

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 02/24/2025

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Huntington at 7:00 p.m.

Present: Commissioner Huntington, Commissioner Tate, Commissioner Stewart, Commissioner Pearson, Commissioner Gregory, Chief LaGrandeur, AC Abrigo, AC Buchanan, DA Luther, DAS Patti, BC Hickey, and Vol. Curley. **Excused:** PIO/CSS Laboda

Topic

Meeting Agenda: The Board reviewed the meeting agenda. The agenda was approved as presented.

Meeting Minutes: A review of the meeting minutes from February 10th, 2025, Regular Board Meeting was conducted. The minutes were approved as presented.

Payroll: The February PT OA Payroll of **\$4,386.39** was presented to the board. The payroll was approved as presented.

Blanket Voucher Approval (BVA): The following batch was presented for approval: **BVA Batch #2.2 for \$277,598.61, BVA Batch #2.3 for \$83,042.90, BVA Batch #2.4 for \$940.00, BVA Batch #2.5 for \$849.30, BVA Batch #2.6 for \$65.34, and BVA Batch #2.7 for \$31,900.17.** Commissioner Pearson provided an overview of the expenses

Public Comment: Chair Huntington called for public participation. There was none.

Old Business:

Station 81 Generator Project: Chief LaGrandeur reported that three quotes were received from different vendors, with the lowest bid at \$253,838.00, excluding any fees from Puget Sound Energy. Based on discussions with Facilities Supervisor Dan Fuller, he recommended proceeding with Matthew’s Electric for the generator, as they offer a one-year warranty on all labor and materials provided. The board approved moving forward with this option. Chief LaGrandeur expressed his appreciation to Assistant Chief Abrigo and Dan Fuller for their efforts on this project.

Station 84 Update: Chief LaGrandeur informed the board that he recently met with the Executive Director of the Suquamish Tribe, who presented a proposal to the Tribal Council regarding the construction of a new fire station on tribal property along Suquamish Way. Under this proposal, the Tribe would retain ownership of the land, which we would lease at a minimal fee, while we would retain ownership of the building. The Tribe has expressed interest in the proposal and is seeking information on the amount of land required for the station, as well as the potential sale price of our current property. If the board approves moving forward, the next step would be to obtain a professional appraisal of Station 84. Additionally, we can provide a rough estimate of the land space needed for the new station. The board approved proceeding with this opportunity.

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 02/24/2025

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

New Business:

Joint Maintenance Facility with Poulsbo Fire Department: Chief LaGrandeur informed the board that he met with Chief Gillard last week to discuss the possibility of constructing a joint vehicle maintenance facility. Two potential locations were considered: the property at Station 71 and a site that may be available on Bond Road at Gunderson Road. Both parties agreed to present these options to their respective boards to gauge interest in pursuing a joint project. Commissioner Gregory noted that while this aligns with the district's long-range planning, the primary focus remains on Station 84. However, she acknowledged the value of continuing discussions on the matter, and the other board members agreed.

Public Comment: Chair Huntington called for public participation. There was none.

Good of the Order:

Commissioner Huntington inquired about the progress on Marine 81. Chief LaGrandeur reported that a necessary valve had been ordered, but the order has been delayed. As a result, the vessel will not be back in service by the end of the month as initially hoped. He assured the board that they would be kept updated on its progress.

Commissioner Stewart mentioned that Steve Brooks, who is the new Executive Director of the Washington Fire Chiefs Association, will be the guest speaker at the KCFCA regular meeting tomorrow evening.

Commissioner Tate reported that she attended the Kingston Community Advisory Committee meeting this month, where a presentation was given on the allocation of tax dollars. She noted that there appeared to be some confusion among attendees regarding why the Fire Department receives a significant percentage of the funds.

There being no further business to conduct, **the meeting was adjourned at 7:23 p.m.**

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 02/24/2025

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

DocuSigned by:
John Huntington
Commissioner
301F4DE...
Signed by:
Chelsea Tate
Commissioner
1CC06414...
DocuSigned by:
Wilson J Stewart
Commissioner
D83D480...

DocuSigned by:
Patrick Pearson
Commissioner
CC0EFCB9DB477...
DocuSigned by:
[Signature]
Commissioner
83A43C6DE84B2...
DocuSigned by:
Summer Luther
Attest
96DF35E9B2004C0...

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 02/24/2025

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Gregory	Motion to approve the agenda as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Approval of the Minutes for 02/10/2025	Motion by Commissioner: Tate	Motion to approve the minutes as presented.
	2 ND by Commissioner: Pearson	
	Carried/Vote	
February PT OA Payroll: \$4,386.39	Motion by Commissioner: Gregory	Motion to approve the February PT OA Payroll as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Voucher Approval: BVA Batch 2.2 for \$277,598.61 BVA Batch 2.3 for \$83,042.90 BVA Batch 2.4 for \$940.00 BVA Batch 2.5 for \$849.30 BVA Batch 2.6 for \$65.34 BVA Batch 2.7 for \$31,900.17	Motion by Commissioner: Pearson	Moved to approve the BVAs as presented.
	2 ND by Commissioner: Tate	
	Carried/Vote	

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 02/24/2025

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Adjourn Meeting	Motion by Commissioner: Tate	Motion to adjourn the meeting at 7:23 p.m.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: