

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 12/26/17

Time: 7:15 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Gregory at 7:15 p.m.

Present: Commissioner Neupert, Commissioner Pearson, Commissioner Gregory, Commissioner Stewart, Commissioner Espinosa, Chief Smith, Community Services Specialist Laboda, B/C Steve Murray, B/C Ardyll Abrigo, Lt. Alex Hickey, FF/EMT Brandon Robichaux, FF/PM Matt Thompson, John Huntington and Sue Huntington

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Chair Gregory asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Chair Gregory requested to add the following item under <u>New Business: Commissioner Apparel Conversation</u> . The agenda was approved as amended. Approved	*MSC	
<u>Administration of Oath of Office; Swearing in for Commissioner Neupert and Commissioner Huntington</u> —Chair Gregory administered the Oath of office to Commissioner Neupert and Commissioner Huntington.		
The approval of <u>Minutes of the December 11, 2017 Regular Meeting</u> —was conducted. The Minutes were approved as presented. Approved	*MSC	
The <u>Blanket Voucher Approval Batch No. 504513 in the amount of \$17,225.02</u> —was reviewed. Approved	*MSC	
<u>Resolutions</u> —There were no resolutions to approve.	*MSC	
<u>Public Participation</u> —Chair Gregory called for Public Participation. There was none.		
<u>Correspondence: (FYI)</u> — <i>the documents were circulated among the BOC</i> <ul style="list-style-type: none"> • There was no correspondence. 		

12/26/17—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p><u>Unfinished Business:</u> There was no Unfinished Business to discuss.</p>		
<p><u>New Business:</u></p> <ul style="list-style-type: none"> • 2016 Budget Request—Chief Smith stated that he had e-mailed the 2018 Budget Request to the Board for review. Chief Smith asked if the Board had any questions regarding the 2018 Budget Request. Questions were asked by the Board. Commissioner Neupert made a motion to approve the 2018 Budget and was seconded by Commissioner Espinosa. Approved 	*MSC	
<ul style="list-style-type: none"> • Commissioner Apparel Conversation—Chair Gregory stated that a long time ago the Board decided to have a unified look when big events occur. Chair Gregory stated that it has been a long time since the Board has updated their jackets. Chair Gregory stated that since Commissioner Huntington will have to purchase a jacket, she thought it would be a good time to look into purchasing new jackets for the Board. Chair Gregory stated that she asked Commissioner Pearson to look into different jackets. Chair Gregory stated that Commissioner Pearson will bring suggestions for the Board to look at in January, 2018. 		
<p><u>Public Participation</u>—Chair Gregory called for Public Participation. There was none.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:38 p.m. Approved</p>	*MSC	


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Commissioner


Commissioner


Commissioner


Commissioner


Commissioner


Attest

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MOTION SHEET- 1 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: December 26, 2017 **Time:** 7:15 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the Agenda as amended
	2 ND by Commissioner: Stewart	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Minutes 12/11/17 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of 12/11/17 Regular Meeting as presented
	2 ND by Commissioner: Espinosa	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: "A" Stewart
BVA No. 504513 - \$17,225.02	Motion by Commissioner: Pearson	Moved to approve: BVA No. 504513 in the amount of \$17,225.02
	2 ND by Commissioner: Stewart	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
2018 Operations Budget	Motion by Commissioner: Neupert	Motion to approve the 2018 Operations Budget as presented
	2 ND by Commissioner: Espinosa	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

* O = Opposed; A = Abstention

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*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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MOTION SHEET- 2 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: December 26, 2017 **Time:** 7:15 p.m.

ACTION ITEMS

Topic	Motion		
Adjourn Meeting	Motion by Commissioner: Stewart	Motion to adjourn the Meeting at 7:38 p.m.	
	2 ND by Commissioner: Espinosa		
	Carried/Vote		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	Motion by Commissioner:		
	2 ND by Commissioner:		
	Carried/Vote	Y <input type="checkbox"/> N <input type="checkbox"/> *Vote:	
	Motion by Commissioner:		
	2 ND by Commissioner:		
	Carried/Vote	Y <input type="checkbox"/> N <input type="checkbox"/> *Vote:	
	Motion by Commissioner:		
	2 ND by Commissioner:		
	Carried/Vote	Y <input type="checkbox"/> N <input type="checkbox"/> *Vote:	

* O = Opposed; A = Abstention

12/26/17—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)