

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 08/22/2022

Time: 7:00 p.m.

Place: Station 81 & Virtual Meeting using Teams

Meeting called to order by Chair Pearson at 7:00 p.m.		
Present: Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, Commissioner Neupert, Commissioner Stewart, Chief Smith, AC LaGrandeur, DAS Patti, DA Luther, Community Services Specialist Laboda, Vol. Curley, LT Slye, FF Fergus, FF Sean Jensen & family, FF Quintin Schoonmaker & family, and members of the department Excused: AC Abrigo		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
Meeting Agenda: The Board reviewed the meeting agenda. The agenda was approved as presented. Approved	*MSC	
Oath of Office: The swearing-in of Firefighter Sean Jensen, and Firefighter Quintin Schoonmaker, both introduced by LT Slye and was conducted by Commissioner Pearson.		
Meeting Minutes: A review of the meeting minutes from the August 8 th , 2022 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
Blanket Voucher Approval (BVA): The following batches were presented for approval: BVA Batch #8.4 for \$39,323.45 . Commissioner Stewart provided an overview of all the expenses. Approved	*MSC	
Public Comment: Chair Pearson called for public participation. There was none.		
Unfinished Business:		
Risk Pool Follow-Up Discussion: Jeff Griffin and Winslow Cervantes with WHA Insurance provided a presentation that covered the rates and cost savings between our current insurance providers and others available. The board voted and agreed unanimously to allow Chief Smith to decide if we will be moving forward with changing carriers. Office of the Kitsap County Prosecuting Attorney	*MSC	
Property Tax Levy – Language Update: Chief Smith informed the board that after talks between Brian Snure and the Office of the Kitsap County Prosecuting Attorney, we will need to proceed with the language change provided by the Senior Deputy Prosecuting Attorney in the upcoming ballot measure. The board suggested we continue to move forward but reach out to the elected Prosecuting Attorney to discuss the matter further.		

08/22/22 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p><u>New Business:</u></p> <p>State Audit: DAS Patti informed the board that we have been contacted to start our 2020/2021 audit and we will hopefully begin the audit by the end of October. We will need to have someone represent the board on the audit committee. Once a date has been established DAS Patti will provide an update to the board.</p>			
<p><u>Public Comment:</u> Chair Pearson called for public participation. There was none.</p>			
<p><u>Good of the Order:</u></p> <p>Commissioner Neupert informed the board of the next Kitsap County Fire Commissioners meeting which will be held tomorrow, August 23rd, via Zoom only.</p> <p>Chief Smith informed the board that we have had difficulties over the last couple of months, along with other fire departments, with wait times at St. Michaels Medical Center in Silverdale. The wait times are exceptionally long and the St. Michaels administration is reluctant in finding solutions to the issue. There will be a meeting with the administration to talk about the issue further and to try to come up with a solution which may include a divert plan when the wait times are exceptionally long.</p>			
<p>There being no further business to conduct, the meeting was adjourned at 8:06 p.m. Approved</p>		<p>*MSC</p>	

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Patrick Pearson
Commissioner
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Wilson J Stewart
Commissioner
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Commissioner
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Stephen Neupert
Commissioner
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John Huntington
Commissioner
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Summer Luther
Attest
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08/22/22 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Huntington	Motion to approve the agenda as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Approval of the Minutes for 08/08/2022	Motion by Commissioner: Gregory	Motion to approve the minutes as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Voucher Approval: BVA Batch 8.4 \$39,323.45	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
Risk Pool Follow-Up Discussion: Appointing Chief Smith to make the final decision on changing insurance carriers.	Motion by Commissioner: Huntington	Moved to approve the appointment as presented.
	2 ND by Commissioner: Stewart	
	Carried/Vote	

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Adjourn Meeting	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 8:06.m.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: