

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 05/09/2022

Time: 7:00 p.m.

Place: Station 81 & Virtual Meeting using Teams

Meeting called to order by Chair Pearson at 7:00 p.m.		
Present: Commissioner Pearson, Commissioner Huntington, Commissioner Neupert, Commissioner Gregory, Chief Smith, AC LaGrandeur, AC Abrigo, DAS Patti, DA Luther, Community Services Specialist Laboda, A/B/C Shift BC's, Vol. Tom Curley, FF Jesse Ramos & family, FF Clifton McKenzie & family, FF Brooks Ellingsen & family, and members of the department Excused: Commissioner Stewart		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. Commissioner Pearson requested to move the oath of office to before the meeting minute approval. The agenda was approved as amended. Approved	*MSC	
<u>Oath of Office:</u> The swearing in of Firefighter Clifton McKenzie, introduced by LT Upton, Firefighter Jesse Ramos, introduced by LT Johnson and Firefighter Brooks Ellingsen, introduced by BC Buchanan and was conducted by Commissioner Pearson.		
<u>Meeting Minutes:</u> A review of the meeting minutes from the April 25 th , 2022 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
<u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA Batch #5.1 for \$94,738.97 . Commissioner Neupert provided an overview of all the expenses. Approved	*MSC	
<u>Payroll:</u> DAS Patti presented the May Payroll for \$461,555.36 to the board. Approved.	*MSC	
<u>Public Comment:</u> Chair Pearson called for public participation. There was none.		
<u>Chief's Report:</u>		
Chief Smith: Provided his reports to the board and explained that he will have a meeting with the Suquamish Tribe next Monday to discuss Station 84 as we have received the appraisal back and will be discussing next steps.		
Chief LaGrandeur: The call volume for April 2022 was 261 incidents. Of those, 63% were EMS, and 37% were non-EMS. There were three structure fires in April. No fire service personnel were injured. We had 91 transports in April, which does not include transports by mutual aid agencies or airlifts. COVID numbers have increased in the last month. Kitsap Public Health District reported 136 cases for the week ending on April 2 nd , 2022. There were 455 cases reported		

05/09/22 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p>for the week ending on April 30th, 2022. The total hours of overtime/comp time earned in April was 1,368 hours. Training overtime was higher than normal due to live fire training for A Shift and new members joining the technical rescue team. Our new paramedic, David Lyons, is currently in the fire academy and is doing well. He is scheduled to graduate in June. The five new firefighters started as career employees beginning on May 1st. They are starting their probation and working on being checked off for positions such as ALS driver and engineer. This will enable them to fill more vacancies on shift, which will help reduce our overtime usage.</p> <p>Chief Abrigo: Informed the board that he is waiting for a couple of bids to come back to fix the backyard. All rigs are currently in service and the brush rig is getting finished up. Robert Lacey is doing well and will be coming back to work. The range for Station 81 came in and is now installed and working wonderfully.</p>		
<p>Unfinished Business: None</p>		
<p>Kitsap County Fire Commissioners Meeting Debrief:</p> <p>Commissioner Neupert informed the board that the meeting was a wrap up to the legislative sessions and the same items that were previously discussed were reviewed again.</p>		
<p>New Business:</p> <p>Hold Harmless Agreement: Volunteer Tom Curley presented to the board the hold harmless agreement that was reviewed by both the Suquamish Tribe and those at the Bremerton Training Consortium in regards to houses that are up for demolishin that can be used for training by the consortium. The training will not be burn to learn but instead other training opportunities like saws to roofing and forced entry. Chief Smith gave his appreciation to the Tribe for giving us this great opportunity. Tom Curley informed the board that the Suquamish Tribe Council gave their consent to move forward with this. The board also provided their consent to move forward.</p>		
<p>Public Comment: Chair Pearson called for public participation. There was none.</p>		
<p>Good of the Order:</p>		

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<p>Commissioner Huntington and Gregory provided an update regarding the Chief's position stating that there will be interviews held on May 17th and DAS Patti will be sending out more information soon.</p> <p>Commissioner Pearson wanted to share a card that Secretary Kathy Todd had sent to the board from when her brother had passed away.</p> <p>Chief Smith informed the board that the event held last weekend about Wildland at the theater in Kingston went very well as we had about 15 attendees and both Chief LaGrandeur and PIO Laboda were in attendance. PIO Laboda informed the board that there was great attendance at the bike safety fair which had 73 kids in attendance and they provided 13 helmets to those who needed them.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:43 p.m. Approved</p>	<p>*MSC</p>	

DocuSigned by:
Patrick Pearson

Commissioner FCB9DB477...

DocuSigned by:
Gregory

Commissioner F83A43C6DE84B2...

DocuSigned by:
John Huntington

Commissioner F7301F4DE...

DocuSigned by:
Stephen Neupert

Commissioner F7BC764DF1A46C...

Stewart Excused

Commissioner

DocuSigned by:
Summer Luther

Attest F96DF35E9B2004C0...

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Huntington	Motion to approve the agenda as amended.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Approval of the Minutes for 04/25/2022	Motion by Commissioner: Gregory	Motion to approve the minutes as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Voucher Approval: BVA Batch 5.1 for \$94,738.97	Motion by Commissioner: Neupert	Moved to approve the BVA's as presented.
	2 ND by Commissioner: Gregory	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Payroll: \$461,555.36	Motion by Commissioner: Gregory	Motion to approve the payroll as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

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Adjourn Meeting	Motion by Commissioner: Gregory	Motion to adjourn the meeting at 7:43 p.m.
	2 ND by Commissioner: Neupert	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: