

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 03/10/2025

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Huntington at 7:00 p.m.

Present: Commissioner Huntington, Commissioner Tate, Commissioner Stewart, Commissioner Pearson, Commissioner Gregory, Chief LaGrandeur, AC Abrigo, AC Buchanan, PIO/CSS Laboda, DA Luther, DAS Patti, Vol. Curley, FF Hansen and family, FF Detore and family, BC Murray, A-Shift personnel, and Kate White.

Topic

Meeting Agenda: The Board reviewed the meeting agenda. The agenda was approved as presented.

Oath of Office: The swearing in of Firefighter Joel Hansen and Firefighter Brad Detore, both introduced by Chief LaGrandeur, and was conducted by Commissioner Huntington.

Meeting Minutes: A review of the meeting minutes from February 24th, 2025, Regular Board Meeting was conducted. The minutes were approved as presented.

Payroll: The March Payroll of **\$550,212.38** was presented to the board. The payroll was approved as presented.

Blanket Voucher Approval (BVA): The following batch was presented for approval: **BVA Batch #3.1** for **\$82,620.65**. Commissioner Pearson provided an overview of the expenses

Public Comment: Chair Huntington called for public participation. There was none.

Chiefs Report:

Chief LaGrandeur: The Board was informed that Kitsap 911 has established a committee to review and propose changes to the funding formula. The committee has met twice so far, with a third meeting scheduled for March 25th. Additionally, they are working on a new radio policy and updates to the MCT policy, both of which will impact the funding formula. A presentation to the Board is planned for April, contingent on the completion of a draft formula. It is anticipated that there will be a significant increase in costs in the coming years. However, it is important to note that user fees have remained unchanged since 2008.

Additionally, the Suquamish Tribe has inquired about the potential selling price of the property related to Station 84. To determine this, an appraisal will be required. Current cost estimates for the appraisal are approximately \$5,000, though efforts are ongoing to identify more cost-effective options.

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Chief Buchanan: The call volume for February 2025 was 325 incidents. Of those, 63% were EMS, and 36% were non-EMS. We had one structure fire in our district in February. We had 104 transports in February, with no transports going to St. Anthony Hospital in Gig harbor. The total hours of overtime/comp time earned in February was 839 hours. Firefighter Jeff Gabriel will move to Firefighter Step 2 this month. The Kitsap Fire Academy started today. We have two of our new members at this academy and we can expect them back after graduation, which is set to be held on June 21st, at the Keyport Museum.

Chief Abrigo: We will be going with Mathew's Electric for the generator replacement at Station 81. We are still working on all our capital projects, with no updates to report currently. Marine 81 is estimated to return in the next couple of weeks as they did receive the valve they had been waiting for and are currently installing it. We are currently waiting for dividers for the new ambulance and the in-service target date is by the end of March.

Public Comment: Chair Huntington called for public participation. There was none.

Good of the Order:

DAS Patti presented the North Kitsap Community Partnership Fund Annual Report for 2024 on behalf of PIO/CSS Laboda.

Chief LaGrandeur reported the passing of a long time employee of OESD's IT department. He will keep everyone informed of any memorial service updates.

Commissioner Huntington will not be at our next Commissioners' meeting. He also requested that Chief LaGrandeur passed his thanks to Chief Gillard at PFD for the wonderful services his line personnel provided to his wife. They are very grateful to PFD's swift response.

There is a Region 9 workshop coming up in Grapeview, in which registration closes on March 31st. If any of the Commissioners are interested in attending, they will want to reach out to DA Luther via email to be registered.

There being no further business to conduct, **the meeting was adjourned at 7:45 p.m.**

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John Huntington
Commissioner 67301F4DE...

DocuSigned by:
Patrick Pearson
Commissioner 70EFCB9DB477...

Signed by:
Chelsea Tate
Commissioner 43D1CC06414...

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[Signature]
Commissioner 743C6DE84B2...

DocuSigned by:
Wilson Stewart
Commissioner 1D83D480...

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Summer Luther
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BOARD OF FIRE COMMISSIONERS REGULAR MEETING ACTION ITEMS

Acceptance of the Agenda	Motion by Commissioner: Gregory	Motion to approve the agenda as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Approval of the Minutes for 02/24/2025	Motion by Commissioner: Tate	Motion to approve the minutes as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	
March Payroll: \$550,212.38	Motion by Commissioner: Gregory	Motion to approve the March Payroll as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Voucher Approval: BVA Batch 3.1 for \$82,620.65	Motion by Commissioner: Pearson	Moved to approve the BVAs as presented.
	2 ND by Commissioner: Tate	
	Carried/Vote	
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the meeting at 7:45 p.m.
	2 ND by Commissioner: Gregory	
	Carried/Vote	