

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 06/25/18

Time: 7:00 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Neupert at 7:00 p.m.

Present: Commissioner Neupert, Commissioner Pearson, Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Chief Smith, A/C LaGrandeur, A/C Moran, Community Services Specialist Laboda, FF/EMT Brandon Robichaux and Tom Curley

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The Acceptance of the Agenda —was conducted. Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Chair Neupert requested to add the following item under <i>New Business: Commissioner Notification</i> . The Agenda was approved as amended.	*MSC	
The approval of Minutes of the June 11, 2018 Regular Meeting —was conducted. The Minutes were approved as presented. Approved	*MSC	
The Blanket Voucher Approval Batch No. 513529 in the amount of \$29,979.11 —was reviewed. Approved	*MSC	
Public Participation —Chair Neupert called for Public Participation. There was none.		
Unfinished Business: <ul style="list-style-type: none"> • There was no Unfinished Business to discuss. 		
New Business: <ul style="list-style-type: none"> • Letter of thanks to Johannes Bromm for planned donation—Commissioner Stewart stated that he had communicated with Mr. Bromm several times on the ferry in the past. Commissioner Stewart stated that Mr. Bromm stated that the fire department had assisted him several times and asked me what I thought about him donating his estate to the fire department to buy a couple of ambulances upon his passing away. After that conversation, Commissioner Stewart stated that he hadn't seen Mr. Bromm 		

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<p>for a long time. Commissioner Stewart stated that he liked the idea of having Mr. Bromm's name put on the ambulances. Commissioner Stewart stated that he would like to write Mr. Bromm a letter, since he knew him years ago, to personally thank him. Chief Smith stated that Mr. Bromm called him several times regarding his estate. Mr. Bromm came in to the office to meet with Cindy and me to discuss the issue further. The letter was signed by the Board of Commissioners.</p>		
<ul style="list-style-type: none"> • <u>Commissioner Notification</u>—Chair Neupert stated that during Chief's Smith evaluation the Board suggested that a policy be drafted regarding <i>Commissioner Notification</i>. Commissioner Gregory explained why the Board feels they need to be alerted of items that will impact the community and/or the fire department. Commissioner Huntington stated that a rule of thumb is that if the individual will be waking up Chief Smith, then the individual might want to notify the Board of Commissioners of what is going on, too. The Board needs to know sooner than the Flash or the front page of the newspaper to prepare just in case they get questions from the community. Discussion ensued. Chief Smith stated that the Administrative staff will work on a policy on "Commissioner Notification." 	<p>Work on a policy regarding "Commissioner Notification"</p>	<p>Chief Smith/ASAP</p>
<p><u>Public Participation</u>—Chair Neupert called for Public Participation. There was none.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:23 p.m. Approved</p>	<p>*MSC</p>	

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Commissioner



Commissioner



Commissioner



Commissioner



Commissioner



Attest

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MOTION SHEET- 1 of 1

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: June 25, 2018 **Time:** 7:00 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the Agenda as amended
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Minutes 06/11/18 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of 06/11/18 Regular Meeting as presented
	2 ND by Commissioner: Stewart	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
BVA No. 513529 - \$29,979.11	Motion by Commissioner: Pearson	Moved to approve: BVA No. 513529 in the amount of \$29,979.11
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Meeting	Motion by Commissioner: Gregory	Motion to adjourn the Meeting at 7:23 p.m.
	2 ND by Commissioner: Huntington	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

* O = Opposed; A = Abstention