Sale of Facilities Maintenance Truck:** Chief LaGrandeur explained that BIFD may be interested in purchasing the vehicle. After looking up the fair value assigned based on market research the recommended minimum sale price is \$39,000.00. This would be the current value of the truck plus 50% of the original cost for the utility box mounted to the vehicle. The Board provided full support to move forward with the sale of the truck for the amount noted.

**Mission, Vision, Values Project:** Chief LaGrandeur informed the Board that he met with Dr. De Hicks, a local consultant who has worked with many public agencies on this type of project such as Kitsap 911 and SKFR. After getting to know Dr. De Hicks and the services he has to offer he believes that he would bring a level of coordination, outside perspective, and validity that we would be able to attain by doing this work strictly on our own. Chief met with the finance committee to discuss the cost of his services and where we will sit financially after this cost, and the sale of the truck as previously mentioned. The finance committee did approve of this idea being presented to the Board of Commissioners. Although this was not budgeted for 2026, we do have the funds available. The Board requested that they meet Dr. De Hicks and hear what he has to offer our district prior to making their decision whether to move forward or not. Chief LaGrandeur will speak with Dr. De Hicks and hopes to have him present at our second meeting in April.

**Chiefs Reports:**

**Chief LaGrandeur:** The Chief informed the Board that we will begin contract negotiations on March 27<sup>th</sup> which the district will be represented by himself, A/C Buchanan, and DAS Patti. He mentioned that they will be working on both the Uniform and Non-Uniform collective bargaining agreements

Chief explained that he attended the World Cup planning meeting for Kitsap County. The matches are being held in Seattle between June 15 and July 6. The Puget Sound region will see an increase in population and activity due to the event and associated activities. The members of the Strategic Advisory Board, Department of Emergency Management, and Kitsap 911 are meeting regularly to plan for potential impacts to Kitsap County. While we have nothing specifically related to the World Cup taking place in our fire district, we may see increased activity over those three weeks. Several other events are taking place in the county during that time, including several for the 4<sup>th</sup> of July.

03/09/26 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**Chief Buchanan:** In February, the department responded to a total of 281 incidents. The total for 2026 so far is 644 which is down by 8.9% from this time in 2025. Of these calls, 85% were EMS-related and 15% were non-EMS. We did not have any structure fires in our district for the month of February. Crews completed 123 patient transports in February, with no transports to St. Anthony Hospital in Gig Harbor. Personnel earned a total of 399 hours of overtime and comp time during the month. We had two members receive step increases this month, FF Jeff Gabriel and FF/PM Brad Detore with one other member, Michelle Stupay, moving from FF to FF/PM.

**Chief Abrigo:** The Station 81 generator project should be completed as of tomorrow. We will start working on the Station 85 generator project next.

**Public Comment:** Chair Tate called for public participation. There was none.

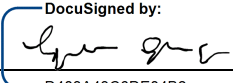
**Good of the Order:**

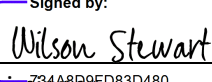
Commissioner Pearson asked if anyone was going to be attending the Spring Seminar hosted at the Suquamish Clearwater Resort and Casino, which the Board members stated that they were not. DAS Patti mentioned that the training that is required by the Commissioners can be done online, free of charge, through the Attorney General’s office and she will send out the information to the Commissioners tomorrow.

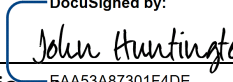
DAS Patti reminded the Board that the retirement party for Michele Laboda will be held on March 26<sup>th</sup> and to please RSVP with the link that was sent out electronically via email.

There being no further business to conduct, **the meeting was adjourned at 7:45 p.m.**

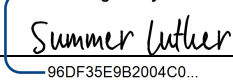
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03/09/26 - Regular Meeting

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
ACTION ITEMS**

Topic	Motion	
<b>Acceptance of the Agenda</b>	Motion by Commissioner: Huntington	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	
<b>Approval of the Minutes for 02/23/2026</b>	Motion by Commissioner: Pearson	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	
<b>Payroll:</b> March payroll in the amount of <b>\$555,922.28</b>	Motion by Commissioner: Huntington	Motion to approve the payroll as presented.
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	
<b>Voucher Approval:</b> BVA Batch 3.1 for <b>\$269,534.15</b> BVA Batch 3.2 for <b>\$67,763.34</b> BVA Batch 3.3 for <b>\$182,360.60</b>	Motion by Commissioner: Pearson	Motion to approve the BVAs as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	
<b>Station 85 Generator Updated Proposal</b>	Motion by Commissioner: Huntington	Motion to approve the resolution as presented.

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	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Gregory	Motion to adjourn the meeting at 7:45 p.m.
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: