

NORTH KITSAP FIRE & RESCUE
FIRE COMMISSIONERS REGULAR MEETING

August 11th, 2025, at 7:00 p.m.

Held in person at Station 81 & Remotely via Microsoft Teams

(Length of public comments are to the Chair's discretion)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

OATH OF OFFICE – For Firefighter Chris Rovik

MINUTES

July 28, 2025

PAYROLL – August Regular Payroll

VOUCHERS

PUBLIC COMMENT

NEW BUSINESS

- Job Descriptions Revisions
 - KCFTC Office Assistant – Revision to duties to better align with the role
 - Administrative Assistant – Position created to replace Secretary/Receptionist
- **Secretary/Receptionist – Sunsetting this job description following Kathy Todd's retirement*

CHIEFS REPORT

PUBLIC COMMENT

GOOD OF THE ORDER

ADJOURNMENT