

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 07/23/18  
**Time:** 7:00 p.m.  
**Place:** 26642 Miller Bay Rd. NE, Kingston, WA

<b>Meeting called to order by Chair Neupert at 7:00 p.m.</b>		
<b>Present:</b> Commissioner Neupert, Commissioner Pearson, Commissioner Stewart, Chief Smith, A/C Moran, Community Service Specialist Michele Laboda and Tom Curley		
<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <b>Acceptance of the Agenda</b> —was conducted. Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. No amendments noted. <b>Approved</b>	<b>*MSC</b>	
The approval of <b>Minutes of the July 9, 2018 Regular Meeting</b> —was conducted. The Minutes were approval as presented. <b>Approved</b>	<b>*MSC</b>	
The <b>Blanket Voucher Approval Batch No. 514741 in the amount of \$14,469.51</b> --- was reviewed. <b>Approved</b>	<b>*MSC</b>	
<b>Amended Payroll for July, 2018 in the amount of \$450,292.52</b> —was reviewed. It was a reduction of 61.22 caused by a formula error. Chair Neupert circulated the document to the Board to review and initiated the change.	<b>*MSC</b>	
<b>Public Participation</b> —Chair Neupert called for Public Participation. There was none.		
<b>New Business:</b> <ul style="list-style-type: none"> <li>• <b>Resolution No. 2018-06 Maintenance and Operations Levy RCW 84.52.130</b>—The amended Resolution was sent to the BOC prior to the meeting. They all had an opportunity to review the change to the wording in Section 1 of the Resolution. Chief stated that Brian Snure had checked off on the change. <b>Approved</b></li> <li>• <b>Commission Notification Procedure – update</b> – Chief reported he is in the process of</li> </ul>	<b>*MSC</b>	Chief to write

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<p>writing the policy. He confirmed that PIO LaBoda is currently sending press release and twitter notifications. They asked that this be tabled and when he ready to present to have it put back on the agenda</p>	<p>policy and notify Board Secretary when it is ready for review to be added to the agenda</p>
<ul style="list-style-type: none"> <li>• <b><u>Entrance Conference and Entrance Invitation from the SAO for our ongoing Audit.</u></b> AA Moran reported that she is done with her Financial Audit, Single Audit and is now on the accountability audit. She is working on surplus items and would like to see additional steps in the process. Once she puts together her audit report her supervisor will review it. After that review there will be more clarity to any item of issue. AA Moran is to keep the board informed of when the Exit Interview will be held. Chair Neupert said that he would be attending. Commissioner Stewart said he would act as an alternate if Commissioner Neupert was unable to attend.</li> </ul>	<p>AA Moran announce when the Exit Interview is scheduled</p>
<p><b><u>Public Participation</u></b>—Chair Neupert called for Public Participation. There was none.</p>	
<p>There being no further business to conduct, the meeting was adjourned at <b>7:20 p.m. Approved</b></p>	<p><b>*MSC</b></p>

NORTH KITSAP FIRE & RESCUE  
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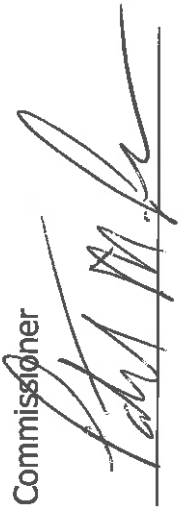
Date: 07/23/18

Time: 7:00 p.m.

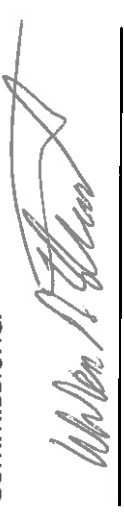
Place: 26642 Miller Bay Rd. NE, Kingston, WA



Commissioner



Commissioner



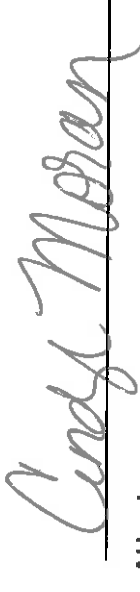
Commissioner



Commissioner



Commissioner



Attest

07/23/18—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**Date:** 07/23/18  
**Time:** 7:00 p.m.  
**Place:** 26642 Miller Bay Rd. NE, Kingston, WA

**MOTION SHEET- 1 of 2**

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**Date:** July 23, 2018 **Time:** 7:00 p.m.  
**ACTION ITEMS**

Topic	Motion	Motion to approve the Agenda as amended
The Acceptance of the Agenda	Motion by Commissioner: Stewart	
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Minutes 07/19/18 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of 07/19/18 Regular Meeting as presented
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
BVA No. 514741 - \$14,169.51	Motion by Commissioner: Pearson	Moved to approve: BVA No. 514741 in the amount of \$14,169.51
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Ballot Resolution 2018-06	Motion by Commissioner: Stewart	Motion to approve Ballot Resolution 2018-06 for a four year M & O Levy in the amount of \$1,619,592 per year with collections starting in year 2019 to conclude in 2021.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

\* O = Opposed; A = Abstention

07/23/18—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**MOTION SHEET- 2 of 2**

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**Date:** June 09, 2018 **Time:** 7:00 p.m.  
**ACTION ITEMS**

Topic	Motion	Motion to adjourn the Meeting at 7:20 p.m.
Adjourn Meeting	Motion by Commissioner: Huntington	
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	Motion by Commissioner:	
	2 <sup>ND</sup> by Commissioner:	
	Carried/Vote	Y <input type="checkbox"/> N <input type="checkbox"/> *Vote:
	Motion by Commissioner:	
	2 <sup>ND</sup> by Commissioner:	
	Carried/Vote	Y <input type="checkbox"/> N <input type="checkbox"/> *Vote:
	Motion by Commissioner:	
	2 <sup>ND</sup> by Commissioner:	
	Carried/Vote	Y <input type="checkbox"/> N <input type="checkbox"/> *Vote:

\* O = Opposed; A = Abstention

07/23/18—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)