

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 02/09/2026

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<p><b>Meeting called to order by Chair Tate at 7:00 p.m.</b>  <b>Present:</b> Commissioner Tate, Commissioner Huntington, Commissioner Stewart, Commissioner Pearson, Commissioner Gregory, Chief LaGrandeur, AC Buchanan, AC Abrigo, DF Luther, DAS Patti, BC Murray, FF Hansen, FF Schoonmaker, and Vol. Curley.</p>
<p><b><u>Topic</u></b></p>
<p><b><u>Meeting Agenda:</u></b> The Board reviewed the meeting agenda. The agenda was approved as presented.</p>
<p><b><u>Meeting Minutes:</u></b> A review of the meeting minutes from January 26, 2026, Regular Board Meeting was conducted. The minutes were approved as presented.</p>
<p><b><u>Blanket Voucher Approval (BVA):</u></b> The following batches were presented for approval: <b>BVA Batch #2.1 for \$274,352.07, BVA Batch #2.2 for \$67,906.76, and BVA Batch #2.3 for \$98,274.65.</b> Commissioner Pearson provided an overview of the expenses</p>
<p><b><u>Payroll:</u></b> The February Payroll of <b>\$566,462.81</b> was presented to the board. The payroll was approved as presented.</p>
<p><b><u>Public Comment:</u></b> Chair Tate called for public participation. There was none.</p>
<p><b><u>Resolutions:</u></b> The following resolution was presented to the board for approval. <b>Approved</b></p> <ul style="list-style-type: none"> <li>• <b>2026-01 – Declaration of Surplus Equipment</b></li> </ul>
<p><b><u>Chiefs Reports:</u></b></p> <p><b>Chief LaGrandeur:</b> The Chief informed the Board that he will continue serving as Chair of the SAB for an additional year. He will also serve on the hiring committee for the Executive Director position, as the current Executive Director is retiring later this year. The recruitment process is scheduled to begin on February 26. Chief was invited to attend the Kitsap 911 Board of Directors’ annual retreat, where the primary agenda item will be discussion of the board effectiveness study conducted last year. A notable recommendation from the study was to reduce the number of board members from 13 to 7.</p> <p>Medical screenings were conducted last Thursday and Friday at Station 81 at no cost to personnel. We had budgeted for this expense which we should see a decrease in the final amount due to not as many participating as we budgeted for. The department partnered with PHS Mobile</p>

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Health Solutions to provide comprehensive exams, including medical history, lab work, vision and hearing tests, chest X-ray and lung capacity testing, 12-lead EKG, and a physical exam by a Physician Assistant. A total of 36 personnel participated, with plans to increase participation next year. This was the first year offering the screenings and marks an important step in expanding the department's wellness program, which also includes annual cancer screenings scheduled for later this year.

Chief shared with the board that he attended Legislative Day in Olympia with other Fire Chiefs from Kitsap County. They met with the 23<sup>rd</sup> legislative district representative Tara Simmons, and Greg Nance, and State Senator Drew Hansen. He provided an overview to the board of the key legislation for fire districts.

**Chief Buchanan:** In January, the department responded to a total of 292 incidents. Of these calls, 77% were EMS-related and 23% were non-EMS. One structure fire occurred within the district during the month. Crews completed 122 patient transports in January, with no transports to St. Anthony Hospital in Gig Harbor. Personnel earned a total of 437 hours of overtime and comp time during the month. Commissioner Gregory requested Chief Buchanan to provide a comparison to the previous year for each month moving forward.

**Chief Abrigo:** The old generator that was located at Station 81 will be on the surplus list for next month and the project should be completed by the end of this week. We are hoping to begin the generator replacement for Station 85 next.

**Public Comment:** Chair Tate called for public participation. There was none.

**Good of the Order:**

The Commissioners all mentioned how wonderful the annual banquet was this year and thanked everyone who put it together.

Chief asked the Commissioners if there were any requested topics for our 'Commissioners Corner' at our next board meeting. The Commissioners mentioned that they did not have anything specifically requested and that Chief could choose the topic.

There being no further business to conduct, **the meeting was adjourned at 7:23 p.m.**

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Signed by:  
*Chelsea Tate*  
Commissioner  
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Signed by:  
*Wilson Stewart*  
Commissioner  
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*Patrick Pearson*  
Commissioner  
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*[Signature]*  
Commissioner  
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*John Huntington*  
Commissioner  
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*Summer Luther*  
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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
ACTION ITEMS**

Topic	Motion	
<b>Acceptance of the Agenda</b>	Motion by Commissioner: Stewart	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	
<b>Approval of the Minutes for 01/26/2026</b>	Motion by Commissioner: Pearson	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	
<b>Payroll:</b> February payroll in the amount of <b>\$784,389.11</b>	Motion by Commissioner: Pearson	Motion to approve the payroll as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	
<b>Voucher Approval:</b> BVA Batch 2.1 for <b>\$274,352.07</b> BVA Batch 2.2 for <b>\$67,906.76</b> BVA Batch 2.3 for <b>\$98,274.65</b>	Motion by Commissioner: Pearson	Motion to approve the BVAs as presented.
	2 <sup>ND</sup> by Commissioner: Gregory	
	Carried/Vote	
<b>Resolution:</b> 2026-01 Declaration of Surplus Equipment	Motion by Commissioner: Gregory	Motion to approve the resolution as presented.

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	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Gregory	Motion to adjourn the meeting at 7:23 p.m.
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: